Minutes, November 18, 1919

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Hartford, Conn.,
November 18, 1919.

The regular meeting of the Board of Trustees of the Connecticut Agricultural College was called to order by Vice-President Manchester at 11:30 A.M. Those also present were Messrs. Henry, Alsop, Hall, Brown, President Beach, Treasurer Longley and King.

Minutes of the previous meeting were approved.

The following report of the Executive Committee was approved:

1. That bids have been received for furnishing labor and material for installing a high pressure steam main connecting the Dining Hall with the Power Plant:
   
   C. M. Flagg Co. \$875
   R. R. Bill Co. \$858

   The contract has been awarded to the R.R. Bill Co.

2. That quotations for hardware for the new buildings have been received as follows:

   P. & F. Corbin:
   - Hardware for cottages \$486
   - Hardware for infirmary 123
   - Hardware for dining hall 500 \$1109

   Russell & Erwin:
   - Hardware for cottages 438
   - Hardware for infirmary 127.50
   - Hardware for dining hall 494.50 1060

   The contract has been awarded to the Russell & Erwin Co.
3. That bids have been received for the erection of two double cottages as follows:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doyle &amp; Murphy</td>
<td>$15,420</td>
</tr>
<tr>
<td>Alexis Caissee</td>
<td>$16,800</td>
</tr>
<tr>
<td>Peck, McWilliams &amp; Co.</td>
<td>$17,900</td>
</tr>
<tr>
<td>Wheaton Building Co.</td>
<td>$15,943</td>
</tr>
</tbody>
</table>

The contract for the erection of two double cottages has been let to the Doyle & Murphy Co. for the sum of $30,840.

4. That the Board of Control had voted to take no action upon the petition of the Trustees requesting a deficiency appropriation for faculty cottages to be used temporarily for housing wounded Connecticut soldiers assigned by the Federal Vocational Board to the Connecticut Agricultural College for re-education.

The following memoranda was approved:

The special committee consisting of Mr. Hall and the President reported:

"That a contract had been made with Paul Benson for the supervision of the erection of the dairy storage barn on a commission (7%) basis."

The special committee consisting of Mr. Hall and Mr. Garrigus reported the purchase of the Bradley-Sears Farm of 190 acres located at Spring Hill to be used as a demonstration farm and distribution center for sheep. The price was $11,000.

The following memoranda was referred to the Executive Committee for report at the next meeting:

The President reported the resignation of George
A. Blake, Superintendent of Buildings, to take effect not later than March 1st, 1920.

The President reported the resignation of Max F. Abell as Instructor in Farm Management to take effect December 31st, 1919, to assume a position as Assistant Professor at the Massachusetts Agricultural College.

VOTED: To accept Mr. Abell's resignation.

The following memorandum was offered:

"At a meeting of the Teachers' Retirement Board held on October 1st, 1919, the following vote was passed:

VOTED: That the application of the Board of Trustees of the Connecticut Agricultural College of Storrs to be classed as a public school and included in the retirement system for teachers be granted."

VOTED: That the question of authorizing the Farm Department to erect a wagon and tool shed at an estimated cost of materials at $397.50 be referred to the Executive Committee with power.

VOTED: That Mr. Beach be instructed to confer with the Special Commission of the Mansfield Training School and the College regarding the desperate condition of the water supply at the college and to ask them to take steps to meet the emergency.

VOTED: That Mr. Alsop be appointed a special committee with the Mansfield Training School Commission to sign
a contract for electric power at the new reservoir and to report to the Board a formal agreement with the joint committee for the operation of the plant.

VOTED: To authorize the administration committee of the Board of Trustees to advance the rentals approximately to 7% gross of the insurable value of the houses at the College and to increase the salaries of the occupants of the houses to conform to the increased rentals.

The following report of Treasurer Longley was approved, presented in form of a letter addressed to Mr. Scott:

"My dear Mr. Scott:

Following is a rough draft of the proposition which I shall make to the Board of Trustees at the next meeting concerning the use of the profits of the college book store towards the payment of salaries of coaches. This may be modified somewhat on further consideration of the matter.

'It is proposed that the bookstore contribute from its profits during the year ending June 30, 1919, $800., payments to be made at the rate of $100. per month for the period November-June inclusive and contribute towards payment of salaries of coaches not less than 75% nor more than 85% of profits each year beginning July 1st, 1920, under the following conditions:

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(1) It being understood that the bookstore is to have the exclusive rights for the sale of all supplies on the campus and that no candy, cigars, cigarettes, soda, mem-books, clothing or any other supplies whatsoever be sold in the dormitories.

(2) That the barber shop and suit pressing rights be leased to students from the store, suitable rooms being provided in the basements for these purposes.

(3) The management of the bookstore to remain with the college Business Office.

(4) Supplies distributed through the store for the use of college departments, be handled on such a margin as will cover expenses only.

(5) Store to be charged with the cost of management and $100. per year for use of rooms and heating and lighting same.

In explanation of the above conditions, let me say that I have already made plans to purchase new shelving to make it possible to carry on hand a larger stock and also make a more attractive store and I hope, increase sales. The cost of shelving and fixtures will be charged against profits of this year and in promising an allowance of $800., I feel that I am running very closely to the actual amount that will be available.

No provision is made in the college budget for increasing stock of goods carried in the store and such increase has only been possible during the past four or five years by using the store profits. The college reports will
show that receipts and disbursements have very nearly balanced. With the growth of the college and increased enrollment of students, to properly meet the demands made upon it, the store must grow and for this reason I propose to use 15 to 25% of the profits each year to increase our stock.

Yours very truly,

R. I. Longley. Treasurer.

VOTED: That the Dairy and Farm departments be allowed to expend an amount equal to the value of the material lost in fire but not to exceed the amount collected in insurance.

VOTED: That Mr. Beach be requested to make known to Mr. Garrigus and the Superintendent regarding the discussion of conditions at the Georgetown Farm and that they be instructed to make recommendations regarding improvements there.

The meeting adjourned at 1:30 P. M.

Attest: O. F. King.

Secretary.