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Minutes, May 31, 1939

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MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
of the
CONNECTICUT STATE COLLEGE
held in Hartford, May 31, 1939

Present: Mr. Manchester Mr. King
Mr. Alsop Mr. Buckley
Dr. Wood Mr. Hollister
Mr. Fenton Mrs. Dadourian
Mr. Spencer Dr. Jorgensen

1. It was voted to approve the minutes of the meeting of March 15, 1939.

2. It was voted to accept the following resignations:
   - Kathleen S. Dietrich, Assistant Professor of Home Economics, September 15, 1939
   - B. J. Oliver, Assistant Comptroller, May 31, 1939
   - L. G. Thomas, Instructor in Education, September 15, 1939

3. It was voted to approve the annual appointments as presented by the President.

4. It was voted to approve the appointment of J. H. Marchant, Associate Professor of Mechanical Engineering from September 1, 1939 to June 15, 1940, provided he fails to secure before September 1, 1933 another position satisfactory to him.

5. It was voted to approve the following appointments:
   - Leonard C. Riccio, Chief Accountant, salary $5640, effective April 16, 1939, replacing B. J. Oliver
   - Elaine Frappier, Assistant Instructor in Bacteriology, salary $1020, effective July 1, 1939, replacing C. J. Mason
   - Max E. Morgan, Graduate Assistant in Dairy, salary $780, effective September 1, 1939, replacing D. J. Hankinson
   - William N. Leonard, Instructor in Economics, salary $2040, effective September 15, 1939, replacing E. H. Gumbart
   - Robert E. McNett, Graduate Assistant in Economics, salary $585 (9 months) effective September 15, 1939, replacing J. C. Blum
   - S. Willard Price, Professor of Education, salary $4080, effective September 16, 1939, replacing L. G. Thomas
   - Ellery D. Clark, Instructor in Mechanical Engineering, salary $2400, effective September 15, 1939, new position
   - Clayton O. Dohrenwend, Assistant Professor of Civil Engineering, salary $3,000, effective August 15, 1939, new position
   - G. S. Timoshenko, Assistant Professor of Electrical Engineering, salary $3120, effective September 15, 1939, new position
William R. Clark, Instructor in English, salary $2040, effective September 15, 1939, new position

6. IT WAS VOTED to approve the following promotions in rank, effective July 1st:
   P. Roy Brammell, from Associate Professor to Professor of Education
   Wendell B. Cook, from Assistant Professor to Associate Professor of Chemistry
   Loy L. Sammet from Instructor to Assistant Professor of Agricultural Engineering
   Hugh W. Hunter, from Instructor to Assistant Professor of Physics

7. IT WAS VOTED to receive and place on file the following requests for leave:
   Robert Warnock, Assistant Professor of English, year 1940-41, with half pay
   Dana Young, Associate Professor of Civil Engineering, second semester, 1939-40, with pay
   A. E. Moss, Professor of Forestry, second semester, 1939-40, with pay

8. IT WAS VOTED, that subject to the satisfactory completion of the various courses, the students as recommended by the faculty for graduation, be granted the degrees indicated.

9. IT WAS VOTED to approve the following fee schedule for 1939-40:

   Fees
   Athletics & Intramural fee  $80.00
   Dining Hall  30.00
   $140.00

10. IT WAS VOTED to approve the following quotas for the freshman class, 1939-40:

   Agriculture  60
   Arts  80
   Science  75
   Home Economics  70
   Engineering  100
   Business & Commerce  35
   420

   Total beds available for new men students  306
   Total beds available for new women students  114

   * Not limited to 60. Any qualified high school graduate applying for admission to the full 4-year course in Agriculture will be admitted. Do not expect more than approximately 60 such applicants.
   Quota does not include commuting students.

11. IT WAS VOTED to authorize the President to draft a letter to be sent to the Commissioner of Public Works, presenting the equipment situation - the letter to be signed by the Secretary of the Board.

   Ruth M. Dadourian
   Secretary