7-2-1935

Minutes, July 2, 1935

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Minutes of the Meeting
of the
Executive Committee
of the
Board of Trustees
of the
Connecticut State College
held at the College, July 2, 1935

Present:
Dr. Wood
Mr. Alsop
Mr. Hollister
Dr. McCracken
Mr. Spencer
Mr. Longley

1. Mr. J. L. Slate, Director of the Experiment Station, met with the Committee to discuss the budget of the Experiment Station for 1935-36. After considering the matter from the point of view of state regulation of Federal monies, it was agreed by Mr. Slate that he would submit his budget, detailed by departments, showing a division of Federal and state funds and allocated according to the state method of itemization, and that there would be no salary increases indicated. Any contingent fund created was to be made up of Federal money.

2. The president reported that he had conferred with the Attorney General in regard to demonstration work in dynamiting and that in the event of damages the college would have no liability in the matter.

IT WAS VOTED to rescind the votes of February 15, 1928 and July 10, 1928 in regard to dynamiting.

3. The president reported that he had conferred with Dean Payne concerning approval of the college by the Association of American Universities in order to clear up certain points with reference to his resignation, the rulings of the Board concerning military training, and the situation of the Library budget.

4. IT WAS VOTED to accept the resignation of Richard J. Poole, Graduate Assistant in Economics, for 1935-36.

5. IT WAS VOTED to approve the following appointments:

Edward W. Harvey, Graduate Assistant in Zoology, $500 net for 10 months, effective September 1, 1935.

Harry J. Ketchum, Instructor in Economics, substitute for C. G. Tilton on sabbatic leave, $2280 basic, effective September 15, 1935.

, Instructor in Chemistry, $2040 basic, effective September 15, 1935.

, Instructor in Sociology, second semester, 1935-36, $1000 net, effective February 1, 1936, substitute for Dr. Hymes on sabbatic leave.

, Senior Clerk in Business Office, $1440 basic, effective July 1, 1935.

, Assistant Professor of Forestry, not to exceed $3600 basic effective as soon as convenient after July 1, 1935, subject to selection by the president as a replacement.
6. The president reported that the State Board of Education, due to the drastic cuts in their budget by the State Legislature, is refusing to grant us money for the Smith-Hughes work. It was felt that no action was necessary since the appropriation is required by law.

7. Mr. Longley presented the need for adjustments in the wages of several laborers. It was the sense of the Committee that the previous vote in regard to salary increases does not apply in the case of laborers.

8. Mr. B. J. Ellis, Director of the Extension Service, met with the Committee to discuss the case of Mr. Paul L. Putnam, Assistant Professor of Farm Management, who has been offered a position elsewhere. Mr. Ellis recommended an increase in salary in order to retain Mr. Putnam.

   IT WAS VOTED to grant an increase in salary for Mr. Putnam to $3600 basic, effective July 1, 1935.

9. IT WAS VOTED to approve the budget for 1935-36 to be presented to the Board of Finance and Control with a request for the necessary transfers.

10. Plans and specifications for the Poultry Contest Plant were submitted.

   IT WAS VOTED to instruct the president to have Mr. Tenney draw up an estimate of costs, including detailed specifications of all features.

11. IT WAS VOTED to approve the restoration of the driveway to the Theta Sigma Chi fraternity house by the college at a cost not to exceed $200.