

7-20-1921

Minutes, July 20, 1921

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Hartford, Conn.,

July 20th, 1921.

The annual meeting of the Board of Trustees of the Connecticut Agricultural College was called to order at the Howblein Hotel at 11:30 A. M. by Vice President Harry G. Manchester.

Those also present were Messrs. Henry, Brown, Stoddard, Scoville, President Beach, Treasurer Longley, Director Baker and the Secretary.

VOTED: That the report of President Beach concerning State and Federal legislation and laws and by-laws of the Board of Trustees be accepted and placed on file.

VOTED: That the Treasurer's report for the period from July 1, 1920 to June 30th, 1921 be accepted subject to acceptance by the state auditors.

VOTED: That the budgets for the years 1921 and 1922 be accepted and approved.

President Beach presented a letter from Messrs. Averill, Fitts & Wheeler, the Executive Committee of the Alumni Association of the college, expressing their views regarding the value or the necessity of a secretary of the Alumni Association.

VOTED: That the Chairman appoint a committee to confer with the Alumni Association regarding a secretary for the Association. Messrs. Stoddard and Scoville were appointed on the committee

The Board received a communication from the Block and Bridle Club regarding financial support of the college on their stock judging trips.

VOTED: By the Board that the Board regrets having no funds at the present time for that purpose, therefore, it was unable to help in this work.

Mr. Beach presented the following schedule for record:

SHORT COURSES

1921 - 1922

By earlier vote of the Faculty the four terms of the two year course in Agriculture (School of Agriculture) are each made a ten weeks' specialized short course. Schedule of these courses for the coming year is as follows:

November 8 - January 21	Dairy Animal Husbandry
January 23 - April 8	Horticulture Poultry

The Faculty recommends the following briefer short courses at periods indicated.

September 20 - October 1	Poultry Management
October 24 - October 28	Live Stock Management & Judging.
April 11 - April 15	Tractors Spraying & Tree Work
April 11 - April 21	(Spring Management of (Bees (Ice Cream and Milk (Plant Operation

Extension Division Courses

Summer (at College)

August 6 - August 13	Junior Short Course
August 16 - August 20)	Food, Clothing, House- hold Management for Homemakers & Farm Bureau Leaders
August 23 - August 27)	

Winter (extra mural) as demanded
 Four day Extension Schools
 Two " " "
 Poultry Clubs for Adults
 Dairy Improvement Clubs

VOTED: To accept the resignation of the following members of the Faculty and staff: Mr. Fraser, Superintendent of grounds; Miss Mason, Instructor in Home Economics; Mr. Vining Instructor in English and Miss Bailey, Instructor in Chemistry.

VOTED: That the above vacancies be referred to the Administration Committee with power.

VOTED: That the Board authorize the Treasurer to secure a ruling from the State regarding the depositing of all funds received by the college other than State and Federal funds.

VOTED: That no department of the college shall exceed the budget fixed this day by the Board of Trustees except with the approval of the Executive Committee.

VOTED: To accept the following report of the Executive Committee:

1. That the following bids were received for lighting fixtures and for hardware for the Women's Building and that contracts have been awarded to the lowest bidder in each case.

Lighting Fixtures		
Bradley & Hubbard Mfg. Co.		\$2,375.00
Spring & Buckley		2,454.75
Conn. Electric Equipment Co.		2,450.00
Hardware		
Russell & Erwin Mfg. Co.		\$1,950.00
P. & F. Corbin Co.		2,000.00

2. Contract with the American District Steam Company for steam mains, valves, variators, fittings connecting Women's Building with Central Heating Plant \$6,165.48

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3. Extra piping in laboratories, estimate of H. Wales Lines Company, \$338.00; installation of drain to refrigerator \$15.00

4. Pointing of stone work, completion of retaining wall, building of area ways, setting of steps for basement entrances, estimate of H. Wales Lines Company, \$1,585.50

Tile Drains, Bell Traps 215.00
6" Tile 4" connections

Telephone Conduits 143.00

VOTED: That we approve of the action of Treasurer Longley in placing \$25,000 insurance on the Women's Building and that he bring the matter up again at the September meeting.

VOTED: That the next meeting of the Board be held at the college on Wednesday, August 3rd, at the office of the President at 11 o'clock, A. M.

VOTED: That the Secretary cast a ballot for the following officers for the ensuing year:

Vice President	H. G. Manchester
Secretary	Olcott F. King
Treasurer	Clifford I. Stoddard
Asst. Treasurer	Raymond I. Longley

Executive Committee: Joseph W. Alsop, Chairman
H. G. Manchester
Wm. H. Hall
Robert Scoville

Experiment Station Committee:
Robert Scoville, Chairman
E. Stevens Henry
Clifford I. Stoddard

Extension Committee: Clifford I. Stoddard, Chairman
Edward Brown
Olcott F. King

Administration Committee:
E. Kent Hubbard, Chairman
Olcott F. King
H. G. Manchester

Auditor Olcott F. King

The meeting adjourned.

Attest:

O. F. King,

Secretary.