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Minutes, September 21, 1949

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Hartford, September 21, 1949

| | | |
|----------|---------------|-------------|
| Present: | Mr. Brock | Mr. Ryan |
| | Mr. Christian | Mr. Shippee |
| | Mr. Engleman | Mr. Staples |
| | Mr. Jorgensen | Mr. Suisman |
| | Mrs. Poses | Mr. Warncke |
| | Sister Rosa | Mr. Watson |

1. The minutes of the regular meeting of May 27 and the special meeting of June 20, having been mailed out, were approved without being read.
2. Election of Officers. Mr. James W. Hook was elected Vice-President and Chairman of the Board and Mr. J. Ray Ryan was re-elected Secretary of the Board.
3. THE BOARD VOTED to accept the following resignations:
 - ✓ (1) Naomi Bernard, Assistant Instructor in Pharmacy and Chemistry, September 16, 1949.
 - ✓ (2) W. M. Collins, Instructor in Poultry Husbandry, September 16, 1949.
 - ✓ (3) Jean T. DeBell, Assistant Instructor in Genetics, September 1, 1949.
 - ✓ (4) Virginia Farrell, Assistant Instructor in Nursing, September 16, 1949.
 - ✓ (5) Douglas P. Fay, Instructor in Civil Engineering, September 1, 1949.
 - ✓ (6) Barbara Hammill, Instructor in Clothing and Art, September 16, 1949.
 - ✓ (7) Charles Horvath, Instructor in Physical Education, September 1, 1949.
 - ✓ (8) Mildred L. Howell, Assistant County Club Agent, New Haven County, October 16, 1949.
 - ✓ (9) Percy A. Leddy, Associate University Physician, September 16, 1949.
 - ✓ (10) Catherine Loughlin, Assistant Professor of Home Economics Education, November 1, 1949.
 - ✓ (11) Reginald V. Milbank, Assistant Professor of Civil Engineering, September 1, 1949.

- ✓ (12) Isola Robinson, Assistant Professor of Foods and Institutional Management, September 16, 1949.
- ✓ (13) Jeanne B. Roman, Instructor in Animal Diseases, October 1, 1949.
- ✓ (14) W. John Seig, Instructor in Speech and Dramatics, September 16, 1949.
- ✓ (15) Wallace F. White, Associate Professor of Physiology and Pharmacology, September 1, 1949.

4. THE BOARD VOTED to approve the following appointments:

- ✓ (1) Margaret Lily Adams, B. S., Assistant Instructor (Laboratory Technician) in Pharmacy, annual salary \$2520, September 1, 1949. Replacing Naomi Bernard.
- ✓ (2) Donald M. Adelman, Ph. D., Instructor in Mathematics, annual salary \$3360, September 16, 1949. New position.
- ✓ (3) Eleanor M. Antan, B. of Ed., Assistant Instructor in Education, annual salary \$2760, September 16, 1949. New position.
- ✓ (4) James R. Avampato, B. S., Research Technician in Animal Industries, annual salary \$2640, July 1, 1949.
- ✓ (5) Gene J. Barberet, M. A., Instructor in Foreign Languages, annual salary \$3360, September 16, 1949. Replacing A. A. Thibeault.
- ✓ (6) Warren J. Bilkey, Ph. D., Instructor in Economics, annual salary \$3600, September 16, 1949. New position.
- ✓ (7) Matthew Louis Blakely, B. S., Assistant Professor of Civil Engineering, annual salary \$4560, September 1, 1949. Replacing R. V. Milbank.
- ✓ (8) David J. Blick, M. S., Assistant Professor of Education, annual salary \$3660, July 1, 1949. New position.
- ✓ (9) Clara C. Cervený, M. A., Dean of School of Home Economics, annual salary \$6960, September 16, 1949. Replacing Evalyn Bergstrand.
- ✓ (10) M. Carolyn R. Chernak, B. S., Research Assistant in Animal Diseases, annual salary \$2400, July 1, 1949.
- ✓ (11) Robert C. Cleverdon, M. S., Instructor in Bacteriology, annual salary \$3720, September 16, 1949. Replacing George Fukui.
- ✓ (12) Miller Craig, M. A., Assistant Instructor in Genetics, annual salary \$2640, September 1, 1949. Replacing Jean DeBell.

- ✓ (13) Thomas R. Diesel, B. S., Instructor in Insurance, annual salary \$3120, September 16, 1949.
- ✓ (14) Dorothy Dietrich, M. S., Instructor in Clothing and Art, annual salary \$3120, September 16, 1949. Replacing Barbara Hammill.
- ✓ (15) Frederick Feibel, B. S., Assistant Instructor in Animal Diseases, annual salary \$2880, September 1, 1949. Replacing David Mount.
- ✓ (16) Stephan S. Friedland, Ph. D., Assistant Professor of Physics, annual salary \$4380, September 16, 1949. New position.
- ✓ (17) John Julian Glynn, B. A., Instructor, Labor-Management Institute, annual salary \$3840, September 1, 1949. New position.
- ✓ (18) Franklin M. Goodchild, M. D., Director of Division of Health Service and University Physician, annual salary \$7140, September 16, 1949. Replacing Dr. Ralph L. Gilman.
- ✓ (19) Paul Gottwald, M. A., Instructor in Foreign Languages, annual salary \$3360, September 16, 1949. New position.
- ✓ (20) Harold G. Halcrow, Ph. D., Professor of Agricultural Economics, annual salary \$6720, September 16, 1949. Replacing R. G. Bressler.
- ✓ (21) Geraldine Henneberry, M. S., Instructor in Foods and Institutional Management, annual salary \$3480, September 16, 1949. Replacing Isola Robinson.
- ✓ (22) Urbane Hennen, M. A., Assistant Professor of Education, annual salary \$4740, September 16, 1949. New position.
- ✓ (23) Cecil E. Hinkel, M. F. A., Instructor in Speech and Dramatics, annual salary \$3600, September 16, 1949. Replacing LeRoy D. Haberman.
- ✓ (24) Adeline M. Hoffman, M. A., Assistant Professor of Clothing, annual salary \$4200, September 16, 1949. Replacing Grace A. Eikel.
- ✓ (25) Maureen Hopkins, ^{Muehan} R. N., Research Assistant in Animal Diseases, annual salary \$2400, September 16, 1949. Replacing Barbara Bruening.
- ✓ (26) Robert Howard, B. A., Instructor in Anthropology, annual salary \$3600, September 16, 1949. Replacing Charles Wisdom.
- ✓ (27) Frank Iezzi, M. A., Instructor in Speech, annual salary \$3120, September 16, 1949. Replacing W. John Seig.
- ✓ (28) Betty Jane Johnston, M. S., Instructor in Home Management, annual salary \$3360, September 16, 1949. Replacing Carol Engebretson.
- ✓ (29) Charles E. Lee, M. A., Assistant Professor of Marketing, annual salary \$4920, September 16, 1949.

- ✓ (30) Alvin M. Liberman, Ph. D., Assistant Professor of Psychology, annual salary \$4740, September 16, 1949. Replacing Charles E. Osgood.
- ✓ (31) Robert W. Lougee, A. B., Instructor in History, annual salary \$3360, September 16, 1949. New position.
- ✓ (32) Alwin H. Manke, B. S., Assistant Instructor in Animal Industries, annual salary \$2400, July 1, 1949. Replacing Russell C. Potter.
- ✓ (33) Robert Mencl, Jr., B. S., Assistant County Agricultural Agent, Windham County, annual salary \$3240, July 1, 1949. Replacing Robert Lauffer.
- ✓ (34) Mary Alice Milner, B. S., Assistant County Club Agent, New Haven County, annual salary \$3240, September 16, 1949. Replacing Mildred Howell.
- ✓ (35) Louise P. Minnum, M. A., Assistant Extension Editor (Instructor), annual salary \$2880, June 16, 1949. Replacing Josephine McKenrich.
- ✓ (36) Aron Leon Mirsky, B. S., Instructor in Civil Engineering, annual salary \$3360, September 1, 1949. Replacing D. P. Fay.
- ✓ (37) David C. Phillips, Ph. D., Professor of Speech and Dramatics and Head of Department, annual salary \$6000, August 16, 1949. New position.
- ✓ (38) Robert P. Pirozok, B. S., Assistant Instructor in Animal Diseases, annual salary \$2880, September 16, 1949. Replacing August Schulze.
- ✓ (39) Aldo Pulito, B. S., Assistant Instructor in Chemistry, annual salary \$2400, September 16, 1949. Replacing Leonard Pitts.
- ✓ (40) Francis E. Ryan, LL.B., Instructor in Accounting, annual salary \$4440, September 16, 1949. Replacing Albert H. Cohen.
- ✓ (41) Laura B. Saeger, M. B. A., Instructor in Industry, annual salary \$3840, September 16, 1949. New position.
- ✓ (42) Isidore Silver, Ph. D., Assistant Professor of Foreign Languages, annual salary \$4020, September 16, 1949. New position.
- ✓ (43) Robert Wooster Stallman, Ph. D., Associate Professor of English, annual salary \$5160, September 16, 1949. New position.
- ✓ (44) Roger Stark, M. B. A., Assistant Professor of Business Statistics, annual salary \$4560, September 16, 1949.
- ✓ (45) Richard H. Sudds, Ph. D., Associate Professor of Pomology, annual salary \$6060, September 1, 1949, Replacing William H. Griggs.

- ✓ (46) Daniel W. Talmadge, M. S., Instructor in Poultry Husbandry, annual salary \$3840, September 1, 1949. Replacing W. M. Collins.
- ✓ (47) Sophie C. Trent, M. D., Associate University Physician, annual salary \$5340, September 1, 1949. Replacing Dr. Marion L. Whalin.
- ✓ (48) John McCullough Turner, Ph. D., Assistant Professor of Pharmacology and Physiology, annual salary \$4200, September 16, 1949. Replacing Wallace F. White.
- ✓ (49) Varro E. Tyler, Jr., B. S., Assistant Instructor in Pharmaceutical Chemistry and Pharmacognosy, annual salary \$2520, September 1, 1949. Replacing Mary Postizzi.
- ✓ (50) Albert E. Van Dusen, Ph. D., Assistant Professor of History, annual salary \$4200, September 16, 1949.
- ✓ (51) Lloyd L. Wagnon, B. S., Instructor in Physical Education, annual salary \$3240, August 16, 1949. Replacing Charles F. Horvath.
- ✓ (52) Marshall J. Walker, Ph. D., Assistant Professor of Physics, annual salary \$4380, September 16, 1949. Replacing Kenneth S. Cook.
- ✓ (53) Walter Irving Wardwell, M. A., Instructor in Sociology, annual salary \$3360, September 16, 1949. New position.
- ✓ (54) Ralph M. Wetzel, Ph. D., Instructor in Zoology, annual salary \$3840, September 16, 1949. New position.
- ✓ (55) Harry Lewis Wildasin, Ph. D., Instructor in Dairy Manufacturing, annual salary \$4080, October 16, 1949.
- ✓ (56) Sam L. Witryol, Ph. D., Instructor in Psychology, annual salary \$3600, September 16, 1949. Replacing Henry N. Ricciuti.
- ✓ (57) Arthur Lewis Wood, Ph. D., Associate Professor of Sociology, annual salary \$4800, September 16, 1949. New position.
- ✓ (58) David Zeaman, Ph. D., Instructor in Psychology, annual salary \$3600, September 16, 1949. New position.
- ✓ (59) Paul R. Zilsel, Ph. D., Instructor in Physics, annual salary \$4320, February 1, 1950. New position.

5. THE BOARD VOTED to accept and place on file the following requests for leave of absence:

- ✓ (1) E. O. Anderson, Professor of Dairy Manufacturing, sabbatic leave period changed from August 1, 1949 - January 31, 1950 to February 1, 1950 - July 31, 1950.

- (2) Eric W. Carlson, Assistant Professor of English, sabbatic leave for first semester 1950-51.
- ✓ (3) George J. Engelhardt, Assistant Professor of English, sick leave extended to September 16, 1949.
- ✓ (4) William F. Henry, Assistant Professor of Farm Management, leave without pay September 16, 1949 - June 15, 1950. Graduate work at Harvard.
- ✓ (5) Lawrence R. Penner, Assistant Professor of Zoology, sabbatic leave with full pay, second semester 1949-50.
- ✓ (6) Ralph L. Gilman, M. D., Director of Division of Health Service and University Physician, leave with full pay September 16, 1949 - January 1, 1950, when he will resign.
- ✓ (7) Kenneth A. Spaulding, Instructor in English, leave without pay for second semester 1949-50.
- ✓ (8) Edgar Zwilling, Associate Professor of Genetics, leave of absence for academic year 1950-51. To go to England for study.

6. THE BOARD VOTED to approve the following changes in rank or title:

- ✓ (1) Carl J. Gladfelter, from Assistant Professor to Associate Professor of Marketing, September 16, 1949.
- ✓ (2) Samuel Steingiser, from Research Assistant to Research Associate in Chemistry, June 16, 1949.

7. THE BOARD VOTED to approve the following applications for retirement:

- (1) Charles B. Gentry, Dean of the University, October 1, 1950.
- ✓ (2) Raymond E. Wing, County Agent in Windham County, disability retirement, November 1, 1949.

8. THE BOARD VOTED to accept the following scholarships and gifts and instructed the President to write appropriate letters of acceptance and appreciation to the donors:

- (1) Research Corporation, \$4000 as a Frederick Gardner Cottrell grant for the support of Dr. Ellis Lippincott's project entitled "Structure of Polyatomic Molecules as determined from Raman and Infra-red Spectra."
- (2) Connecticut Public Expenditure Council, three graduate fellowships in Public Administration in the amount of \$500 each.

- (3) National Advisory Mental Health Council grant for training in Psychiatric Nursing in the amount of \$13,900 of which \$9,890 is for stipends only.
- (4) Insurance Institute of Hartford, Inc., \$531.73 for loan fund for needy students taking insurance work at Hartford.
- (5) Parent-Teacher Association of Connecticut, \$100 scholarship.
- (6) American Cancer Society grant, \$300, for research program entitled "The Development Physiology of Phenocopies in Fowl and the Application of Phenocopy Studies to Genetical Research."
- (7) Charles Pfizer & Co., Inc., \$4000 grant in aid to Storrs Agricultural Experiment Station for research work in the Poultry Department.
- (8) International Baby Chick Association \$1500 for support of work in Genetics.

INFORMATION

9. Report on Admissions as of September 1, 1949*

| <u>Sch. or College</u> | <u>Admission Letters Sent</u> | | | | <u>Total</u> |
|------------------------|-------------------------------|--------------------|---------------------|----------------------|--------------|
| | <u>Men-Campus</u> | <u>Men-Commute</u> | <u>Women-Campus</u> | <u>Women-Commute</u> | |
| College of Agr. | 91 | 9 | 3 | 0 | 103 |
| Arts & Sci & P.E. | 382 | 51 | 491 | 18 | 942 |
| Bus. Adm. | 167 | 20 | 45 | 1 | 233 |
| Engineering | 169 | 26 | 0 | 0 | 195 |
| Home Economics | 0 | 0 | 89 | 5 | 94 |
| Nursing | 0 | 0 | 50 | 1 | 51 |
| School of Ag. | 62 | 6 | 0 | 0 | 68 |
| | <u>871</u> | <u>112</u> | <u>678</u> | <u>25</u> | <u>1686</u> |

(Transfer students included above - 288)

*Not including Pharmacy, Law, Insurance, Social Work

| <u>Branches</u> | <u>Hartford</u> | | <u>Waterbury</u> | | <u>Fort Trumbull</u> | <u>Total</u> |
|-----------------|-----------------|--------------|------------------|--------------|----------------------|--------------|
| | <u>Men</u> | <u>Women</u> | <u>Men</u> | <u>Women</u> | <u>Men</u> | |
| College of Ag. | 3 | 1 | 1 | 0 | 12 | 17 |
| Arts & Sci | 104 | 34 | 69 | 8 | 254 | 469 |
| Bus. Adm. | 40 | 4 | 33 | 0 | 144 | 221 |
| Engineering | 62 | 0 | 33 | 0 | 110 | 205 |
| Home Economics | 0 | 2 | 0 | 0 | 0 | 2 |
| Nursing | 0 | 5 | 0 | 0 | 0 | 5 |
| | <u>209</u> | <u>46</u> | <u>136</u> | <u>8</u> | <u>520</u> | <u>919</u> |

(Transfer students included above - 91)

| | |
|--|---|
| Refused - do not meet requirements | 729 (22%) |
| " - out of State | 190 |
| Pending - incomplete | 678 |
| Total applications received | 4202 (now over 5000 not including Pharmacy, Law, Insurance, Social Work and Ext. Centers) |
| (Applications for September 1948 as of 8/20/48 - 3647) | |
| Number and per cent of veterans admitted | 375 (14%) |

| <u>Cancellations</u> | <u>Men</u> | <u>Women</u> | <u>Total</u> |
|----------------------|------------|--------------|--------------|
| Storrs | 163 | 150 | 313 |
| Hartford | | | 25 |
| Waterbury | | | 5 |
| Fort Trumbull | | | 70 |
| | | | <u>413</u> |

Paid Fees (Net as of August 31)

| | | |
|---------------|--------------------|-------------|
| Storrs | Men 680, Women 467 | 1147 |
| Hartford | | 230 |
| Waterbury | | 109 |
| Fort Trumbull | | 385 |
| | | <u>1871</u> |

Total Enrollment - Predicted for 1949-50

| | | |
|--|-------------|-------|
| Main Campus - Storrs | 5100 | |
| Hartford Branch | 575 | |
| Waterbury Branch | 425 | |
| Fort Trumbull (New London) -all men | 956 | |
| Pharmacy (New Haven) | 270 | |
| Law (Hartford) | 280 | |
| Insurance (Hartford) | 240 | |
| Social Work (Hartford) | 60 | |
| Graduate and Advanced Study | 1000 | |
| | GRAND TOTAL | 8906 |
| Summer Session (Storrs) (Not counting Institutes and Conferences -over 4000) | 1515 | 10421 |

10. School of Nursing. A report has just been received from the National Committee for the Improving of Nursing Service. This Committee, representing six National organizations, has been evaluating schools of nursing. The survey report rates the University of Connecticut School

of Nursing in the highest 25% of schools in the country. We would expect this to be true and are glad to find that the Committee agrees with us.

11. Review of some of the problems facing us at the opening of college.

(The Trustees will recall that the administration repeatedly indicated in written memoranda, in printed reports, and in oral discussion, that September 1, 1949 would be the most difficult year for the University because of commitments made by the State calling for the expansion of services for returned G. I.'s. In spite of our warnings and predictions, we approach the opening of college with problems in number and degree which result in a well nigh hopeless situation. A few of these problems are reviewed below).

1. Men's Dormitories

- (a) Completion of "B" project
 - (1) Sleeping quarters available by September 14.
 - (2) Dining room and kitchen delayed until September 29.
Planned to serve 1600 men.
 - (3) Soda bar delayed until November 15.
- (b) "C" Project not ready for opening of college as planned.
Temporary quarters must be found for 858 men.

The completion schedule is about as follows:

Building 1 - Capacity 120

Sleeping quarters September 29
Kitchen and dining room October 10

Building 2 - Capacity 240

Sleeping quarters November 3
Kitchen and dining room November 27

Building 3 - Capacity 240

Sleeping quarters December 8
Kitchen and dining room January 27, 1950

Building 4 - Capacity 120

Sleeping quarters December 8
Kitchen and dining room January 27, 1950

Buildings 5, 6, and 7 - Capacity 360

Completed April 24, 1950

Agriculture Dormitory C1 and C2 - Capacity 210

Completed January 1, 1950

2. Classrooms and Offices

- (1) Remodeling Storrs and Koons to provide fifty classrooms, eighty offices. These buildings were vacated February 1, 1949. The General Assembly delayed and finally appropriated \$240,000 on July 1. By law, no work could be done until funds became available. Contract was let on August 10, 1949 for project to cost \$414,300 or \$174,300 over the amount appropriated. Trustees were canvassed and approval given to provide \$174,300 out of fee income. The Attorney General advised that "the Board of Trustees has the authority to allocate fee income for purposes other than instruction." All State officials concerned with this matter were so advised.

THE BOARD VOTED to reaffirm the action taken by telephone approving the transfer of \$174,300 out of fee income for the purpose of providing sufficient funds to meet the total project cost for remodeling Koons and Storrs dormitories for classroom use. Reimbursement to be made to the fee income account out of "building construction contingencies" should there be any balances.

High bid due to (1) a 20% reduction in appropriations for the remodeling. No one at the University was consulted about this reduction and (2) bidders stepped up bids anticipating "overtime" to meet completion dates. Union leadership recently refused to approve "overtime" work.

- (2) Beach Hall. Appropriation of \$240,000 or 20% less than the amount requested. Reduction not discussed with University. Preliminary estimate higher than appropriation by the 20% reduction of request.

Some laboratory equipment has been delivered. Most of it will not be delivered until December. Plans for all "mechanicals" were delivered September 12. Contracts cannot be made for at least three weeks.

The estimated cost of partition work is \$12,000.

THE BOARD VOTED to approve the use of maintenance funds in the amount of \$12,000 for this partition work with the understanding that all or part of this advance from the maintenance fund will be returned to the maintenance account from unused "contingency allotments" required for building projects.

- (3) College of Agriculture Building - not ready until December 1 instead of September 15.
- (4) School of Agriculture ready December 15 instead of September 15.
- (5) College Infirmary ready October 15 instead of September 1.
- (6) Men's Gymnasium ready about November 23 instead of September 15.
- (7) Animal Pathology - December 1.

Note: It was necessary in late August to reduce freshman class by some four hundred men by not replacing "withdrawals" from the "waiting list."

Over eight hundred beds for men have been set up temporarily in North Campus dormitories. The University (contrary to State regulations but subsequently approved by the State Comptroller) used Fort Trumbull maintenance men to take out all partitions scheduled for removal in Beach Hall. Storrs maintenance men (contrary to State regulations) were used to complete all partition installations in Beach Hall. This procedure saved about one month of construction time.

Fourteen temporary classrooms have been set up in the lounges of the women's dormitories. Twenty-one temporary classrooms have been set up in the North Campus dormitories for men.

Administrative offices have been moved to temporary quarters and are scattered all over the campus. All administrative offices housed in Beach Hall have now been moved, with the exception of the Business Office.

One hundred and two administrative staff members, clerical force, and others are now occupying temporary quarters and will continue to do so until the small administration building is ready.

3. Faculty Housing

- (1) Exterior covering of seven FPHA buildings is being replaced. Houses forty one faculty families.
- (2) New faculty apartments will not be ready by the opening of college as planned. Contract price on project very high and in part due to "overtime" allowances planned by the contractor. "Overtime" work to meet completion schedules not allowed by the unions after contract was awarded.

Completion schedule:

| | | | |
|------------|------------|-------------|-------------|
| Building 3 | October 10 | Building 15 | November 16 |
| " 2 | " 14 | " 16 | " 21 |
| " 4 | " 20 | " 12 | " 24 |
| " 5 | " 26 | " 9 | " 29 |
| " 17 | November 1 | " 14 | December 2 |
| " 6 | " 7 | " 13 | " 7 |
| " 7 | " 11 | " 10 | " 12 |
| | | " 11 | " 15 |

12. Mr. Frederic C. Teich has been commissioned by the State Comptroller's Office to prepare plans and specifications for the first unit of the University Stadium. \$500,000 in self-liquidating bonds have been sold to finance this project.

POLICY

13. The President discussed membership in the Association of Governing Boards of State Universities and Allied Institutions. THE BOARD VOTED to table the matter for the present.

14. The President discussed the recent Veterans Administration directive regarding the reimbursement of colleges and universities for the education of veterans.

THE BOARD VOTED to approve a change in the out-of-state fee from \$275.00 per year to \$250.00 per year in order to eliminate the need for detailed cost accounting procedures per each course taught the veterans and to eliminate the possibility of retroactive cost accounting for each course taught as required under the new directive. X

15. The President discussed Public Act 163 passed by the 1949 General Assembly and signed by the Governor. This Act concerns the protection of teachers employed by the State in cases of damage suits, and provides that the Board of Trustees of each State institution which employs teachers will protect and save harmless any teacher employed by it in the case of suits resulting from injury or death or damage to property occurring while the teacher is in the pursuit of his or her duties. It provides further that the Board of Trustees may insure against the liability imposed by the Act. X

THE BOARD VOTED to instruct the President to communicate with the Office of the State Comptroller to determine how best to cover teachers at the State University.

16. The matter of salary adjustments for professional staff was discussed at considerable length.

All professional staff members were recently notified that:

1. Economic increases are now part of the base salary.
2. The cost-of-living bonus has now been made a part of the base salary
3. All salaries have been adjusted to the next multiple of \$60 as per State policy.

Adjusting salaries to the next multiple of \$60 still leaves many professional staff members off step as per University salary schedule and puts many others off step.

THE BOARD VOTED to authorize the President to place all professional staff members on step in accordance with the University schedule. IT WAS FURTHER VOTED to authorize the President to go as far as possible in raising professional staff members now below the minimum to the minimum in accordance with the University salary schedule.

17. Scholarships.

University admission standards are among the highest since we require top quarter standing in high school graduating class or the equivalent on aptitude tests. Scholastic standards are also high and comparable to admission standards.

The above standards result in a student body somewhat better on the average than the average at most institutions. However, the University would gain much if more students from the top 5% or 10% of high school graduating classes were being admitted. The student body lacks top student leadership. In the entering class, four hundred students who paid their fees have recently withdrawn and requested refunds. We find in this group an alarming number of young men and women in the top 5% of their high school graduating class. The results of an incomplete check indicate that lack of funds is the reason most frequently given for withdrawing. Many private institutions are reaching some of these young men and women through scholarship aid. The University of Connecticut, with an enrollment of full-time undergraduate students in excess of 8000, should have a scholarship program to assist top high school graduates and to provide desirable, if not necessary, top student leadership.

THE BOARD VOTED to consider the matter of scholarships at the next meeting and urged the individual trustees to bring in suggestions and plans to be discussed at the next meeting.

18. New Projects.

1. The architectural firm of Smith & Perse has been commissioned by the Comptroller's Office to design the Administration Building and the College of Pharmacy Building. The College of Pharmacy Building was estimated to cost \$800,000. The University reduced this estimate to \$600,000 expecting a reduction in building costs. The General Assembly, without conferring with the University authorities, reduced this amount by another 20%. The plans for the building have been approved within the amount available. The building will provide only pharmaceutical laboratories.

It will be necessary later to add a small wing to provide laboratories for the related sciences. It will be necessary also for the Board to approve using all the funds in the Pharmacy Fund to provide the equipment for this building and also the proceeds from the sale of the present College of Pharmacy site in New Haven as, if, and when sold.

THE BOARD VOTED to approve the transfer of \$62,400 from the Pharmacy Fund to the Project Account for the construction of the College of Pharmacy Building. IT WAS FURTHER VOTED to authorize the President to use the balance of the Pharmacy Fund for the purchase of equipment to be installed in the new building. THE BOARD ALSO VOTED to approve the sale of the present Pharmacy facility as soon as the new building is completed. Funds derived from the sale of the old property to be used for the purchase of equipment for the new building.

Only \$320,000 was finally made available for the Administration Building which is 20% less than requested. Plans for a building have been approved but it will be necessary to assign several administration offices to other buildings because of the 20% cut in the funds requested.

2. The Legislature appropriated \$56,000 for an addition to the Law School Building instead of the \$80,000 requested. This appropriation is insufficient.

THE BOARD VOTED to authorize the President to recommend to the Real Assets Division and to the fiscal authorities of the State that the \$56,000 appropriated for an addition to the Law School Building be used, if necessary, to complete the addition to the heating plant and IT WAS FURTHER VOTED to authorize the President to use not more than \$60,000 from the Law School fund for the purpose of providing additional facilities for the Law School Building.

3. School of Social Work

The Legislature appropriated \$32,000 for the purchase of a property for the School of Social Work. This was a reduction from the \$50,000 requested. A real problem has arisen in connection with this matter. A mistake was made by the University, not the Board of Trustees, in handling this important project.

A little background appears to be in order. As early as 1930, considerable pressure was brought to bear on the University to establish a School of Social Work. Three successive State Committees were organized and reported in favor of the early establishment of a school. The University continuously delayed making a decision regarding the establishment of a school. Finally, in 1940, the Board of Trustees authorized the establishment of a two-year Graduate School of Social Work. It was obviously necessary to establish the school in Hartford because of the need for close contact with social agencies and field opportunities for experience.

The University has conducted a search for a number of years for a suitable property to lease, rent or purchase. Suitable space could not be found and to further complicate the matter, funds were never appropriated for purchasing a building until the 1949 Session.

For about two years, this school was located on the top floor of the Barnard Junior High School. This space was rented from the City of

Hartford. The school was forced to move out because of the expanding program for veterans housed in this same building. Space was then rented on the top floor of the Hartford Public High School on February 1, 1948. The windstorm about three weeks ago which hit Hartford blew down the chimney immediately over the space occupied by the School of Social Work in the Hartford Public High School. The building inspectors ordered the School of Social Work to vacate these rooms immediately. The High School authorities permitted the School of Social Work to set up an office on the first floor in a room 15x25. A few days later, the Dean of Social Work was advised that it would be necessary to vacate this space since it was needed by the High School, at least by the time High School classes were resumed.

During all this time, a frantic search was being made to locate a suitable facility. The School of Social Work was conditionally accredited last May, the condition being that a permanent facility be found for the School of Social Work.

The Dean of the School of Social Work was asked to inspect properties brought to our attention by real estate agencies in Hartford. Finally one property was brought to our attention located at 1380 Asylum Avenue. The University Comptroller was asked to have our plant superintendent inspect the property from the standpoint of construction, condition, etc. The University Comptroller was instructed to check the legal aspects of the purchase with the office of the Attorney General. The appraisal and ultimate purchase of the property was completed by the State Comptroller.

The question of zoning was discussed on one of the President's weekly trips back to the office during the course of a short vacation. Several years ago, the President personally contacted property owners on both sides of one street, checking on their reactions to the possibility of the University acquiring a building in the block for our G.I. program. He was not available to do the same thing in connection with the purchase of the Asylum Avenue property. The real estate agency did not raise the question of zoning so far as the President's Office has been able to determine. The owner of the property did not raise the question. As a matter of fact, the President was not advised of other attempts by private agencies to purchase this property and the refusal of the Zoning Board to approve the purchase by these agencies until after the purchase was announced in the newspapers. The announcement was made the day before he returned from vacation.

The Attorney General did suggest that as a matter of policy the University might not wish to purchase this property in this residential area. Apparently everyone at the University interested in this property was lulled into a complete state of complacency regarding the matter of zoning. From one point of view, it is inexcusable. On the other hand, we did not receive specific advice or warning on this matter from the property owner or the real estate agent.

The value of the property is somewhere between \$75,000 and \$100,000, as determined by an appraisal made by the office of the State Comptroller. From a financial point of view, we have acquired an excellent property. Perhaps from the standpoint of public relations, a serious mistake has been made.

The purchase has been completed. The problem of the School of Social Work arising from the purchase of the property on Asylum Avenue and Scarborough Street was presented to the Board of Trustees. THE BOARD TOOK THE FOLLOWING ACTION: Although the School is faced with a real emergency and is forced to move from present quarters and into the Asylum Avenue property on a temporary basis, the Board of Trustees contemplates suitable action to satisfy the property owners in the adjoining neighborhood even though it may involve the sale of the Asylum Avenue and Scarborough Street property and moving into another property.

It should be realized that the University is faced with an emergency. Registration has already been delayed ten days and classes have been delayed twelve days. We have a staff. We have an advanced student enrollment and we have an accreditation problem.

19. As a result of jurisdictional differences, dormitories, infirmary, faculty housing and other new buildings will be without telephone service. This is reported so that the University will not be held responsible for difficulties arising from lack of telephone service in case of emergencies resulting from accident, illness, or fire. This jurisdictional dispute is a matter beyond the control of the University.

THE BOARD VOTED to instruct the President to write the State Comptroller to urge his office to do everything possible to resolve the jurisdictional dispute which is resulting in the elimination of needed telephone service in new buildings at the University.

20. Installation of a power line to serve the new wells, estimated cost \$11,000. No appropriation was made for this service. It is recommended that this item be charged to the appropriation for Extension of Underground Utilities. This service includes the construction of a primary service from Route 195 to the new horsebarn, and then to the well, with return controls to the water towers and "tell-tale" signaling service to the Maintenance Building. In addition, a secondary power line is to be installed from the well to the two new wells. The Connecticut Light and Power Company feel that they should not be requested to provide service to what they consider the campus proper.

THE BOARD VOTED to authorize the President to provide, if necessary, \$11,000 from the appropriation for the Extension of Underground Utilities for the installation of a power line to serve the new wells being installed at the University.

21. Reconstruction of Incinerator Shed, estimated \$10,000. This will request authority to use \$6375 originally appropriated for a well study to provide additional water service. This service has been completed and these funds are not needed for the purpose originally authorized. It is recommended that this amount be made available together with approximately \$4000 which represents an insurance settlement on the loss of the incinerator shed, to rebuild the incinerator. The total cost is estimated at approximately \$10,000.

THE BOARD VOTED to authorize the President to use \$4000 available from the insurance settlement in the loss of University incinerator by fire and to use \$6375 originally appropriated for a well study to finance the reconstruction of the incinerator shed.

22. The portico on the new library needs to be repaired. The Real Assets Division estimates that \$5000 will be needed for this purpose. No appropriation was made by the 1949 Session of the General Assembly. The situation is so serious that it is recommended that the Board approve using \$5000 of maintenance money for this purpose. Since this estimate exceeds the \$1000 limitation set by the State, it will need to come before the Real Assets Division and Finance Advisory Board. It should be realized that \$5000 of maintenance work, as such, will need to be eliminated.

THE BOARD VOTED to authorize the President to make available \$5000 from University maintenance budget for necessary repairs to the portico of the new Library.

23. It will be necessary to request the State Comptroller to carry liability coverage for faculty and students since dormitories, classroom buildings, laboratory buildings, faculty housing, etc. must be partially occupied before these buildings are completed. The contractors refuse to be held liable and it would seem only right that the State assume this responsibility.

THE BOARD VOTED to instruct the President to write the State Comptroller to request that his office arrange for adequate liability coverage for faculty and students who must use classroom buildings, laboratory buildings and faculty housing before completion.

Respectfully submitted,

-s- J. RAY RYAN

J. Ray Ryan
Secretary