

9-25-1946

## Minutes, September 25, 1946

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MINUTES OF THE MEETING  
OF THE  
BOARD OF TRUSTEES  
OF  
THE UNIVERSITY OF CONNECTICUT  
held in Storrs, September 25, 1946

Present: Dr. Barker	Mr. Peet	Mr. Spencer
Mr. Hook	Mr. Ryan	Mr. Jorgensen
Mr. Eddy	Mr. Suisman	

1. The minutes of the meeting of July 17 having been mailed out in advance, IT WAS VOTED to approve them without reading.

ROUTINE

2. THE BOARD VOTED TO accept the following resignations:

- (1) Bruno Bacchiocchi, Assistant Instructor in Pharmacy, July 31, 1946.
- (2) Neal F. Doubleday, Assistant Professor of English, September 15, 1946.
- (3) Rebecca Gifford, Instructor in Animal Diseases, August 31, 1946.
- (4) Neil W. Hosley, Associate Professor of Forestry and Wildlife Management, September 15, 1946.
- (5) Harriet B. Kallison, Assistant Instructor in Animal Diseases, July 15, 1946.
- (6) Regiano Marini, Assistant Instructor (Pharmacy), August 31, 1946.
- (7) John T. Merrill, Assistant Editor, August 29, 1946.
- (8) Frederick A. Mote, Assistant Professor of Psychology, September 15, 1946.
- (9) Chester Potrepka, Assistant Instructor (Pharmacy), September 1, 1946.
- (10) Albert H. Griswold, Instructor in Physics, October 1, 1946.

3. THE BOARD VOTED to approve the following appointments: effective September 16, 1946, unless otherwise indicated.

The President reviewed and summarized the many professional and classified appointments made for the college year beginning September 1946. THE BOARD VOTED to approve all appointments in the several branches of the University in accordance with the policy outlined in the President's letter of appointment sent to each new appointee. All other appointments not covered by this letter were also approved by the Board.

- (1) George Abbe, Instructor in English (F.T.), \$2640.
- (2) Edward Anthony Adler, Jr., Veterans Counsellor, (F.T.), \$4080, July 9, 1946.
- (3) Maurice M. Alexander, Instructor in Forestry and Wildlife Management, \$3600, September 1, 1946.
- (4) Arthur E. Anderson, Instructor in Mathematics and Engineering (F.T.), \$2760.
- (5) Raymond R. Andrews, Instructor in Chemistry (F.T.), \$3000, August 16, 1946.
- (6) Marilyn N. Baldwin, Assistant Instructor in Home Economics (part-time), \$900.
- (7) Harry L. Belgrade, Instructor in English, \$2400.
- (8) Robert Berman, Instructor in Engineering (F.T.), \$3000.
- (9) Emily May Bixby, Instructor in Chemistry (U. Ext.), \$2760.
- (10) Arthur D. Bridgman, Instructor in Electrical Engineering (F.T.), \$2880.
- (11) Ralph H. Brown, Instructor in Foreign Languages and Assistant Supervisor of Hartford Branch, \$3120.

- (12) A. K. Buchanan, Instructor in Physics (U. Ext.), \$2760.
- (13) D. C. Burnham, Instructor in Chemistry (U. Ext.), \$2760.
- (14) Robert E. Butler, Instructor in English, \$2400.
- (15) Newton L. Carroll, Instructor in Philosophy (F.T.), \$2760.
- (16) Marjorie Case, Assistant Professor (School of Social Work), \$4080.
- (17) Dorothy Chandler, Instructor (Infirmary Nurse), \$1920.
- (18) Tso-Kan Chang, Fellow of American Cancer Society, \$1500, date to be announced.
- (19) Carl Peter Chosek, Instructor in Economics (F.T.), \$3000.
- (20) John A. Christian, Instructor in Animal Husbandry, \$240 per month, September 1, 1946 - June 30, 1947.
- (21) Ruth C. Clifford, Assistant Instructor in Animal Diseases, \$1860.
- (22) Edna B. Coffey, Instructor (Infirmary Nurse), \$1920.
- (23) Sumner A. Cohen, Director of Housing (F.T.), \$3600, September 1, 1946.
- (24) Quinton T. Cole, Instructor in Chemistry (F.T.), \$3480.
- (25) James L. Cummings, Instructor in Mathematics (F.T.), \$2880.
- (26) Anna S. Curtis, Instructor in English, \$2400.
- (27) Charles T. Demarest, Instructor in English (U. Ext.), \$2760.
- (28) Paul J. DeSio, Instructor in Foreign Languages, \$2520, September 1, 1946<sup>(F.T.)</sup>
- (29) Norman C. Dondaro, Instructor in Animal Diseases, \$2520, September 1, 1946.
- (30) Ida Drapkin, Instructor in English (F.T.), \$2520, September 1, 1946.
- (31) Richard Joseph Dundas III, Instructor in Engineering (U. Ext.), \$2640.
- (32) Zelman Z. Dworkin, Instructor in Botany (F.T.), \$2760.
- (33) Kathleen Egan, Instructor and Assistant Supervisor of Waterbury Branch, \$2880.
- (34) Ethel Elliott, Assistant Professor of Public Health Nursing, \$3600, September 1, 1946.
- (35) Oscar Fasel, Instructor in Foreign Languages (F.T.), \$2520, September 1, 1946.
- (36) Douglas P. Fay, Instructor in Engineering (F.T.), \$2640, September 1, 1946.
- (37) Franklin O. Fingles, Registrar (F.T.), \$4020, July 22, 1946.
- (38) P. Fontane, Instructor in Zoology (U. Ext.), \$3000.
- (39) James Freeman, Instructor in Physical Education and Assistant Football Coach, \$3480, August 16, 1946.
- (40) Thomas F. Gallivan, Jr., Instructor in Law (Law School), \$500 per semester, effective September 9, 1946.
- (41) George Goodwin, Instructor in Physical Education and Coach and Social Director (U. Ext.), \$3000.
- (42) Marjorie D. Gould, Instructor in English (F.T.), \$2520, September 1, 1946.
- (43) Joseph J. Gracewski, Assistant Instructor in Poultry (R.O.P.) \$2400, September 1, 1946.
- (44) Mildred Grees, Instructor in Mathematics, \$1200 per semester.
- (45) Wilbur R. Griswold, Instructor in Mathematics (U. Ext.), \$2640.
- (46) Arnold R. Hansen, Instructor in Engineering (U. Ext.), \$2880.
- (47) Mildred Hall, Instructor in English, \$2400.
- (48) William H. Harbaugh, Instructor in History and Government (F.T.) \$2760.
- (49) Elmer W. Heller, Instructor in Engineering (F.T.), \$2880.
- (50) Edward B. Hine, Instructor in Engineering (F.T.), \$3000.
- (51) William S. Horton, Instructor in Chemistry, \$3360.
- (52) Charles Horvath, Instructor in Physical Education (F.T.), \$2520.
- (53) Mary MacN. Hubbard, Assistant Instructor in Botany, \$1800, September 1, 1946.
- (54) Chandler D. Ingersoll, Instructor in Physics (F.T.), \$3240, September 1, 1946.
- (55) Einar Jacobson, Jr., Instructor in Engineering (F.T.), \$2760.

- (56) Andre M. Jacq, Instructor in Foreign Languages (F.T.), \$2520, September 1, 1946.
- (57) Joyce Johnson, Associate Home Demonstration Agent (Tolland, Middlesex and Windham Counties), \$3000, September 1, 1946.
- (58) Miriam F. Johnson, Instructor in History and Government (U.Ext.), \$2760.
- (59) Morris Edwin Johnson, Instructor in Engineering (F.T.), \$3000, September 1, 1946.
- (60) Alice A. Kennedy, Instructor (Infirmary Nurse), (F.T.), \$1920.
- (61) Francis J. Kennedy, Instructor in Economics (F.T.), \$3240.
- (62) M. Catherine Kerr, Assistant Editor, \$3480, October 1, 1946.
- (63) Fredericka H. Kilbourn, Instructor in Mathematics (U.Ext.), \$2640.
- (64) Earl W. Killian, Instructor in Physical Education (U.Ext.), \$2640.
- (65) Lawrence King, Instructor in Business Administration (part-time), \$300 per semester.
- (66) P.A. Klinglof, Instructor in Physics and Mathematics (U.Ext.) \$2640.
- (67) David Kreiger, Instructor in Business Administration, \$2520.
- (68) Anne Landauer, Instructor in English (F.T.), \$2520.
- (69) W. Howard Martin, Associate Professor of Agricultural Education, \$4440.
- (70) John C. Meyers, Lecturer in Business Administration, \$500 per semester.
- (71) Shirley Miller, Instructor in Economics (F.T.), \$2760.
- (72) Lewis R. Minor, Instructor in Dairy Industry, \$200 per month, September 1, 1946 - June 30, 1947.
- (73) Thomas O. Monahan, Instructor in Sociology, \$2880.
- (74) Clyde W. Monroe, Instructor in Zoology, \$2640.
- (75) Roger Motten, Instructor in English (U.Ext.), \$2640.
- (76) William A. Mozur, Instructor in Physical Education, (F.T.), \$2880.
- (77) Rita Mullins, Instructor in Zoology (F.T.), \$3000.
- (78) Lloyd Naramore, Assistant Registrar (Pharmacy), \$3120, September 1, 1946.
- (79) William B. Newell, Instructor in Sociology (F.T.), \$3000, September 1, 1946.
- (80) Charles E. Osgood, Assistant Professor of Psychology, \$3600.
- (81) Charles A. Owen, Jr., Instructor in English, \$2880.
- (82) Claude A. Parton, Instructor in Physical Education and Publicity Man, \$2520, September 1, 1946.
- (83) Catherine M. Paul, Instructor in Foreign Languages, \$2520.
- (84) Frances Pedigo, Instructor in English (F.T.), \$2520.
- (85) Charles J. Pelletier, Instructor in Mechanical Engineering, \$2760, September 1, 1946.
- (86) Richard H. Popkin, Instructor in Philosophy, \$2640.
- (87) Julius Portnoy, Instructor in Philosophy (F.T.), \$2520.
- (88) John Powers, Assistant Director of Student Personnel in charge of Vocational Guidance and Placement, \$3600, August 16, 1946.
- (89) Mary Raissi, Instructor and Assistant Supervisor in Extension (U.Ext.), \$2160, September 1, 1946.
- (90) Anne Ray, Instructor (Infirmary Nurse), (F.T.), \$1920.
- (91) Grace Ripplin, Instructor (Infirmary Nurse), (F.T.), \$1920.
- (92) Charles A. Robinette, Assistant Instructor (Pharmacy), \$1800.
- (93) George H. Rounds, Assistant Professor of Psychology (F.T.), \$3240.
- (94) Naomi D. Rudnick, Assistant Instructor (Pharmacy), \$1560.
- (95) Peter B. Schroeder, Instructor in History, \$2400.
- (96) Violet T. Schroeder, Instructor in English, \$2400.
- (97) Herman O. Schmidt, Assistant Professor of Psychology.
- (98) Eli Schwartz, Assistant Instructor in Business Administration, \$1152, 2/5 time.
- (99) Arthur M. Selvi, Instructor in Foreign Languages (U.Ext.), \$2400.

- (100) Edna Sheinhart, Instructor in Mathematics (F.T.), \$2760.
- (101) Alice Sirotnik, Instructor (Infirmary Nurse), (F.T.), \$1920.
- (102) Schuyler G. Slater, Instructor in Chemistry (F.T.), \$3000.
- (103) Allan B. Smith, Instructor in Education, \$3000, September 9, 1946.
- (104) Kenneth A. Spaulding, Assistant Professor of English, \$3240.
- (105) Marion L. Starkey, Instructor in English (F.T.), \$2520.
- (106) Max B. Thatcher, Assistant Professor of History and Government (F.T.), \$3240.
- (107) Albert A. Thibault, Instructor in Foreign Languages, \$2520.
- (108) Mary M. Thibault, Instructor in Foreign Languages (U.Ext.), \$2400.
- (109) Moises Tirado, Instructor in Foreign Languages, \$2400.
- (110) Jessie B. Tompkins, Instructor (Infirmary Nurse), \$2040.
- (111) Craydon Wagner, Instructor in Business Administration (part-time) (F.T.), \$700 for semester.
- (112) Edward L. Stephenson, Instructor in Law (Law School), \$350 per semester, September 9, 1946.
- (113) Norma Wegner, Instructor in Psychology (F.T.), \$2760.
- (114) Helen M. Weir, Instructor in English (F.T.), \$2520.
- (115) R. B. Whorf, Instructor in Philosophy and Zoology (U.Ext.), \$2520.
- (116) Daryl E. Williams, Instructor in Philosophy (U. Ext.), \$2400.
- (117) Florence Williams, Instructor (Infirmary Nurse), \$1920.
- (118) Roxane M. Winburn, Instructor in Sociology (U.Ext.), \$2640.
- (119) Harold W. Zeoli, Instructor in Physics (U.Ext.), \$2880.
- (120) Bertram Yood, Instructor in Mathematics (part-time), (Pharmacy), \$480 for semester, October 1, 1946.
- (121) Louis E. Zerbe, Instructor in Music (F.T.), \$2000 for 2/3 time.
- (122) Theodore W. Douglas, Assistant Professor of English (F.T.), \$3480.
- (123) Harold Hanlon, Instructor in Mathematics and Physics (U.Ext.), \$2760.
- (124) Ethel T. Johnson, Instructor in Home Management and Child Development, \$2520.
- (125) Helene Matterson, part-time Instructor in Home Economics, \$500 for semester.
- (126) Margaret C. Ohlander, Assistant Instructor in Floriculture, \$200 per month, effective September 23, 1946 - June 15, 1947.
- (127) Earl G. Spaeth, Instructor in Chemistry, \$3000.
- (128) E. Pagan Tomei, Instructor in Foreign Languages, \$2760.
- (129) Carl A. Wies, M.D., part-time Physician at Fort Trumbull, \$10 per day, September 17, 1946.
- (130) Mrs. W. D. Knight, Jr., Instructor in English (U.Ext.), \$2640.
- (131) John Scarchuk, Assistant Instructor in Vegetable Gardening, \$1800, October 1, 1946.
- (132) Samuel Steingiser, Lecturer, \$1800.
- (133) Elizabeth Sawyer, Instructor in Chemistry (F.T.), \$2640.
- (134) Carla A. Blaha, Instructor in English (U.Ext.), \$2640.
- (135) Byron K. Field, Jr., Instructor in English (F.T.), \$2520.
- (136) Bradley T. Perry, Instructor in English \$2520. (F.T.).
- (137) Jack E. Stephens, Instructor in Civil Engineering (part-time), \$720 for semester, September 16, 1946 - February 15, 1947.
- (138) Joseph F. Doran, Instructor in Mathematics (F.T.), \$3240.
- (139) Vivian Gumma, Instructor in Mathematics (F.T.), \$2880.
- (140) Marjorie M. Johnson, Instructor in English (U.Ext.), \$2400.
- (141) Sylvia S. Levin, Instructor, (Infirmary Nurse), \$1920, September 25, 1946.
- (142) Ruth B. Messenger, Assistant Instructor in Animal Diseases, \$1800, October 1, 1946.
- (143) Rosemarie L. Parsons, Assistant Home Demonstration Agent (New London), \$2040, October 1, 1946.

## (144) Resident Counsellors:

Lillian Compaine, Phi Sigma Sigma  
 Grace Cookson, Pi Beta Phi  
 Rosemary Glynn, Wood Hall  
 Mary Judd, Phi Mu Delta  
 Hanna Lamb, Sigma Chi  
 Nora Middaugh, Hall III  
 Louise K. Nevins, Hall I  
 Elizabeth Wilkin, Sprague

Appointments, including some replacements

A. Professional Staff		Approximate Number Still Needed
Campus	93	4
Fort Trumbull	54	6
Hartford & Waterbury	34	5
Law	5	1
Pharmacy	4	2 part time
Insurance	0	2
Social Work	1	2
Counties	6	
B. Graduate Assistants	18	21
C. Classified		

Note: Copies of a letter covering employment of professional staff members for University Branches were mailed to trustees on or about August 20, 1946.

## 4. THE BOARD VOTED to approve the following promotions:

- (1) Gregory S. Timoshenko, Associate Professor of Electrical Engineering, to Professor and Head of Electrical Engineering, effective September 16, 1946.
- (2) Kenneth C. Tippy, Associate Professor of Civil Engineering to Professor and Head of Civil Engineering, effective September 16, 1946.

## 5. THE BOARD VOTED to approve the following emergency salary adjustments:

- (1) William T. Gruhn, Associate Professor of Education, from \$4500 to \$4620, effective October 1, 1946.
- (2) W.F. Henry, Instructor in Farm Management, \$2820 to \$3060, effective October 1, 1946.
- (3) L.D. Matterson, Assistant Professor of Poultry Husbandry, from \$3540 to \$4080, effective September 16, 1946.
- (4) John Y. Squires, Instructor in Physical Education, from \$2640 to \$3000, effective October 1, 1946.
- (5) William F. Starr, Professor of Law, from \$5220 to \$5520, effective September 16, 1946.
- (6) I. N. Thut, Associate Professor of Education, from \$3900 to \$4080, effective October 1, 1946.

- (7) Josephine Izzo, Assistant Instructor in Biological Sciences (Pharmacy) from \$1800 to \$1980, effective September 16, 1946.

County Workers, effective October 1, 1946

- (1) Robert Deming, Assistant County Club Agent, from \$2460 to \$2580.
- (2) C. Edwin Smith, Assistant County Agent, from \$2940 to \$3180.
- (3) Philip F. Dean, County Agent, from \$4020 to \$4200.
- (4) Robert Stevens, Associate County Agent, from \$3300 to \$3540.
- (5) Mildred Howell, Assistant County Club Agent, from \$2340 to \$2580.
- (6) W. Stanley Hale, County Agent, from \$3420 to \$3780.
- (7) George Whitham, Assistant County Agent, from \$2700 to \$2940.
- (8) Howard Johnson, Associate County Agent, from \$2940 to \$3240.
- (9) Paul Latimer, County Club Agent, from \$2840 to \$2940.
- (10) Edna Dudley, Assistant County Club Agent, \$2220 to \$2340.

6. THE BOARD VOTED to accept the following scholarship grants and instructed the President to write an appropriate letter of appreciation to each of the donors:

- (1) Charles H. Hood Dairy Foundation, \$200 for a dairy student at the University of Connecticut for 1946 - 1947.
- (2) Joseph M. Loughlin - The Ardele Valcourt Loughlin Scholarship Fund, of approximately \$5000, to yield an income of \$100, to be awarded to the student in Home Economics who at the end of her sophomore year has the highest average and who has designated Foods and Nutrition as her major.
- (3) Suisman Foundation - \$500 to be used 1946 - 1947 for worthy students.
- (4) The Fuller Brush Company - \$250 for a scholarship at the School of Law.

7. THE BOARD VOTED to approve the following leaves of absence:

- (1) Mary N. Jaquith, Instructor in Foreign Languages, first semester, 1946-1947. Interpreting from English into Russian for UN.
- (2) James Healey, Instructor in Business Administration, September 16, 1946 - September 15, 1947. Study at the University of Pennsylvania.

INFORMATION

8. The President summarized preliminary registration data. Tentative figures were as follows:

Campus	3200	200 additional in February*
Fort Trumbull	1600	400 additional in February
Waterbury	675	
Hartford	900	
College of Law (Hartford)	300	
College of Insurance (Hartford)	300	
College of Pharmacy (New Haven)	300	
Fourteen Advanced and Graduate Study Centers	500	*450 new students will be admitted in February 1947
Summer Session (does not include institutes, short courses, etc.)		
Freshmen		approximately 3000
Sophomores		" 2000

Engineers	approximately	1500
Business Administration	"	1200
Arts and Sciences	"	2000

Note: Freshman enrollment in Agriculture larger than pre-war total for Agriculture

The University will need to make early plans to provide for the 2000 freshmen enrolled in all undergraduate branches including the Storrs campus before these sophomores become juniors, since the three off-campus branches are two-year programs only. Plans will also have to be made at once to take care of the 3000 freshmen who become juniors in 1948.

The most difficult problem on the main campus will be to provide for 1500 engineers or as many of these engineers as will be juniors in 1947 and 1948. Twelve hundred are enrolled in Business Administration, two thousand in Arts and Sciences. Enrollment in the other professional schools and colleges are higher than pre-war but not enough so to cause serious staff or housing difficulties in the form of offices, laboratories, and class rooms.

#### POLICY

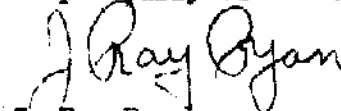
9. THE BOARD discussed the Tenure Report which was presented at the July 17 meeting. After some discussion, THE BOARD VOTED to table the report until the October 23 meeting and to make the Tenure Report the first matter of business.
10. IT WAS VOTED to ask the President to prepare a report regarding the construction of religious buildings near the campus on land to be provided by the University, the President to go over the report with Trustees Suisman and McDonough, prior to its presentation to the Board at the October 23 meeting.
11. THE BOARD VOTED to approve a few minor changes in the salary schedule as presented by the President. Copies of this revised schedule will be mailed immediately to the Deans and Directors of all schools, colleges and divisions.
12. The President reported on his correspondence with several reliable agencies regarding the private financing of a faculty apartment building, a grocery and meat retail store and a movie theatre. The Board favored this activity upon the part of the President. The matter will be pursued further in a report made to the trustees at a later meeting.
13. The President and Mr. Ryan, Secretary of the Board, explained to the trustees the allotment of seven temporary buildings by the Public Works Administration for non-housing use. These buildings are to provide offices, class rooms, laboratories, aviation ROTC and armory facilities. The University has been listed as the first institution in this region for buildings to be allotted by the PWA. It was necessary for the President and Mr. Ryan to sign certain forms and documents. THE BOARD VOTED to approve the actions of the President and Mr. Ryan, Secretary of the Board, in signing Applications No. 6-V-1 as of August 20, 1946 and also authorized the President and the Secretary of the Board of Trustees to sign any further documents relating to the allotment of temporary facilities by the Public Works Administration.



14. THE BOARD VOTED to approve the installation of oil units in veterans housing units to replace coal burning units.
15. The President presented a list of new buildings needed at the University to take care of students now enrolled on the main campus and to provide for carrying out the Board's policy of centralizing the physical facilities of the University at Storrs. In discussing the need for expanding the physical plant of the University at Storrs, THE BOARD VOTED to reaffirm its action of July 17, 1946 approving the "plan for the physical expansion of the Storrs campus" prepared by Fred Meinsinger of Detroit, Michigan, and also VOTED to instruct the President to advise the University architects not to plan buildings for the front campus or the area east of Beach Hall and Home Economics building and between the North Eagleville Road and the campus road running east and west between Manchester Hall and the Home Economics building and west of State Highway 195.
16. The President presented to the Trustees a letter of instructions addressed to Deans and Directors for the preparation of estimates for the biennium 1947-1949. The biennial budget requests will be presented to the Board of Trustees for consideration and action at the October 28 meeting.
17. The President discussed the matter of perquisites for the President and the recent instructions addressed to the State Auditor by the Internal Revenue Office regarding tax exemptions on perquisites. THE BOARD VOTED to instruct Mr. Samuel Spencer, Vice President of the Board, to address a letter to the University Comptroller advising him of the reasons for the perquisites voted the President and attaching thereto a list of the perquisites.
18. The trustees discussed at great length the present administrative set-up of the Storrs Experiment Station. It was the sense of the discussion that the present administrative set-up has not proven satisfactory over the years. The president was instructed to address a letter to the Board of Control of the New Haven Experiment Station advising this agency that the present plan of sharing a common director has not proven satisfactory and since the University is now making plans to expand its services to the State and to agriculture, particularly, it becomes necessary for the University to make plans for the full time administration of the Storrs Experiment Station by an associate director whose residence will be at Storrs. The Board requested the President to ask Mr. Stenmons to prepare a very brief statement outlining the history of the relationship of the Storrs and New Haven Experiment Stations.

The next meeting of the Board of Trustees will be held at the Hartford Club at 11:00, October 23, 1946.

Respectfully submitted



J. Ray Ryan  
Secretary