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Minutes, October 31, 1951

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MINUTES OF THE SPECIAL MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Storrs, October 31, 1951

Present:	Mr. Bishop	Mr. Jorgensen	Mr. Staples
	Mr. Brook	Mrs. Mahoney	Mr. Sullivan
	Mr. Christensen	Mrs. Posen	Mr. Warnock
	Mr. Engleman	Sister Rosa	Mr. Watson
	Mr. Hook	Mr. Ryan	

1. The minutes of the meeting of September 19, 1951, having been mailed out, were approved without being read.
2. THE BOARD VOTED to accept the following resignations:
 - (1) Arthur E. Anderson, Instructor in Electrical Engineering, effective March 1, 1952.
 - (2) Justina Crosby, Home Demonstration Agent, Litchfield County, effective November 1, 1951.
 - (3) John E. Dever, Research Associate, Institute of Public Service, effective December 16, 1951.
 - (4) Frank D. Johanson, Assistant Extension Fruit Specialist, effective December 1, 1951.
 - (5) Gwendolyn Waldo, Assistant County Club Agent, New London County, effective October 16, 1951.
3. THE BOARD VOTED to approve the following appointments:
 - (1) Edwin S. Budzik, B.S., Research Associate in Civil Engineering, \$4080 including economic increase of \$240, October 1, 1951.
 - (2) Mary Curran, R.N., Infirmary Nurse, \$2760 including economic increase of \$240, September 16, 1951. Replacing Ann Yacek.
 - (3) Henry Katzenstein, Research Associate in Physics, \$4320 including economic increase of \$240, October 1, 1951. New position, special project.

3. (4) Jack Katzenstein, Ph.D., Instructor in Physics, \$3960 including economic increase of \$240, September 16, 1951. Replacing W. H. Kinsey.
 - (5) Mildred M. Morrison, R.N., Infirmary Nurse, \$2760 including economic increase of \$240, August 16, 1951. Replacing Evelyn Anton.
 - (6) Dorothy Newcombe, R.N., Infirmary Nurse, \$2760 including economic increase of \$240, September 16, 1951. Replacing Virginia Smith.
 - ✓ (7) Frank W. Soltys, B.S., Assistant Editor, \$3720 including economic increase of \$240, September 16, 1951. Replacing Lee Wilderman.
 - (8) Rosalie E. Tudisca, B.A., Junior Librarian, \$2940 including economic increase of \$240, September 1, 1951. Replacing Marion Cheney.
 - (9) Aaron Wold, M.S., Research Associate in Chemistry, \$3840 including economic increase of \$240, June 13, 1951. New position, special project.
4. THE BOARD VOTED to accept and place on file the following requests for leave of absence:
 - (1) Kenneth W. Herrick, Instructor in Insurance, leave without pay 1951-52. S. S. Huebner Fellowship.
 - (2) John Y. Squires, Assistant Professor of Physical Education, sabbatic leave first semester 1952-53. Study for doctorate.
 5. THE BOARD VOTED to accept the following scholarships and gifts and instructed the President to write appropriate letters of appreciation:
 - (1) \$500 for scholarships from The Suisman Foundation, Incorporated.
 - (2) \$200 for scholarships of \$100 each to two specific individuals from The Suisman Foundation, Incorporated.
 - (3) Model AB-12 King Manometer to Mechanical Engineering Department from King Engineering Company.
 - (4) 3-inch Trident Crest Water Meter to Civil Engineering Department from The Neptune Meter Company.
 - (5) \$4,034 to College of Pharmacy from Hugh P. Beirne Memorial Committee to be used for the purchase of furniture and equipment for Pharmacy Library.
 6. Report of Salary Study Committee.

The Board discussed at considerable length the report of the Faculty Senate Committee. This report was presented to the Board of Trustees at the meeting on September 19, 1951 and was tabled in order to provide each Trustee ample opportunity to study the salary situation as it affects the professional staff of the University. Specific attention

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was given to the two recommendations of the Committee which were as follows:

1. A general salary increase in all ranks is necessary to cope with the rising cost of living. Merit increases should be large enough to reflect the value of the staff to the University, not merely to provide it with a living wage.
2. If we are to build a staff of high quality, we must make it possible both to retain the most promising and productive members of our own staff who are receiving offers elsewhere and to attract mature scholars with established reputations from other institutions. Neither of these will be possible without a substantial revision of the maximum salary that it is possible to pay the two top ranks.

THE BOARD VOTED to express appreciation for the work of the Faculty Committee in the preparation of this report. The Board of Trustees recognizes that the continual rise in the cost of living affects members of the professional staff as it does all others. In recognition of this fact, the Trustees recommended to the last session of the General Assembly that a general "cost-of-living" increase be provided all University employees. The General Assembly made no provision for "cost-of-living" salary increases. For that reason, no funds are available to the University to make increases of this kind.

The Board of Trustees believes that the "qualitative" development of the University is the major task before the University. The Board recognizes the necessity for increasing salary provisions for the top professional ranks to achieve qualitative improvements.

The Board approved the following recommendations regarding increases in salary for members of the professional staff:

1. No increases in salary to be approved for
 - (a) Staff members on leave.
 - (b) Staff members employed within the year.
 - (c) Staff members who have been employed on special short term projects financed out of special grants-in-aid from Federal or private agencies.
 - * (d) For all those members of the professional staff for whom approved increases are not recommended through the usual channels.
2. Within the funds made available, to increase salaries
 - (a) To bring staff members below the minimum of their rank to the minimum.
 - (b) One step increase for all others.
 - (c) One step increase for those who have reached the maximum for their rank as presently established.

THE BOARD VOTED FURTHER to increase the maximum for the ranks of Professor, Associate Professor, and Dean by four steps, these adjustments in maxima not to be effective during the current biennium excepting as provided in 2(c) above.

7. Report of Student Union Committee.

The report of the Student Union Committee was presented to the Board on September 19, 1951. This report was tabled in order to give the Trustees ample time to study the report and the recommendations contained therein.

After considerable discussion, THE BOARD VOTED to express appreciation for the fine work of the special Student-Faculty Committee appointed to study the administration of the new student activities building.

THE BOARD VOTED FURTHER to adopt the report with the understanding that the report would be rewritten to make proper provision for the following points:

1. The new student activities building is a University building (a State building). Several statutes place full responsibility on the Board of Trustees for the management of the University plant and the proper financing of the University plant, programs, and services within the funds made available. These specific responsibilities cannot be delegated or surrendered.
2. The membership of the Union Board shall be appointed by the President in accordance with provisions already established within the laws and by-laws of the Board of Trustees. The President shall request nominations for student appointments to the Union Board from properly constituted student activity groups and from the Student Government Association representing the student body as a whole,
3. The Union Board shall be considered as an advisory board to the management of the activity program. The Union Board shall not be an operating or an administrative board.
4. The appointment of Union Building staff shall be by regularly established University administrative personnel and according to State policies and procedures.
5. Such budgets as are set up for the maintenance and operation of the Union Building and for the financing of student activities to be scheduled for and housed in the Union Building shall be made a part of the regular University budget and subject to the required approval by the Board of Trustees.
6. The constitution of the Union Building shall become effective only after approval by the Board of Trustees. Any amendments to the constitution shall become effective only after consideration and approval by the Board of Trustees.
7. The determination of Union Building fees and all other fees is a responsibility of the Board of Trustees.
8. Policy decisions of the Board of Trustees shall not be subject to student referendum and approval.

8. Mr. Hook, Chairman of the Board, discussed the conditions of employment of the President. THE BOARD VOTED to affirm the conditions of employment of the President of the University that have been in effect in the past, namely, that he is required to reside in a State-owned official residence on the campus provided, staffed, and maintained by the University which has been designed to meet the requirements of his official business and entertainment of official University guests in a manner consistent with the dignity of his position; also that, as heretofore, he is provided with an automobile because of his official duties and since the residence is official and is used for the entertainment of official University guests and students, the University shall provide such agricultural products as the University farms can provide.
9. The President presented to the Trustees a summary of enrollments for the fall semester of 1951-52. The summary presented is made a matter of record in these minutes.
10. THE BOARD VOTED to approve appointment by the President of a committee of students and faculty to consider establishing a "Publications Board."
11. The President presented to the Board of Trustees a letter from the Dean of Agriculture which reported on live stock inventories, indicating differences from the quotas established for the several herds and flocks. The report indicated reasons for certain inventories exceeding established quotas and ways and means of reducing the size of herds and flocks to the established quotas. THE BOARD VOTED to accept the report and expressed satisfaction with the report of the Dean of Agriculture. The report is made a matter of record in these minutes.
12. THE BOARD VOTED to change the amount of financial aid awards from \$125 to \$150 to conform to the increase in the University fee from \$125 to \$150.
13. THE BOARD VOTED to approve the following transfers in accounts:
 - (1) \$3,000 from Revolving Fund (Athletic Account) to Capital Project (Press Box Construction.)
 - (2) \$10,000 from Addition to Heating Plant (8.379) to Administration Building (8.383.)
14. The President reported on the necessity for making some disposition of the College of Pharmacy building located in New Haven and vacated in connection with the transfer of the college from New Haven to the main campus.

Special Act No. 246 specifically provides that the physical assets of the College of Pharmacy are transferred to the Board of Trustees and gives the Board of Trustees the responsibility for disposing of the New Haven facilities. Such assets as are realized from the lease or rental or sale of the facilities shall be used by the University to promote pharmaceutical education. Two offers to purchase were presented to the Board of Trustees.

The President also advised the Board that R. G. Macy, Commissioner of Public Works, State of Connecticut, has requested that the Board authorize the President to request the Governor's approval to lease the Pharmacy building to the State Welfare Department at an annual rental of not less than \$8500 per year with the understanding that the University will have no responsibility for remodeling the building nor for maintenance and operating expense. It is also understood that when the building is finally sold, the income will be available to the University for the purchase of equipment for the new building.

15. The President recommended to the Board that the University plan to celebrate its 75th anniversary in 1956. The Board approved of the President appointing an appropriate committee to begin making plans for this important event. The President further advised the Board that the International Dairy Science Association plans to hold its annual meeting on the University campus in 1956, and also that the International Poultry Science Association which held its meeting last year in Paris has scheduled its 1956 meeting at the University.
16. The President discussed the wisdom of requesting the Bureau of Naval Personnel to establish a Naval Reserve Officers Training Corps at the University. The President presented each Trustee with a mimeographed application form and requested each Trustee to study the form in order that the matter can be further discussed at the next regular meeting.
17. The President presented to the Board resolutions prepared by the College of Agriculture recognizing the retirement of Roy E. Jones and Henry Dorsey. THE BOARD VOTED to accept these resolutions and to make them a matter of record in these minutes.
18. Mr. C. Raymond Brock reported for Mr. Shippee on the investment of the Harry Eaton Stewart Scholarship Fund totaling \$28,640.56. Mr. Shippees recommended to Comptroller L. C. Riccio a schedule of investments which were then presented to State Treasurer Joseph Adorno. Mr. Brock indicated that a complete report of the investment schedule would be presented at the next regular meeting of the Board.
19. The President recommended to the Board that a minor change be made in the laws and by-laws of the Board of Trustees, and specifically with reference to the following provision:

"The Registrar of the University shall be secretary of the Senate and in the absence of the President and the Provost of the University, shall call the meeting to order."

The recommended change should read as follows:

"The President of the University shall appoint, on nomination of a special committee of the Faculty Senate, a regularly elected member of the Senate who shall serve as secretary of the Senate, and in the absence of the President and the Provost of the University, shall call the meeting to order."

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20. The President discussed briefly a problem arising out of the premature action of the Air ROTC in establishing a new curriculum in Air Science. A letter addressed to the Professor of Air Science and Tactics by the President on this matter is made a matter of record in these minutes.
21. The President discussed the plan of the Faculty Senate for the appointment of University scholars. The Board of Trustees voted to approve the recommendations of the Faculty Senate at the May 16, 1951 meeting of the Board of Trustees. A copy of the plan developed by the Faculty Senate is made a matter of record in these minutes. The Board of Trustees reaffirmed high favor for the plan to recognize high scholarship on the part of University students. Considerable doubt was expressed regarding the value of Items #7, #8, and #9 of the plan. The President discussed again the question of reduction in fees as indicated by Item #1 in the plan. Since several different funds of the University would be affected, no way seemed clear for the waiving of fees as indicated in the plan. A better approach would seem to lie in the direction of securing scholarship funds which would recognize not only the matter of scholarships but the "need factor" in awarding scholarship funds. The President will review the scholarship approach and will report at a later meeting.

Respectfully submitted,

-s- J. Ray Ryan,
Secretary