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Minutes, October 20, 1948

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MINUTES OF THE MEETING

OF THE
BOARD OF TRUSTEES
OFTHE UNIVERSITY OF CONNECTICUT
held in Storrs, October 20, 1948

Present:

Mr. Barker	Mr. Hook	Mr. Shippee
Mr. Brock	Mr. Jorgensen	Mr. Spencer
Mr. Christensen	Sister Rosa	Mr. Staples
Mr. Eddy	Mr. Ryan	Mr. Suisman
		Mr. Warncke

1. The minutes of the meeting of July 21, 1948, having been mailed out, were approved without being read.
2. THE BOARD VOTED to accept the following resignations:
 - ✓ (1) Dorothy Chandler, Instructor (Infirmery Nurse), August 31, 1948.
 - (2) Lawrence C. Curtis, Associate Professor of Vegetable Gardening, November 15, 1948.
 - ✓ (3) John J. Flynn, Instructor in Accounting, September 15, 1948.
 - ✓ (4) Mae B. Gaines, Instructor in Secretarial Studies, September 15, 1948.
 - ✓ (5) Florence S. Garrigus, Assistant Instructor in Home Economics, August 1, 1948.
 - ✓ (6) Charles F. Helmboldt, Assistant Professor of Animal Diseases and Extension Veterinarian, September 15, 1948.
 - ✓ (7) Lester W. Ingalls, Instructor in Business Administration, March 15, 1949.
 - ✓ (8) Walter B. Moen, Assistant Professor of Mechanical Engineering, September 1, 1948.
 - ✓ (9) Thomas O. Monahan, Instructor in Sociology, September 15, 1948.
 - ✓ (10) Glyde Monroe, Instructor in Zoology, September 15, 1948.
 - ✓ (11) Gilbert B. Pearson, Supervisor of Waterbury Branch, September 15, 1948.
 - ✓ (12) Vivian A. Putnam, Instructor in Textiles and Art, September 15, 1948.

- ✓ (13) Richard W. Thompson, County Club Agent (Middlesex County), October 15, 1948.
- ✓ (14) Valery Webb, Instructor in Rural Sociology, September 11, 1948.

3. THE BOARD VOTED to approve the following appointments. It was the sense of the meeting that henceforth new appointments to be considered by the Board should indicate degrees held.

- ✓ (1) Clement Stevens Barlow, Assistant Instructor in Chemistry, annual salary \$2520, including \$180 economic increase, effective September 16, 1948. Replacing Alice R. Mayor.
- ✓ (2) George K. Brinegar, Assistant Professor of Agricultural Economics, annual salary \$4380, including \$180 economic increase, effective September 1, 1948. Replacing Sidney Schmakler.
- ✓ (3) Barbara M. Bruening, Assistant Instructor in Animal Diseases, annual salary \$2040, including \$240 economic increase, effective September 16, 1948. New position.
- ✓ (4) James R. Carson, Assistant Professor of Poultry Husbandry, annual salary \$4620, including \$180 economic increase, effective October 1, 1948. Replacing H. M. Scott.
- ✓ (5) Frank J. Dornfeld, Instructor in Physical Education, annual salary \$3060, including \$180 economic increase, effective August 16, 1948. Replacing John McLaughry.
- ✓ (6) Lincoln H. Easterbrooks, Extension Veterinarian and Assistant Professor of Animal Diseases, annual salary \$4020, including \$180 economic increase, effective October 1, 1948. Replacing Charles F. Helmboldt.
- ✓ (7) Carol Engebretson, Instructor in Home Management and Child Development, annual salary \$3060, including \$180 economic increase, effective September 16, 1948. New position.
- ✓ (8) Beatrice Escott, Assistant Home Demonstration Agent in New London County, annual salary \$2940, including \$180 economic increase effective September 16, 1948. Replacing Rosemarie Parsons.
- ✓ (9) Maurice L. Farber, Assistant Professor of Psychology, annual salary \$4020, including \$180 economic increase, effective September 16, 1948. Replacing Sol Gordon.
- ✓ (10) Coleen Louisa Fowler, Instructor in Zoology, annual salary \$3300, including \$180 economic increase, effective September 16, 1948. Replacing Jack Frommer.
- ✓ (11) Marjorie Irene Gaffney, Assistant Instructor, Institute of Labor-Management Relations, annual salary \$2400, including \$180 economic increase, effective September 16, 1948. New position.

- ✓ (12) Fritz L. Grewing, Instructor in Physical Education, annual salary \$4020, including \$180 economic increase, effective August 16, 1948. Replacing James Freeman.
- ✓ (13) Robert B. Hallmark, Assistant Professor of Animal Husbandry, annual salary \$4020, including \$180 economic increase, effective September 1, 1948. Replacing F. C. Daugherty.
- ✓ (14) Barbara Hammill, Instructor in Clothing and Art, annual salary \$3060, including \$180 economic increase, effective September 16, 1948. New position.
- ✓ (15) Margaret H. Harvey, Research Assistant, Foods and Nutrition, annual salary \$2940, including \$180 economic increase, effective October 1, 1948. Replacing Victoria Chappell.
- ✓ (16) John Henry Helve, Instructor in Mechanical Engineering, annual salary \$3060, including \$180 economic increase, effective September 16, 1948. New position.
- ✓ (17) Kenneth W. Herrick, Instructor in Marketing, annual salary \$3300, including \$180 economic increase, effective September 16, 1948. Replacing William Decker.
- ✓ (18) Frank D. Johanson, Assistant Professor of Pomology, Assistant Extension Fruit Specialist, annual salary \$4260, including \$180 economic increase, effective October 1, 1948. Replacing A. T. Williams.
- ✓ (19) Emeline O. Keables, Instructor (Infirmary Nurse), annual salary \$2160, including \$240 economic increase, effective September 16, 1948. Replacing Dorothy Chandler.
- ✓ (20) Harold P. Knauss, Professor of Physics and Head of Department of Physics, annual salary \$6420, effective October 1, 1948. Replacing Frank A. Ferguson.
- ✓ (21) Gladys H. Laird, Assistant Home Demonstration Agent in Litchfield County, annual salary \$3060, including \$180 economic increase, effective October 1, 1948.
- ✓ (22) Percy Allen Leddy, Associate University Physician, annual salary \$5160, including \$180 economic increase, effective September 16, 1948. New position.
- ✓ (23) Melvin Lieberman, Instructor in Animal Diseases, annual salary \$2820, including \$180 economic increase, effective September 1, 1948. Replacing Norman Dondero.
- ✓ (24) Wardell R. Mackay, Instructor in English, annual salary \$3060, including \$180 economic increase, effective September 16, 1948. Replacing Anna Curtis.

- (25) Reginald V. Milbank, Assistant Professor of Civil Engineering, annual salary \$4260, including \$180 economic increase, effective September 1, 1948. New position.
- ✓ (26) David T. Mount, Assistant Instructor in Animal Diseases, annual salary \$2400, including \$180 economic increase, effective August 1, 1948. New position.
- ✓ (27) Edward L. Palmer, Instructor in Agricultural Engineering, annual salary \$4020, including \$180 economic increase, effective September 16, 1948. New position.
- ✓ (28) Leonard Pitts, Assistant Instructor in Chemistry, annual salary \$2340, including \$180 economic increase, effective September 16, 1948. Replacing Rowland Mayor.
- ✓ (29) Karl W. Punzak, Law Librarian and Assistant Professor of Law, annual salary \$4380, including \$180 economic increase, effective October 1, 1948. Replacing Leon M. Liddell.
- ✓ (30) Michael J. Rutti, Instructor in Foreign Languages, annual salary \$3060, including \$180 economic increase, effective September 16, 1948. Replacing J. B. DeCastro.
- ✓ (31) W. John Selg, Instructor in Speech and Dramatics, annual salary \$3060, including \$180 economic increase, effective September 16, 1948. New position.
- ✓ (32) Roland B. Smith, Assistant Professor of Advertising, annual salary \$4140, including \$180 economic increase, effective September 16, 1948. New position.
- ✓ (33) Cynthia R. Snow, Assistant Professor of Art, annual salary \$3420, including \$180 economic increase, effective September 16, 1948. Replacing Charlotte Dutch.
- ✓ (34) Marilyn Felske Sousa, Assistant Instructor in Animal Diseases, annual salary \$2040, including \$240 economic increase, effective September 16, 1948. Replacing Natalie Case.
- ✓ (35) Lawrence P. Webster, Instructor in Accounting, annual salary \$3660, including \$180 economic increase, effective September 16, 1948. Replacing John J. Flynn.

4. THE BOARD VOTED to approve the following changes in rank or title:

- (1) Herman O. Schmidt, from Assistant Professor to Associate Professor of Psychology (on staff of Norwich State Hospital), effective July 9, 1948.
- (2) Patrick E. Fontane, Jr., from Instructor in Zoology (Hartford and Waterbury Branches) to Supervisor, Waterbury Branch, effective September 16, 1948.

- (3) James H. Barnett, to Head of Department of Sociology, effective July 1, 1948. Replacing J. L. Hypes. - *no change in title or salary*
- (4) Erwin L. Jungherr, to Head of the Department of Animal Diseases, effective August 10, 1948. - *no change in title or salary*
- ✓ (5) R. G. Hepburn, County Agent Leader to Associate Director of Agricultural Extension, effective January 1, 1949. Replacing R. K. Clapp. *no change in title & salary*
- ✓ (6) Henry M. Hansen, Instructor in Dairy Husbandry, to County Agent Leader, effective January 1, 1949. Replacing R. G. Hepburn. *no change in title & salary*
5. THE BOARD VOTED to accept and place on file the following requests for leave of absence:
- ✓ (1) Frank A. Ferguson, Professor of Physics, leave with pay, first semester, 1948-1949.
- ✓ (2) Roxie Belle Diver, Instructor in Physical Education, leave without pay, academic year, 1949-1950. Advanced study.
- ✓ (3) Helen G. Roberts, Assistant Professor of Mathematics, half pay, academic year 1949-1950. Advanced study.
- ✓ (4) Henry Seften, Club Agent, half pay, September 16, 1949 - September 15, 1950. Advanced study.
6. THE BOARD VOTED to approve the following retirements:
- ✓ (1) Sumner A. Dole, Assistant Director of Student Personnel in charge of men, in charge of Veterans' Counselling Service, effective October 1, 1948.
- ✓ (2) Frank A. Ferguson, Professor of Physics, effective February 1, 1949.
- ✓ (3) Raymond K. Clapp, *Professor* Associate Director Agricultural Extension, effective January 1, 1949.
7. THE BOARD VOTED to accept the following scholarships or gifts and instructed the President to write appropriate letters of appreciation:
- (1) Connecticut Pharmaceutical Association - \$300 scholarship for the academic year 1948-1949.
- (2) Eastern Connecticut Pharmaceutical Association - \$100 scholarship, to be known as the Carey-Reardon Memorial Scholarship.
- (3) Hartford County Druggists Association to the College of Pharmacy - \$150 for the second semester of this academic year and, thereafter, \$300 annually, to be awarded to a worthy student from the Hartford area, to be known as the Curtis P. Gladding Memorial Scholarship.

- (4) Estate of Gustave Hoffman - One painting and one set of ten etchings.
- (5) Charles H. Hood Dairy Foundation - \$200 scholarship for a student in dairy and two scholarships of \$100 each for students in the Ratcliffe Hicks School of Agriculture.
- (6) Student Council to the College of Pharmacy - various pieces of furniture and equipment valued at approximately \$600.
- (7) Dr. A. L. Omohundro of McKesson Robbins Company to the College of Pharmacy - two ovens for use in the laboratory.
- (8) Students of the School in Unit Agency Management of the Equitable Life Assurance Company - \$50 as a prize for the outstanding student in Life Insurance course.
- (9) The Suisman Foundation, Inc. - \$500 scholarship fund to be used for worthy students in need of financial aid.
- (10) Waterbury Druggists' Association - \$300 scholarship for an entering freshman student.
- (11) Whitehall Pharmacal Company to the College of Pharmacy - Drugs and chemicals.

POLICY

9. The President discussed statements in the University catalog regarding student fees and indicated that the question had been raised by the Veterans Administration regarding:
 - (1) Statement which appeared regarding reductions in Dining Hall fees for all students paying overall University fee of \$125 per year. The President indicated that the editor of the catalog had inadvertently left the statement in the catalog and it no longer applies. The entire matter has been discussed with the Veterans Administration to the satisfaction of that agency. However, as a matter of record, the BOARD VOTED to approve the schedule which is now in effect and as presented to the Veterans Administration.
10. It was the sense of the trustees meeting that the Administrative Report mailed to the trustees in advance of the meeting should be carefully edited and prepared for immediate publication and general distribution.
11. The biennial budget request was discussed at some length. THE BOARD VOTED to authorize the President to present the budget request detail to the Governor, the Budget Department and the General Assembly to substantiate in effect the summary tables presented to the trustees.

12. The President discussed with the trustees difficulties in securing the approval of the College of Arts and Sciences and the School of Education of several courses needed to meet the requests of the Division of Physical Education and Athletics for an acceptable major in health and physical education. The reactions of the College of Arts and Sciences and the School of Education are honest and sincere and are based on inability to regard certain courses in physical education as being either arts and science subjects or education subjects. THE BOARD VOTED that the President should continue his efforts to secure support of the faculties of the College of Arts and Sciences and the School of Education for the courses requested. If these faculties are unable to meet the requests of the Division of Physical Education, the President is authorized to establish a School of Health and Physical Education to replace the present Division of Physical Education and Athletics.
13. The trustees discussed at considerable length the Grange Cooperative House project for which the Connecticut State Grange has contributed \$20,000. The Board of Trustees have been and are concerned about the increase in construction costs since the project was first initiated. The Board considered ways of supplementing the \$20,000 contribution made by the Grange. THE BOARD VOTED to authorize the President to contact the Executive Committee of the State Grange for a meeting of the Grange Committee with the President, Mr. Warncke and Mr. Brock.
14. The matter of concessions and soliciting on the University campus was considered at some length. THE BOARD VOTED that lotteries and gambling pools are not permitted in any building or any part of the University campus. IT WAS FURTHER VOTED that no soliciting shall be done in any University building for any purpose and that no concessions of any kind will be awarded to any student, employee or outside person or organization. Exceptions may be made by a committee of two representing the University in the persons of the Director of Student Personnel and the Comptroller.
15. THE BOARD VOTED to instruct the President to work with the Commissioner of Finance and Control to prepare a bill to be presented to the coming session of the General Assembly amending the present statute requiring deductions for retirement for extra compensation earned by staff members through summer session teaching and/or extension teaching.
16. A letter received by the President from Mr. Beebe, First Selectman of the Town of Mansfield, requesting twenty-four hour fire alarm service was presented to the Board of Trustees. After considerable discussion, THE BOARD VOTED to authorize Mr. Ray Ryan of the Board of Trustees to discuss the matter with Mr. Beebe, the First Selectman, and report back to the Board of Trustees at the next meeting.

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17. The President presented to the Board of Trustees a report received from the Dean of Agriculture concerned with the "Growth, Development and Needs for the Physical Plant of the College of Agriculture for the Period 1938-1948". THE BOARD VOTED to accept and place the report on file and further VOTED to approve recommendations made with editorial changes as needed.

Respectfully submitted,

J. Ray Ryan
Secretary