

10-16-1935

## Minutes, October 16, 1935

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MINUTES OF THE MEETING  
of the  
BOARD OF TRUSTEES  
of the  
CONNECTICUT STATE COLLEGE  
held at the College, October 16, 1935

Present:	Mr. Manchester	Mrs. Dadourian
	Mr. Spencer	Dr. Butterfield
	Mr. Fenton	Mr. Hollister
	Mr. Greene	Mr. Hook
	Mr. King	Dr. Jorgensen

1. IT WAS VOTED to approve the minutes of the meetings of September 12 and of September 18, 1935.
2. IT WAS VOTED to approve the minutes of the meeting of the Executive Committee of September 24, 1935 as read and printed.
3. IT WAS VOTED to approve the following appointments:
  - P. F. English, Associate Professor of Forestry and Game Management, salary \$4080 less 14%, effective October 15, 1935.
  - Ralph Peck, Instructor in Forestry (Extension), salary \$3000 less 12%, effective November 1, 1935.
  - E. Henry Sefton, Assistant County Club Agent, Tolland & Middlesex Counties, salary \$1700 net, effective October 7, 1935, replacing T. W. Cocks.
  - Merrill W. Abbey, County Club Agent, Windham County, salary \$1600 net, effective October 1, 1935, replacing B. P. Cummings.
  - Russell Sturtevant, Assistant County Agricultural Agent, Fairfield County, salary \$1700 net, effective October 16, 1935.
  - Donald C. G. MacKay, Instructor in Zoology, salary \$2280 less 12%, effective October 21, 1935.
4. IT WAS VOTED to approve a promotion for Dr. N. L. Whetten from Assistant Professor to Associate Professor of Sociology, effective November 1, 1935, with no increase in salary, subject to the approval of the State Board of Finance and Control.
5. IT WAS VOTED to approve a promotion for Mr. E. C. Devereux from Graduate Assistant to Assistant Instructor in Sociology, effective October 1, 1935, with an increase in salary to \$1320 less 10%, subject to the approval of the State Board of Finance and Control.
6. IT WAS VOTED that Albert H. Finemann be exempt from Military Science. Mr. Finemann is a graduate of Wesleyan University and is entering Connecticut State College with senior standing.
7. IT WAS VOTED to receive and place on file the request for sabbatic leave from Miss Lisbeth Macdonald, Assistant Professor of Rural Health (Extension), for six months, January 1, 1937 to June 30, 1937.

8. The president presented a request from the faculty committee which conferred with the Board on July 31, 1935, for permission to report to the faculty concerning that conference. There was a general discussion of this matter, during which the president presented his views. It was suggested and agreed that a special meeting of the Board be called to consider this entire matter as soon as possible.

IT WAS VOTED to place the confidential report of the conference of July 31, 1935 in the hands of the president.

9. IT WAS VOTED to approve the purchase of an electric stove for the President's house at a cost of \$65.00 to be charged to the account of Dormitory Furniture.
10. IT WAS VOTED to accept the financial report as submitted for 1934-1935.
11. IT WAS VOTED to approve an appraisal of the Gilbert Farm buildings at a cost of \$25.00 with a view to reducing the insurance costs.
12. IT WAS VOTED to grant authority to the president to approve transfers within departmental budgets from one allotment to another, subject to final approval of the State Board of Finance and Control.
13. The question of investment of the fund left to the college by the late Emma Downing was considered.

IT WAS VOTED to ask the president and the Executive Committee to study this matter, considering what legal barriers, if any, may exist, and report back to the Board with a definite recommendation.

14. IT WAS VOTED to approve an increase in salary range for the Assistant Dining Hall Manager, the new range to be from \$1320 to \$1980, subject to approval of the State Board of Finance and Control.
15. IT WAS VOTED to approve an increase in salary for Miss E. M. Carr, Dining Hall Manager, from \$3348 to \$3360 basic, effective October 1, 1935.
16. IT WAS VOTED to approve an increase in salary for Mr. W. M. Chapman, Book Store Manager, from \$2550 to \$2640 basic, effective October 1, 1935.
17. The president reported that the college planned to purchase two Ford Pick-ups from the Motor Vehicle appropriation.
18. The president presented a request from Mr. Attridge, Alumni Secretary, for an additional appropriation from the college of \$850 for the Alumnus.
- IT WAS VOTED to approve an additional appropriation of \$400 for the Alumnus.
19. The president reported on the division of the Special Capital Outlay item.
20. Mr. Fenton raised the question of an additional contribution from the college in support of the Storrs Church and Community House. No action was taken.
21. The question of fire escapes on college buildings was discussed, and the possibility of having a general inspection of all college buildings from the point of view of fire hazard was considered.

IT WAS VOTED to request the president, together with Mr. Longley, to have such an inspection made and report at the next regular meeting of the Board.

A. F. Greene  
Secretary