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Minutes, October 17, 1928

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MINUTES OF MEETING OF BOARD OF TRUSTEES
of the
CONNECTICUT AGRICULTURAL COLLEGE
held at
HOTEL HEUBLEIN, HARTFORD
on
Wednesday, Oct. 17, 1928 at 10 a.m.

Present: Mrs. Vinton, Messrs. Gentry, Buckingham, Manchester, Alsop, Meredith, Wood, and Longloy.

1. Acting President Gentry presented the problem of what should be included in the Biennial Report to the legislature.

IT WAS VOTED: To make a brief, concise and well balanced report of the resident instruction, Experiment Station and Extension division and to include the current or immediate needs of the institution.

2. Acting President Gentry reported that Mr. Marshall Coe has been appointed as a temporary instructor, part time, to fill the vacancy created by Mr. Moreland's resignation. Mr. Coe is to receive a salary of \$75 per month.

IT WAS VOTED: To approve of Mr. Coe's appointment as temporary instructor, part time.

3. Acting President Gentry reported also that no successor to Dr. Sinnott has as yet been located, although many people have been investigated for this position.

4. IT WAS VOTED: That Mr. Gentry, Mr. Ellis and Mr. Slate be sent as delegates to the annual meeting of the Association of Land Grant Colleges to be held in Washington, November 20-22, and that Miss French be sent under the Board's Plan #3 of May 21, 1924 which provides that the institution pay railroad and pullman fares, and the individual pay for meals and hotel.

5. IT WAS VOTED: To approve Dr. McAlpin's attending meeting of Public Health Association in Chicago, Oct. 15 to 19, under Plan #3 stated above.

6. IT WAS VOTED: To approve Mr. Johnson's attending National Dairy Show under Plan #3 stated above.

7. IT WAS VOTED: To approve Prof. White's judging of cattle at Salem, Oregon, Memphis, Tenn., and Oakland, Calif.

8. The Comptroller reported the expenditures under the budget for the first quarter as follows:

College Division	\$807.85	over allowance
Experiment Station	898.31	" "
Extension Service	3870.88	under allowance

9. The Comptroller submitted the form of deed prepared by the Attorney-General to cover the transfer of building lots to College employees and reported receipt of a request from the State Board of Finance and Control for a certified copy of the vote of the Board of Trustees approving the sale of lots.

IT WAS VOTED: To approve the sale of lots to employees under the form of deed prepared by the Attorney-General and accepted by the Board of Control, this vote to cover lots 1,2,3,4,5,6, 7,8,9,10,11,12,13,14,15,16,17,18,19, and 30.

- 10. No provision had been made in the deed form for furnishing electric current, water, or for the maintenance of the roadway and the removal of garbage. Mr. Longley recommended that the Board of Trustees vote to supply such service at cost to the following who are purchasers to date:

Parsonage	Lot No. 6	\$200
Wheeler, C.A.	7	150
Garrigus, H.L	8	150
Lamson, G.H.	9	150
Hollister, S.P.	14	150
Nowton, H.D.	13	150
Dodge, R.E.	15	100
Seckerson, H.A.	5	100
Moore, E.R.	30	450
Esten, W.M.		150
White, G.C. (?)	11	100

IT WAS VOTED: To ask Mr. Longley to prepare form of agreement with purchasers of lots and present same for approval to the Board.

- 11. The Comptroller reported the total net expenditures for Gilbert Farm for the first quarter as \$2737.52.
- 12. The gross expenses of showing horses and general live stock at Hartford and Springfield, also horses at Syracuse and Devons at Norwich were \$1649.50. Premiums received amounted to \$1352.00 making a net cost of \$297.50.
- 13. The Comptroller requested approval of the printing of an official program for the football game with Rhode Island State College. The printers have guaranteed a \$1000 for the privilege of soliciting the advertising. Under the plan, two-thirds of the money collected to be credited to the Athletic Field Fund, and one-third paid to the printer, this distribution to continue until the full amount of \$1000 is paid to the Fund, the balance to be paid to the printer to cover expenses.

No action was taken.
- 14. The Comptroller requested consideration of a proposal to place the Buildings Dept., Pomology, and Grounds Departments on a 44-hour a week basis, except for the months of June, July, August, and September. It was stated that men in these departments worked Saturday afternoons often with little or no supervision, and that both Mr. Tenney and Mr. Hollister agreed that it would be to the best interests of the departments to close the week Saturday noon.
- 15. The Comptroller suggested that if possible an arrangement be made with the Mansfield Training School and Hospital whereby they would retain the use of the dwelling constructed at the joint water supply for the use of the engineer and the College would take over the control of the woodland in order to insure more satisfactory forestry practice. Mr. Moss has reported that

the employces of the Training School and Hospital are cutting wood without any consideration as to the future of this tract of woodland.

IT WAS VOTED: That President Gentry confer with Dr. LaMoure in regard to this land.

- 16. IT WAS VOTED: To approve the following extras on the contract for the Classroom Building:

Temporary radiation	\$550
Coat racks	200
Reinforcing library floor	300
Post office front	300
Fire hose and racks	415
Fire extinguishers	252
Underground elec. serv.	950

- 17. The Comptroller requested approval of a plan to move all departments from the Administration Building to the Classroom Building as soon as the new building is completed and to defer until further funds are available for laboratory and office equipment the transfer of departments housed in Gullely Hall, Whitney Hall, and the Dairy Building. It was stated that in order to carry this plan into effect, it would be necessary to limit the amount expended for grading and walks to \$1500; to only partly equip Chemistry laboratories (except 2 and 4, the equipment of which is to be postponed until after July 1). The estimated cost of Chemistry laboratory equipment, not including cartage and installation is \$9878. It is proposed to limit the purchase of new equipment for the Zoology and Entomology Department to \$1000.

IT WAS VOTED: To approve plan of moving from Administration Building such departments as can be put into the new building, and also Extension and Experiment Station offices.

IT WAS VOTED: To approve purchase of Chemistry equipment totaling \$9878 and Zoology equipment totaling \$1000.

- 18. IT WAS VOTED: To include in the budget items under Capital Outlay the cost of constructing a sewer line to service the dwellings occupied by Mr. Croteau and Mr. Tenney at a cost not to exceed \$900.

The meeting then adjourned.

ARTHUR F. GREEN - Secretary
by Mr. Wood, acting sec.