

11-20-1957

## Minutes, November 20, 1957

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MINUTES OF THE MEETING  
OF THE  
BOARD OF TRUSTEES  
OF  
THE UNIVERSITY OF CONNECTICUT  
held in Storrs, November 20, 1957

Present: Mr. Benton	Mr. Gill
Mr. Bishop	Mr. Jorgensen
Mr. Brock	Mrs. Mahoney
Mr. Budds	Mr. Schneller
Mr. Donahue	Mr. Shippee
Mr. Fuller	

Mr. Shippee, Chairman of the Board, opened the meeting by extending the warm greetings of the Trustees to Mr. John J. Budds, the newly appointed Trustee.

1. The minutes of the meeting of September 18, 1957, having been mailed out, were approved without being read.
2. THE BOARD VOTED to accept the following resignations:
  - (1) Dorothy Latimer, Infirmary Nurse, effective October 4, 1957.
  - (2) Joann I. Matheson, Instructor in Nursing, effective December 15, 1957.
  - (3) Mary Mothersill, Instructor in Philosophy, effective March 15, 1958.
  - (4) Karl W. Puzsak, Professor of Law, effective September 16, 1957.
  - (5) Charlotte Wilkie, Instructor, School of Social Work, effective March 15, 1958.
3. THE BOARD VOTED to approve the following appointments:
  - (1) Judith E. Anderson, B.S., Departmental Assistant Senior Grade, School of Law, \$3600, September 16, 1957. New position.
  - (2) Arley W. Backlund, B.A., Administrative Assistant, Division of Communications, \$7200, November 1, 1957. Replacing Hardy D. Berry.

## 3. Continued

- (3) Siegmur F. Blamberg, Jr., M.Ed., Associate Professor, Labor-Management Institute, \$7740, November 15, 1957. New position.
- (4) Thomas Frederick Curry, B.S., Administrative Assistant, Division of Communications, \$5280, December 3, 1957. New position.
- (5) Monte M. Frazier, D.V.M., Assistant Professor, Animal Diseases, \$7140, November 16, 1957. Replacing Frank W. Kinsbury.
- (6) Raymond W. Houghton, M.A., Instructor in Education and Supervisor of Cooperative Program for High School Students, \$5460, November 1, 1957. Replacing Alexander J. Plante.
- (7) Edward D. Mysak, Ph.D., Instructor in Speech and Drama, \$6660, November 1, 1957. New position.
- (8) Noreen Angela Ray, M.Ed., Assistant Professor of Agricultural Extension, \$6360, November 1, 1957. Replacing Rosemary Conzemius.
- (9) Beldon H. Schaffer, M.P.A., Director, Institute of Public Service, \$9060, March 1, 1958. Replacing Joseph M. Loughlin.
- (10) Carole Eleanor Steirman, B.A., Departmental Assistant Senior Grade, College of Insurance, \$3720, October 7, 1957. Replacing Gladys S. Brown.
- (11) Milton Ralph Stern, Ph.D., Assistant Professor of English, \$5940, September 16, 1958. To replace Lawrence Langer.
- (12) Raymond F. Walsh, M.A., University Administrative Assistant, Division of Student Personnel, \$5280, November 11, 1957. New position.

## 4. THE BOARD VOTED to receive and place on file the following requests for leave of absence:

- (1) Stewart E. Ackerman, Assistant County Agricultural Agent, Tolland County, sick leave with pay December 16, 1957 through January 6, 1958.
- (2) Walter E. Burr, Assistant Professor of Animal Diseases, military leave without pay January 6, 1958 through May 2, 1958. Student Officer in Army Associate Command and General Staff School, Fort Leavenworth, Kansas.
- (3) Floyd Dotson, Assistant Professor of Sociology, sabbatic leave first semester 1958-59 or entire academic year. Research in either Mexico or Africa.
- (4) Stephen S. Friedland, Associate Professor of Physics, second semester 1957-58. To work on a revision of the State's Radiological Defense Plan.

## 4. Continued

- (5) Norman Friedman, Instructor in English, sabbatic leave first semester 1958-59 or entire academic year. Research.
- (6) Charles F. Helmboldt, Professor of Animal Diseases, sabbatic leave for six months starting October 1, 1958. Advanced study.
- (7) Walter A. Kaess, Assistant Professor of Psychology, sabbatic leave for academic year 1958-59. Research.
- (8) Ellen Kegler, Infirmary Nurse, sick leave October 11, 1957 through October 23, 1957.
- (9) T. Foster Lindley, Assistant Professor of Philosophy, sabbatic leave second semester 1958-59. Research and writing.
- (10) Edward H. Madden, Assistant Professor of Philosophy, sabbatic leave first semester 1958-59. Research and writing.
- (11) Geraldine Novotny, Departmental Assistant Senior Grade, Division of Communications, sick leave September 10, 1957 through November 4, 1957.
- (12) David C. Phillips, Department Head, Speech and Drama, leave without pay February 1, 1958 to February 1, 1959. To develop executive communications program for American Management Association.
- (13) Frank Ryan, Associate Professor of Poultry Science, sick leave October 29, 1957 through December 7, 1957.
- (14) Margaret Ryan, Infirmary Nurse, sick leave October 15, 1957 through October 25, 1957.
- (15) Stanley K. Seaver, Professor of Agricultural Economics, leave without pay February 1, 1958 through July 31, 1958 and sabbatic leave August 1, 1958 through January 31, 1959. Research for U. S. Department of Agriculture.
- (16) Patricia Stuart, Assistant Instructor, Institute of Public Service, sick leave November 1, 1957 through December 15, 1957.
- (17) William D. Tunis, Assistant Professor of Plant Science, sabbatic leave December 1, 1958 through May 31, 1959. To complete work for doctorate.
- (18) Robert Warnock, Jr., Professor of English, sabbatic leave for academic year 1958-59. Research and writing.
- (19) Charlotte H. Wilkie, Instructor in Social Work, sick leave from October 14, 1957.

5. THE BOARD VOTED to accept the following scholarships, financial aids and gifts:
- (1) \$300 Waterbury Druggists Association scholarship for 1957-58.
  - (2) \$225 Connecticut State Grange scholarship for 1957-58.
  - (3) \$300 American Society of Tool Engineers, Hartford Chapter, scholarship for 1957-58.
  - (4) \$200 Contribution to scholarship fund of School of Social Work by Student Organization.
  - (5) \$50 Mortarboard Scholarship for 1957-58.
  - (6) \$1500 Borden Home Economics Scholarships (5 @ \$300) for 1957-58.
  - (7) \$150 from National Council of Jewish Women, Hartford Section, for first semester scholarship 1957-58.
  - (8) \$250 from Miss Mary Rokhar (former staff member) to School of Home Economics for scholarship purposes.
  - (9) \$1200 Beatrice Fox Auerbach Scholarships for 1957-58.
  - (10) \$300 Charles M. Cox Trust Scholarship for 1957-58.
  - (11) \$250 George Davis Bivin Scholarship to the School of Social Work for 1957-58.
  - (12) \$500 Connecticut Broadcasters Association Scholarship for 1957-58.
  - (13) \$300 Borden Company Scholarship in Pharmacy for 1957-58.
  - (14) \$150 Curtis P. Gladding Scholarship for first semester of 1957-58.
  - (15) \$100 Fannie Dixon Welch Scholarship for 1957-58.
  - (16) \$850 Standard Brands Incorporated Scholarship for 1957-58.
  - (17) \$75 from Connecticut Probation and Parole Association to School of Social Work for scholarship purposes.
  - (18) \$150 Mildred P. French Scholarship for 1957-58.
  - (19) \$102 from various contributors to be added to the Ellen E. Ogren Memorial Scholarship Fund for the School of Social Work.
  - (20) \$400 from the Greater Hartford Association of Mental Health, Inc. to School of Social Work for scholarship purposes.
  - (21) \$250 Fuller Brush Company to cover Alfred C. Fuller Scholarship for 1957-58.

## 5. Continued

- (22) \$100 Carey-Reardon Memorial Scholarship for 1957-58.
- (23) \$100 Emily Elsas Wolf Memorial Fund.
- (24) \$515 from World University Service to provide financial aid to Susan Czagoly.
- (25) \$75 from World University Service to provide financial aid to Susan Czagoly.
- (26) \$200 from Philadelphia Board of Education to provide financial aid to Phyllis A. Strauss.
- (27) \$250 from Northeast School P.T.A. to provide financial aid to Roderick H. Auclair.
- (28) \$300 from Darien Kiwanis Club to provide financial aid to James Burr.
- (29) \$350 from The William H. Chapman Foundation to provide financial aid to Lawrence Rasie.
- (30) \$125 from Milford Rotary Club to provide financial aid to Eva Riley.
- (31) \$200 from Local 507-UAW-CIO-Torrington Manufacturing A.I.D. to provide financial aid to David G. Woolley.
- (32) \$50 from James Hillhouse High School, New Haven, to provide financial aid to Nelda Paterson.
- (33) \$50 from James Hillhouse High School, New Haven, to provide financial aid to Stuart G. Rosen.
- (34) \$150 from United Cerebral Palsy Scholarship Fund to provide financial aid to Audrey J. McMullen.
- (35) \$50 from Hartford Public High School to provide financial aid to John Mendes.
- (36) \$250 to Hartford Branch from Greater Hartford Panhellenic Association to provide financial aid to Darolyn Davis.
- (37) \$100 from Hartford Junior Achievement to Hartford Branch to provide financial aid to Bruce A. Crane.
- (38) \$200 from Bloomfield Education Association to Hartford Branch to provide financial aid to Patricia Irving.
- (39) \$50 to Hartford Branch from St. Ignatius Alumni Assoc. to provide financial aid to Roland St. Pierre.

## 5. Continued

- (40) \$200 to Hartford Branch from College Club of Hartford to provide financial aid to Legite Strele.
- (41) \$100 to Hartford Branch from Holy Cross Ladies Guild to provide financial aid to Barbara Szetela.
- (42) \$200 from Torrington High School to provide financial aid to John M. Kozlak.
- (43) \$200 from Teachers' Round Table of Woodstock and Eastford to provide financial aid to Sylvia Copeland.
- (44) \$200 from the W. J. Munson Fund to provide financial aid to Edward R. Hasbrouck.
- (45) \$100 from Weaver High School to provide financial aid to Sharna Chernoff.
- (46) \$37.50 from Polish Women's Alliance of America to provide financial aid to Frances A. Kaczmarek.
- (47) \$250 from Plainville Public Health Nursing Association to provide financial aid to Norman C. Anderson.
- (48) \$200 from Litchfield County University Club to provide financial aid to Haworth W. Barker.
- (49) \$100 from Plainfield High School Alumni Association to provide financial aid to Ann M. Lambert.
- (50) \$100 from Newport County Junior Chamber of Commerce to provide financial aid to Diane L. Minor.
- (51) \$100 from the Goldberg Scholarship Fund to provide financial aid to Diane L. Minor.
- (52) \$100 from the Maine Solon and Lida Turner Fund to provide financial aid to Jack W. Morrison.
- (53) \$125 from Killingly-Brooklyn Teachers Association to provide financial aid to Beverly E. Coddling.
- (54) \$250 from State of Maine Caddie Fund to provide financial aid to Jack Morrison.
- (55) \$100 from Plainville Lions Club to provide financial aid to Norman C. Anderson.
- (56) \$100 from Springfield Teachers' Club to provide financial aid to Alta J. Talbert.
- (57) \$300 from Wallace Hackett Memorial Scholarship Fund to provide financial aid to Richard Rubenstein.

## 5. Continued

- (58) \$200 from George W. & Carrie L. Barbier Scholarship Fund to provide financial aid to Barbara L. Baier.
- (59) \$100 from Lawrence High School Scholarship Fund to provide financial aid to Elaine Glynun.
- (60) \$100 from Madison Parent Teacher's Association to provide financial aid to Joseph A. Oslander, Jr.
- (61) \$200 from Pennsylvania Industrial Chemical Corporation to provide financial aid to Thyra Corbitt.
- (62) \$100 from Central High School to provide financial aid to Edythe Sodoski.
- (63) \$300 from Woman's Club of Tenafly, New Jersey, to provide financial aid to Margaret T. Roberts.
- (64) \$100 from Weaver High School to provide financial aid to Robert Countryman.
- (65) \$200 from Hamden High School P.T.A. to provide financial aid to Faith Kilbourne.
- (66) \$200 from Hamden High School P.T.A. to provide financial aid to Ellen Pflug.
- (67) \$160 from West Hartford Education Fund Committee to provide financial aid to Patricia R. Violette.
- (68) \$100 from Bacon Academy Alumni Scholarship Fund to provide financial aid to John E. Kwasniewski.
- (69) \$100 from Bacon Academy Alumni Scholarship Fund to provide financial aid to Stanley J. Romanewicz.
- (70) \$100 from Petit's Supermarket to provide financial aid to Carol Jean Bullard.
- (71) \$150 from Westport Kiwanis Club, to provide financial aid to Nelson H. Morgan.
- (72) \$200 from Webster-Dudley Parent Teachers Association to provide financial aid to Barbara Ceppetelli.
- (73) \$1150 from National Foundation for Infantile Paralysis to provide financial aid to the following:

Barbara Baier	\$200
Madeline Caron	75
Marion Coan	200
Anne Guetersloh	200
Margaret Manion	200
Catherine Perry	75
Linda Schay	200



## 5. Continued

- (74) \$750 from Stamford Public School to provide financial aid to the following:
- |                    |       |
|--------------------|-------|
| Donald Jones       | \$100 |
| Dianne Rosenwasser | 350   |
| Brenda Gochberg    | 100   |
| Ronne Wexler       | 200   |
- (75) \$200 from Wilson R. Burns Scholarship Committee of the Warren Harding High School to provide financial aid to Hannah Fallon.
- (76) \$100 from Lawrence High School Alumni Association to provide financial aid to Judy A. Saliba.
- (77) \$200 from Mt. Carmel Woman's Club to provide financial aid to Janet L. Nelson.
- (78) \$150 from Mt. Carmel Woman's Club to provide financial aid to Nancy Savage.
- (79) \$85 through Office of Kuehn & Donahue, West Hartford, to provide financial aid to John Rose. (Donors request to remain anonymous.)
- (80) \$100 from The Public Schools, Somerville, New Jersey, to provide financial aid to Brunnhilde Henkel.
- (81) \$100 from George D. Hayes, Hartford, to provide financial aid to a worthy baseball player.
- (82) \$125 from The Alcoa Foundation to provide financial aid to Joan E. Crosby.
- (83) \$250 Contribution to Emily Elsas Wolf Memorial Fund.
- (84) \$1250 from Blonder-Tongue Foundation to provide annual scholarship for \$250 for five years.
- (85) \$5500 from United Aircraft Corporation, East Hartford, to cover graduate scholarships for fall semester, 1957-58.
- (86) \$100 from Alpha Phi Omega to provide scholarship for second semester of 1957-58.
- (87) \$50 from Newhall Street School P.T.A. to provide financial aid to George Foote.
- (88) \$100 from Shelton Teachers Association to provide financial aid to Robert Jack Long.
- (89) \$100 from Killingly-Brooklyn Scholarship Fund to provide financial aid to Marsha Downs.

## 5. Continued

- (90) \$200 from Concord High School to provide financial aid to Richard E. Johnson.
- (91) \$250 from John H. Peason Trust to provide financial aid to Richard E. Johnson.
- (92) Gift of three old books to Pharmacy Library from Mrs. George H. LeGeyt, Warehouse Point, Connecticut.
- (93) Gift of books (50 vols. of Sociology books, misc. pamphlets and periodicals) to Hartford Branch Library from Professor James H. Barnett, University of Connecticut, Storrs.
- (94) Gift of books to Hartford Branch Library from Miss Marion Starkey, Hartford, Connecticut.
- (95) Gift of Sonar Set, Navy Model QBG, to Institute of Marine Research from Mrs. Paul Flickinger, Mystic, Connecticut.
- (96) Gift of cattle stunning machine to Animal Industries Department from The Remington Arms Company.
- (97) Gift of books to College of Pharmacy Library from Mr. Martinus Nijhoff, The Hague, Netherlands.
- (98) Gift of books to College of Pharmacy from Mr. Charles W. Dunn, New York, N.Y.
- (99) Gift of books from M/Sgt. Robert W. Hunt, Manchester, to Hartford Branch Library.
- (100) Gift of books from Phoenix Mutual Life Insurance Company to Hartford Branch Library.
- (101) Gift of Mighty Moe Electric Tiller to Plant Science Department from The Iron Fireman Manufacturing Co. of Cleveland.
- (102) Gift of Thermistor Teaching Aid from Western Electric Company to Electrical Engineering Department.

## 6. THE BOARD VOTED to approve the following research projects to be carried on by the University and financed by the agency indicated:

- (1) \$5000 from American Poultry and Hatchery Federation to support research in the Animal Diseases Department.
- (2) \$2880 from The Fealer Company to support research under the direction of Dr. Richard Thoms regarding improvement of antivaginitis preparations.

## 6. Continued

- (3) \$3440 covering Eastman Kodak Fellowship in Chemistry to support research in the field of inorganic chemistry under the direction of Dr. Waring.
- (4) \$2948 Frederick Gardner Cottrell Grant in support of research under the direction of Dr. Roy Gritter of the Chemistry Department.

Special Items

1. The President presented the report and recommendation from Provost Waugh on the request of Calvin Fox for exemption from the University's requirement in the field of National Defense.

THE BOARD VOTED to exempt Calvin Fox from the University's requirement.

2. THE BOARD VOTED by mail to approve the sale of the Pharmacy School property (including land and buildings) at 150 York Street, New Haven, for the sum of \$70,000 to the Jewish Community Center of New Haven. The sale value of \$70,000 is accepted. In accordance with Section 31d of the 1955 Supplement to the General Statutes and Section 353f of the 1941 Supplement to the General Statutes, Governor Ribicoff has approved this sale and the State Treasurer has signed the deed.

3. A statement on "Residence" for catalog purposes was presented to the September meeting of the Board. At that time it was voted to table this statement for later consideration.

The President reported that the New England Regional Board on Higher Education wished to make minor changes in this statement and that the amended statement would be presented to our Board of Trustees at a later meeting.

4. The President called the Trustees' attention to the Second Report of the President's Committee on Education Beyond the High School (final report). Because of the attention the report is receiving, the President will attempt to secure copies for each Trustee.

5. The President presented a request from the Southern New England Telephone Company for approval by the Board of Trustees for the installation of underground conduit along the north edge of the North Eagleville Road from Route 195 to a point in the vicinity of the Lakeside Apartments. Mr. Riccio, University Comptroller, in a letter addressed to the President called attention to the possibility that the power lines of the Connecticut Light & Power Company would also be involved in the matter of placing power lines in conduits in the same area.

Since this is a matter of importance to the University for improved service to the University, THE BOARD VOTED to give approval to the installation of underground conduit by the Southern New England Telephone Company and by the Connecticut Light & Power Company where advantages to the University of such installations are indicated. No additional expense to the University is involved.

Special Items

6. The President presented to the Board a report from Provost Waugh on the request of David Behnke for exemption from the military science requirement on the basis that he was a conscientious objector.

THE BOARD VOTED to accept Provost Waugh's recommendation and to exempt David Behnke from the University's compulsory military requirement.

7. The President reported to the Board that the Faculty Senate had completed a review of compulsory attendance. It was decided that the report of the Faculty Senate would be reviewed by a committee comprising Mrs. Mahoney and Mr. Watson, with Mrs. Mahoney serving as chairman. This committee was asked to report at a later meeting.
8. The President reported to the Board that certain studies of interest to the Board were conducted by the American Association of Land-Grant Colleges and State Universities during the last few months and the reports on these studies were made to the Association delegates at the meetings held in Denver on November 10-14.

Since these reports concern matters of importance to the Trustees, the President agreed to duplicate and forward the following materials:

- (a) State support, fees, salaries, non-resident restrictions, and public junior colleges;
- (b) Financing of academic buildings at state-supported institutions;
- (c) Salary data for Presidents, Deans and faculty in Land-Grant colleges and state universities.

These reports will be carefully reviewed by the Special Finance Committee of the Board of Trustees in connection with the Finance Committee's report and recommendations to the Board of Trustees at the January meeting with respect to resident and non-resident fees.

9. The Trustees discussed at great length the communication addressed to the Board of Trustees on November 4, 1957 in which the President covered the following:

- (a) Vice President - Administrative
- (b) Vice President - Provost
- (c) Vice President - Comptroller
- (d) Assistant Comptroller and Bursar

After long discussion, THE BOARD VOTED to instruct the President to secure as soon as possible an Administrative Vice President to assist him in the administration of the University. THE BOARD FURTHER VOTED that the Administrative Vice President should be appointed as a member of the faculty and at a salary of not less than \$15,000.

THE BOARD FURTHER VOTED (1) to increase the salary of the University Provost, Albert E. Waugh, by \$960 effective October 4, 1957; (2) to

## 9. Continued

increase the salary of the University Comptroller, L. C. Riccio, by \$960 and to request of the Personnel Board that the position of Comptroller be raised from Group XIV to Group XV effective October 4, 1957; and (3) to increase the salary of the Assistant Comptroller by two steps and to request of the State Personnel Board that this position be moved from Group XIII to Group XIV effective October 4, 1957.

THE BOARD VOTED, because of the importance of the services of the University and the relation of the Comptroller's Office to all parts of the University's program, that the position of University Comptroller be changed from the classified service to the professional service with faculty status.

10. The President agreed to forward a number of statements which he assisted in preparing which bear on matters of great significance and implication for higher education. These statements are entitled:
- (a) Higher Education vs. Equal Opportunity
  - (b) Sputnik and the Crash Programs
  - (c) Federally Supported Graduate Fellowships and Federally Supported Undergraduate Scholarships.
11. The President reported that "The Wide, Wide World", produced by NBC-TV, would soon present a one hour Sunday program identifying the basic research potential of American colleges and universities. The President agreed to drop a note to each Trustee calling attention to the specific date of this production when it is known.
12. The President reported that he served on a committee which may result in a second "Wide, Wide World" production by NBC which will attempt to dramatize the urgency of greater expansion and support of higher education in the national interest. The President agreed to notify the Trustees of the date for this production when the date has been decided.
13. The President reported to the Trustees that the University has, for the first time in twenty-odd years, encountered an accreditation problem. This problem has to do with the continued accreditation of the University Law School in Hartford.

The President reported that the Accrediting Committee of the American Bar Association has identified the University of Connecticut Law School as a marginal school. The specific weaknesses as contained in the report are

- (a) Very low salaries
- (b) High student-faculty ratios
- (c) Quality of several staff members because low salaries preclude recruiting higher quality teachers
- (d) Inadequate Law School facility, particularly library and reading facilities

## 13. Continued

Dean Hopkins is being sent to the San Francisco meeting of the Association of American Law Schools to review the report and to indicate what is being done to improve upon the Law School situation. It may be necessary to send him to the annual meeting of the full association scheduled for Atlanta, Georgia, in February.

14. The President reported that he had just prepared a two-page statement summarizing the University structure for the administration of classified personnel. Time did not permit of a discussion on this matter. It was, therefore, agreed that the matter would be presented to the next meeting of the Board of Trustees.

INFORMATION -- Mailed to Trustees

## 1. Salary schedule.

- (a) Covering letter to Trustees
- (b) Covering letter to Deans, Directors and Department Heads
- (c) A Supplemental Extra Compensation Roster was distributed at the meeting

## 2. Professional roster.

## 3. Statement of Capital Construction.

- (a) A list of remodeling items was distributed at the meeting

## 4. Budget Summary - Operating Budget for 1957-58.

## 5. Copy of letter from Charles E. Wilson, ex-Secretary of Defense.

The question of compulsory ROTC was first discussed at the September meeting of the Board. Following that meeting, the President served as a member of a committee which discussed the matter with top officials of the National Defense Agency. As a result of this meeting, the Board of Trustees will continue the ROTC program as it is now established. No changes involving decisions by the University with respect to program or the Federal financing of facilities will be undertaken without the matter first being presented to the Board of Trustees for Trustee decision

## 6. Yale salary news item.

## 7. Wisconsin Alumnus Magazine - On salary increases.

## 8. Foreign Students at the University of Connecticut - News release.

9. College and University Business Magazine - Majority of Trinity Students Receive Aid.

10. College and University Business Magazine - Wesleyan's Scholarship Budget Reaches \$265,730.
11. American Association of Land-Grant Colleges and State Universities Circular Letter No. 26 - Government Controls Study Committee Decides to Stick to Relationships between State Governments and State Institutions.
12. College and University Business Magazine - Governor (of Wisconsin) Signs Bill Helping Colleges in Building Programs.
13. Regional Cooperation among New England State Universities - Statement of Policy.

INFORMATION - Distributed at Meeting

1. Information on The State Employees Retirement System and Social Security.
2. Conn-Etiquette - An Activities Guide for Students of the University of Connecticut.
3. Working with Student Groups - A Guide for Faculty Advisors, Patrons and Patronesses.
4. You and the Freshmen - A Manual for Student Counselors.
5. University Newsletter, November, 1957.
6. Connecticut Government, published by University Institute of Public Service, November, 1957.

Respectfully submitted,

A. N. Jorgensen

For  
J. Ray Ryan, Secretary