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Minutes, November 17, 1943

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Hartford, November 17, 1943

Present: Mr. Spencer	Mr. Warncke
Mr. Hook	Mr. King
Mrs. Dadourian	Mr. Eddy
Mr. Ryan	Mr. Fox
Governor Baldwin dropped in for a few minutes	Mr. Jorgensen

1. The minutes of the meeting of September 15, 1943, having been mailed out to the trustees, were approved.
2. THE BOARD VOTED that henceforth action would be taken only on personnel matters having to do with the regular members of the professional staff of the University. All matters having to do with temporary and part-time professional staff members would be reported for purposes of the record.

ROUTINE BUSINESS

1. THE BOARD VOTED to accept the following resignations:

- (1) Raymond E. Wing, County Agent, December 1, 1943.
- (2) Marjorie D. Abrahams, Assistant Instructor in Boatny, September 27, 1943.
- (3) Emily Morrison, Resident Counsellor, October 11, 1943.
- (4) Lois Latimer, Assistant 4H Club Agent, October 31, 1943.
- (5) Wesley J. Hansen, Instructor in Agricultural Economics, September 16, 1943.
- (6) Mary Welsh, University Infirmary Nurse, November 15, 1943.
- (7) William H. Kelly, Instructor in Sociology, November 1, 1943.
- (8) Miriam McReynolds, Resident Counsellor, September 16, 1943.
- (9) Eugene H. Bilenker, Graduate Assistant in Dairy, October 1, 1943.

For the record it is reported that the following part-time and temporary staff members resigned:

Farm Labor - Temporary - Special Appointments

- (1) Margaret P. Leake, October 2, 1943.
- (2) L. Wayne Adams, Jr., September 30, 1943.
- (3) Ralph W. Goodrich, August 31, 1943.
- (4) Myra Clark, September 6, 1943.
- (5) Stanley J. Mulak, August 21, 1943.
- (6) Stewart S. Clark, September 6, 1943.
- (7) C. Vanden Broek, September 25, 1943.
- (8) D. Chubbuck, August 28, 1943.
- (9) Edith Drury, August 28, 1943.
- (10) L. C. Judd, August 31, 1943.
- (11) Frank Gerard, August 31, 1943.
- (12) Stanley E. Armstrong, September 16, 1943.
- (13) Conrad Joll, August 28, 1943.
- (14) Paula Kaufmann, September 20, 1943.
- (15) Gerard Wilke, September 15, 1943.

2. THE BOARD VOTED to approve the following appointments:

- (1) Elizabeth W. Baker, Assistant County Club Agent, annual salary \$2160, effective November 1, 1943. Replacing Lois Latimer.
- (2) Sarah M. Edes, Resident Counsellor, salary \$1860, effective October 11, 1943. Replacing Emily Morrison.
- (3) Marion Louise Fry, Home Demonstration Agent, salary \$2880, effective December 1, 1943. Replacing Ruth T. Russell.
- (4) George P. Goodearl, Assistant Professor of Poultry Husbandry, salary \$3000, effective January 1, 1944. Replacing John H. Lunn.
- (5) Raymond J. Platt, Assistant County Agent, salary \$2400, effective October 16, 1943. Replacing Robert F. Stevens.
- (6) John S. Rankin, Assistant Professor of Zoology, salary \$3000, effective October 1, 1943. Replacing Donald C. G. MacKay.
- (7) Beulah M. Shanley, Assistant County Club Agent, salary \$1620, effective November 1, 1943. Replacing Stanley W. Whitson.
- (8) Jean Margaret (Madge) Tennant, Assistant Instructor in Botany, salary \$1380, effective November 17, 1943. Replacing Marjorie D. Abrahams.

For the record it is reported that the following part-time and temporary appointments have been made:

- (1) Robert C. Challman, Associate Professor of Psychology, effective October 1, 1943. No salary. Cooperative agreement with Norwich State Hospital.
- (2) Albert F. Gegenheimer, Instructor in English, salary \$2280, effective October 11, 1943. Replacing Justin V. Emerson who is on leave.
- (3) M. L. Gabriel, Instructor in Genetics, salary \$2400, effective October 4, 1943. Replacing Edgar Zwilling who is on leave.
- (4) Jane Galinat, Graduate Assistant in History and Government, salary \$70 per month, effective September 16, 1943. Transfer of assistantship from Zoology Department.
- (5) Elaine Hammer, Graduate Assistant in Psychology, salary \$70 per month, effective October 1, 1943.
- (6) Stephen V. Hart, Assistant Professor of Electrical Engineering, salary \$2760, effective November 5, 1943. Replacing Harry Schon.
- (7) Willomae L. Kaufmann, Resident Counsellor, salary \$75.00 per month, effective October 1, 1943. New position.
- (8) M. S. Klinck, Associate Professor of Agricultural Engineering and Acting Head of Department, salary \$3900, effective September 20, 1943. Replacing Harold E. Finches.
- (9) N. Paul Tedrow, Cooperative Agent - Soil Conservation Service, salary \$4000 to be paid by Federal Government - Cooperating.
- (10) Mary B. Welsh, College Instructor (Infirmary Nurse), salary \$1920, effective September 16, 1943. New position.
- (11) Elois Wetstone, Resident Counsellor, salary \$65.00 per month, effective October 16, 1943. New position.
- (12) Isabel Sklow Caro, Instructor in Sociology, salary \$220. per month, effective November 1, 1943 - September 1, 1944. Replacing William H. Kelly.
- (13) Ralph H. Brown, Temporary Registrar University Extension Center in Hartford, salary \$100, effective October 16, 1943 - October 31, 1943.
- (14) Helene K. Cheney, Instructor in Mathematics, \$432 for twelve weeks of teaching ASTP, effective October 11, 1943. New position.

- (15) George D. Chester, Instructor in Physics, salary \$2640, effective October 16, 1943. New position - ASTP.
- (16) Corinne Christian, Instructor in History, \$200 per month, effective October 1, 1943. New position - ASTP.
- (17) George H. Cooper, Administrative Assistant (University Extension - ESMWT Program) \$65. per month, effective October 1, 1943.
- (18) Albert H. Griswold, Instructor in Physics, annual salary \$2400, effective October 1, 1943. New position - ASTP.
- (19) John Hordines, Instructor in Physical Education, salary \$225 per month, effective November 16, 1943.
- (20) Donald D. Johnson, Instructor in History, salary \$280 per month, effective October 1, 1943.
- (21) Lloyd S. Nelson, Assistant Instructor in Physics, salary \$2040, effective October 1, 1943. New position - ASTP.
- (22) George E. Shattuck, Local Administrator, ESMWT Program, Norwich, salary \$75. per month, effective September 20, 1943.
- (23) Olive Kiser Teal, Instructor in Secretarial Studies, salary \$400 for semester, effective October 4, 1943.

Farm Labor

- (1) Paula Kaufmann, Farm Labor Supervisor in Middlesex County, salary \$1320 effective September 4, 1943.
- (2) Laurence E. Judd, Farm Labor Supervisor, New Haven County, salary \$1500, effective August 1, 1943.

3. THE BOARD VOTED to approve the following changes in rank, title or position:

- ✓ (1) A. R. Merrill, Professor of Dairy Industry to Professor of Dairy Industry and Head of Department of Dairy Industry, effective October 16, 1943. Replacing George C. White.
- ✓ (2) Joseph C. Shaw, from Assistant Professor to Associate Professor, effective January 1, 1944.
- ✓ (3) Gottfried C. Graf, from County Agent to Assistant Professor, effective November 1, 1943. Salary \$2640. Replacing A. I. Mann.
- ✓ (4) David N. Stiles, from County Farm Labor Assistant to Assistant State Farm Labor Supervisor, salary \$3240, effective November 16, 1943. Replacing A. I. Mann.
- ✓ (5) Doris Gardner, from Laboratory Helper to Assistant Instructor in Animal Diseases, salary \$1380 to \$1620, effective January 1, 1944.
- (6) J. M. Trail from Chief Accountant to Assistant Comptroller, effective November 16, 1943. For the duration.

5. THE BOARD VOTED TO approve the following increases in salary:

The President agreed that as soon as stenographic help was available, he would prepare for the trustees a statement showing the employment and budget trends of the University.

- ✓ (1) A. L. Knoblauch, Professor of Education, from \$4320 to \$4560, effective January 1, 1944.
- ✓ (2) A. R. Merrill, Professor of Dairy Industry, from \$4800 to \$5280, effective January 1, 1944.
- ✓ (3) J. C. Shaw, Associate Professor of Dairy Industry, from \$3000 to \$3360, effective January 1, 1944.

- ✓ (4) G. C. Graf, Assistant Professor of Dairy Industry, from \$2640 to \$2760 effective January 1, 1944.
 - ✓ (5) A. I. Mann, Associate Professor of Dairy Industry, from \$4140 to \$4260 effective January 1, 1944.
 - (6) Randolph W. Whaples, from \$3480 to \$3720, effective October 1, 1943.
 - (7) Effective February 1, 1944, increase in the rate for part-time instructors in Law and Insurance to \$200 per course.
5. For the record it is reported that the following appointments have been continued:
- (1) Lester W. Lloyd, County Agent (Farm Labor Program), salary \$2160, October 1, 1943 - October 15, 1943.
 - (2) Glen K. Maresca, County Agent (Farm Labor Program), annual salary \$1800, September 16, 1943 - September 30, 1943.
6. THE BOARD VOTED to exempt the following from Military Science:

Russell Dart	Physical disability
Russell Potter	" "
Daniel Harris	" "
Simon McGoun	" "
Joaquin B. Kienduly	" "
Harold Wilson	" "
John LeRoy	" "
Robert Scott	" "
William Bolger	" "
Wakim J. Wakim	" "
Santo Cavaleri	" "
Samuel Dubrow	" "
Edw. B. Holloway	" "
Walter Sadowski	" "
Andrew Love	" "
Stuart Young	" "
Philip Silver	" "
Maurice Scheeter	" "
George Phillips	" "
Warner Mason	" "
Nathan S. Hale	" "
Feodor Hadyka	" "
Thomas A. Jackson	" "
Nelson Corcoran	" "
David Bardon	" "
Julius Markiewicz	" "
Philip Resnick	" "
Eugene Martin	" "
Vity Francis Kaslauskas	Honorable discharge from Army

7. THE BOARD VOTED that subject to the satisfactory completion of the various requirements, the students as recommended by the faculty of the appropriate school or college be granted the degrees indicated:

The College of Law - Degree of LL. B.

Robert N. Glaimo
Herbert J. Schwartz

The College of Pharmacy - Bachelor of Science in Pharmacy

Aaron Harold Anton - with Honors
Joseph Anthony Avitable
Richard Wallace Beadle
Sherwood Edwin Boehm
Marion Edna Borriello - with Honors
Edward Nickolas Corbin
Theresa Di Benedetto
John Gerald Gordon
Max David Greenberg
Norman Halperin
Natalie Neysa Hertz
Robert Lazer Jaffe
Russell Edward P. LaRose
Donald Levine
Regiano D. Marini
Louis Mattie - with Highest Honors
George Petro
Henry Steven Rudolph Jr.
Pauline Ann Seresin
Melvin Philip Snitman
Paul Daniel Tareila

POLICY MATTERS

1. THE BOARD VOTED to accept Mr. Spencer's recommendation that the ten shares of Gold and Stock Telegraph Company (a subsidiary of Western Union) be sold and that the power to transfer be given to Mr. L. C. Riccio, University Comptroller.

✓ THE BOARD VOTED to authorize Mr. Spencer to investigate suitable issues for the investment of the proceeds from the sale of Gold and Stock Telegraph Company shares (subsidiary of Western Union).

2. THE BOARD VOTED to instruct the President to write to Governor Raymond E. Baldwin concerning the following urgent matters:

"(1) The Board is greatly embarrassed and seriously concerned over its apparent lack of control or authority concerning the appointment, selection, promotion, adjustment of salaries and other matters pertaining to the professional staff of the University. This lack of authority has been brought about by various interpretations of State statutes relating to the employment of professional staff. The Board feels that its single, most important function is its responsibility for the employment of the professional personnel. If it lacks this authority there is no reason for its existence.

"(2) Under present statutes the terms of each member of the Board are for periods of four years. Thus, theoretically, there could be a complete change of Board membership in a single four-year period. Under an administration less understanding and wise than the present one, this might result in manipulation of the Board of Trustees by political influences, as has been the case in some other states. The Board of Trustees, would, therefore, suggest for your consideration that some means be devised whereby the terms of the Board could be staggered so that its complete membership cannot be changed within a period of four years.

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"Knowing of your genuine and earnest interest in higher education, the Board has asked me to submit these matters to you for your careful consideration."

Note: A memorandum entitled "Memorandum Concerning the Powers of the Trustees of The University of Connecticut" was attached to the letter which went to the Governor.

The President, in discussing the entire situation with respect to the duties and responsibilities of the Board of Trustees, agreed to send each trustee a copy of Section 169, Section 804E and the Merit Act, indicating for each one the date of adoption.

3. THE BOARD VOTED to authorize Dean E. G. Woodward to sign a cooperative agreement with the United States War Food Administration, Office of Labor, having to do with the housing of emergency farm labor, providing that such agreement does not impose upon the University financial or liability obligations of any kind.
4. THE BOARD VOTED to authorize the President to make plans for the construction of a suitable building to house a restaurant and soda fountain in one half of the building and in the remaining half to house a general store and barber shop.
5. THE BOARD VOTED to accept the gift of two hundred dollars from Carl B. Brink, Class of 1926, and instructed the President to write a suitable letter of appreciation.

INFORMATION

1. The President presented to the trustees copies of letters regarding the University's efforts in the ESLWT Program. (See attached #1.)
2. The President presented to the Board an enrollment summary. (See attached #2.)
3. The President presented to the Board copies of resolutions passed at the annual meetings of the National Association of State Universities, since the subject matter of these resolutions has a bearing on the possible future activities of the University. (See attached #3.)
4. The President urged each member of the Board of read Federal Document Number 3: "Post-War Educational Opportunities" and Senate Bill 1509, and agreed to secure copies of the document and the proposed bill and forward them to each trustee.
5. The President reported that the University was being reimbursed by the Army as follows:

First Contract	400 enrollees	\$332,064 (annual rate)
Second Contract	723 "	723,408 " "

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6. The President reported that the President of Yale and the President of the State University have been appointed co-chairmen of the Education Projects Committee of the State Re-Employment Commission established by the State War Council.
7. The President reported that the President of the University has been appointed chairman of the Education Projects Committee of the Post-War Planning Commission appointed by the Hartford Chamber of Commerce.
8. The President prepared a copy of the Law College bill for each member of the Board.
9. The President read to the Board of Trustees a letter which he recently addressed to the Student Senate. The sentiment of the Board was one of approving the purposes, principles, and procedures as outlined. (See attached #4.)
10. The President presented a summary of student housing statistics. (See attached #5.)

Respectfully submitted,

Lewis Fox, Secretary