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Minutes, November 14, 1935

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MINUTES OF THE MEETING
of the
EXECUTIVE COMMITTEE
of the
BOARD OF TRUSTEES
of the
CONNECTICUT STATE COLLEGE
held in Hartford, November 14, 1935

Present: Mr. Alsop Mr. Hollister
 Dr. Jorgensen
 (Dr. Wood although not present approved the minutes.)

1. IT WAS VOTED to approve the following appointments:

Walter L. Funkhouser, County Agricultural Agent, New London County, November 4, 1935 to October 15, 1936, at a salary of \$3000.

Mary E. Chapman, Associate County Club Agent, Windham County, at a salary of \$1500 net, effective November 16, 1935.

William L. Brown, Assistant County Agricultural Agent, New London and Windham Counties, at a salary of \$1600 net, effective November 4, 1935.

L. L. Sammet, Instructor in Agricultural Engineering, at a salary of \$2640 less 12%, effective November 29, 1935.

Herbert J. Ord, Statistician, (U. S. Biological Survey), temporary appointment of from three to five months, at a salary of \$140.00 per month, effective November 18, 1935.

2. IT WAS VOTED to grant authority to the president to employ two graduate assistants for the U. S. Biological Survey project, subject to the conditions outlined by the president.
3. IT WAS VOTED to approve the employment of an extra laborer for the Dairy.
4. IT WAS VOTED to receive and place on file the request for sabbatic leave from Dr. George B. Clarke, Associate Professor of Agricultural Economics, six months with pay from September 1, 1936 to March 1, 1937.
5. IT WAS VOTED to approve the plans of Mr. A. J. Brundage, State Club Leader, for sabbatic leave of six months with pay beginning January 1, 1936.
6. IT WAS VOTED to approve an increase in salary for Dr. H. J. Fisher, Assistant Professor of Chemistry, from \$1500 basic to \$1620 basic, effective Nov. 1, 1935.
7. IT WAS VOTED to approve an increase in salary for Miss Caryl Scribner, Assistant Dining Hall Manager, from \$1560 basic to \$1680 basic, effective November 1, 1935.
8. IT WAS VOTED to approve the following allotments from Capital Outlay:
- | | |
|--------------------------------|----------|
| Supplies for Biological Survey | \$700.00 |
| Registrar's Office | 80.00 |
| Music | 100.00 |
9. IT WAS VOTED to approve an increase of \$50.00 in the budget for Supervision of Women's Dormitories.

10. The president presented a plan for the purchase of a set of Botany books for the Library. In view of the fact that this purchase committed the college to an expenditure covering three years, it was the sense of the committee it should not be approved.
11. The president reported that there would be a balance of at least \$3,000 in the appropriation for the Poultry Contest Plant, and asked the Executive Committee for authority to request the use of this money from the State Board of Finance and Control.

IT WAS VOTED to authorize the president to secure the use of this money in whatever manner he thinks best.

12. The president presented the question of reimbursement of Mr. I. R. Miller for travel on the campus.

IT WAS VOTED to authorize the president to make a survey of motor vehicle conditions on the campus, with particular reference to allowances for mileage.

13. The question of who should bear the expense of repairs to the main supplying water to the Willowbrook section was discussed. At the suggestion of Mr. Alsop it was decided to refer this matter to Mr. Joseph Wadhams of the Public Utilities Commission. ✓

14. IT WAS VOTED to exempt Elmon Pirtle and Jerome Dion from Military Science because of physical disability.

15. IT WAS VOTED, on recommendation of the president, that Leonard Martin be granted remission of the additional charge for extra time in the Infirmary.

16. IT WAS VOTED to recommend to the Board of Trustees that the Executive Committee of the State Grange be informed that the Board is agreeable to the proposition submitted by Mr. Ives and Mr. Welton for the Grange memorial marker.

17. IT WAS VOTED to request the president to study the desirability of a combination theft and fire insurance for the Beach collection of pictures.

18. The president discussed several problems in relation to the budget - transfers between departments and receipts in excess of the amount estimated.

IT WAS VOTED to authorize the president together with Mr. Longley to discuss with Commissioner Hall and the Comptroller the questions of transfers and the disposition of increased internal receipts.