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Minutes, May 19, 1948

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT

1607

held in Storrs, May 19, 1948

Present: Dr. Berker	Mr. Shannon
Mr. Eddy	Mr. Spencer
Mr. Christensen	Mr. Warncke
Mr. Hook	Mr. Jorgensen
Sister M. Rosa	Mr. Ryan

1. The minutes of the meeting of March 17, having been mailed out to the trustees, were approved without being read.
2. THE BOARD VOTED to accept the following resignations:
 - ✓ (1) M. Jay Blaha, Assistant Professor of Education, effective September 15, 1948.
 - ✓ (2) R. G. Bressler, Jr., Professor of Agricultural Economics, effective July 15, 1948.
 - ✓ (3) Elizabeth B. Fancy, Associate County Club Agent, effective July 1, 1948.
 - ✓ (4) Elizabeth H. Meyer, Assistant Home Demonstration Agent, Hartford County, effective June 1, 1948.
 - ✓ (5) Jack E. Stephens, Instructor in Civil Engineering, effective September 1, 1948.
3. THE BOARD VOTED to approve the following appointments:
 - ✓ (1) Arthur E. Anderson, Instructor in Electrical Engineering, annual salary \$3060, including economic increase of \$180, effective September 1, 1948. New position.
 - ✓ (2) Bernard Applebaum, Instructor in Civil Engineering, annual salary \$2940, including economic increase of \$180, effective September 1, 1948. Replacing J. E. Stephens.
 - ✓ (3) Karl A. Bosworth, Associate Professor of Government and International Relations, annual salary \$4800, including economic increase of \$180, effective September 16, 1948. New position.
 - ✓ (4) Leonard F. Dean, Head of Department and Professor of English, annual salary \$6180, including economic increase of \$180, effective August 1, 1948. Replacing Howard A. Seckerson.
 - ✓ (5) Jean T. DeBell, Assistant Instructor in Genetics, annual salary \$2040, including economic increase of \$240, effective June 16, 1948. Replacing Elizabeth Donnen.
 - ✓ (6) David A. Fisher, Associate Professor of Mechanical Engineering, annual salary \$4980, including economic increase of \$180, effective September 1, 1948. New position.

- ✓ (7) Florence S. Garrigus, Assistant Instructor in Home Economics, annual salary \$1800, including economic increase of \$240, effective April 1, 1948. Replacing Margaret Jean Gates.
- ✓ (8) Carl J. Gladfelter, Assistant Professor of Marketing, annual salary \$4020, including economic increase of \$180, effective September 16, 1948. New position.
- ✓ (9) Howard L. Heydt, Instructor in Electrical Engineering, annual salary \$3180, including economic increase of \$180, effective September 1, 1948. New position.
- ✓ (10) Richard A. King, Assistant Professor of Agricultural Economics, annual salary \$4140, including economic increase of \$180, effective June 1, 1948. New position.
- ✓ (11) Harold W. Kopp, Instructor in Physical Education and Assistant Football Coach, annual salary \$4020, including economic increase of \$180, effective August 15, 1948. Replacing James Freeman.
- ✓ (12) Richard L. Leudenslager, Assistant Professor of Electrical Engineering, annual salary \$4260, including economic increase of \$180, effective September 1, 1948. New position.
- ✓ (13) Tamlin K. Lindsay, Assistant Professor of Marketing, annual salary \$3780, including economic increase of \$180, effective September 16, 1948. New position.
- ✓ (14) Richard E. Marland, Assistant Professor of Dairy Husbandry, annual salary \$4020, including economic increase of \$180, effective May 1, 1948. New position.
- ✓ (15) Edward C. Minnum, Associate Professor of Vegetable Gardening, annual salary \$4260, including economic increase of \$180, effective May 16, 1948. Replacing William E. Chappell.
- ✓ (16) Robert E. Osborne, Assistant Professor of Foreign Languages, annual salary \$3660, including economic increase of \$180, effective September 16, 1948. New position.
- ✓ (17) Peter W. Rogan, Instructor in Mechanical Engineering, annual salary \$2820, including economic increase of \$180, effective September 1, 1948. New position.
- ✓ (18) George E. Rumney, Assistant Professor of Geography, annual salary \$3540, including economic increase of \$180, effective September 16, 1948. New position.
- ✓ (19) William L. St. Onge, Instructor in Business Law, annual salary \$3300, including economic increase of \$180, effective September 16, 1948. New position.
- ✓ (20) Clarence W. Schultz, Assistant Professor of Electrical Engineering, annual salary \$3780, including economic increase of \$180, effective September 1, 1948. New position.

- ✓ (21) Victor E. Scottron, Associate Professor of Civil Engineering, annual salary \$4620, including economic increase of \$180, effective September 1, 1948.
 - ✓ (22) Nelson C. Shafer, Assistant Professor of Marketing, annual salary \$4020, including economic increase of \$180, effective September 16, 1948. New position.
 - ✓ (23) Richard M. Story, Jr., Assistant Professor of Management, annual salary \$4260, including economic increase of \$180, effective September 16, 1948. New position.
 - ✓ (24) Aubrey C. Tobey, Instructor in Mechanical Engineering, annual salary \$2820, including economic increase of \$180, effective September 1, 1948. New position.
 - ✓ (25) Theodore A. Toedt, Instructor in Management, annual salary \$3300, including economic increase of \$180, effective September 16, 1948. New position.
 - ✓ (26) Wilbur J. Widmer, Instructor in Civil Engineering, annual salary \$3180, including economic increase of \$180, effective September 1, 1948. New position.
 - ✓ (27) Leo C. Wilderman, Sports Editor, annual salary \$2940, including economic increase of \$180, effective August 16, 1948. Replacing Claude Parton.
4. THE BOARD VOTED to accept and place on file the voluntary retirement application of Raymond K. Clapp, Associate Director of Extension. The Board requested the President to write a letter to Professor Clapp expressing appreciation for the many years of outstanding service to the University and to the State.
5. THE BOARD VOTED to accept and place on file the resolution adopted by the faculty of the College of Arts and Sciences recognizing the thirty-five years of service of Jerauld A. Manter, Associate Professor of Entomology. THE BOARD VOTED to instruct the President to write a letter to Professor Manter expressing for the Board appreciation for the thirty-five years of outstanding service to the University.

"Professor Jerauld Armington Manter, having joined the staff of the University of Connecticut in 1912, has now completed thirty-five years of service to this institution. This therefore seems an appropriate time to take note of his long and faithful tour of duty. Through the years he has come to be widely known as a successful teacher, many of whose students now occupy positions of responsibility in teaching, research, and administration. In addition to his teaching Professor Manter has also carried on research in his chosen field of entomology. Further contributions to the life of the University have been his activities as university photographer and his compilation of a photographic history of this institution. Throughout the years he has been active in community affairs. The quiet modesty of his personality has not concealed from those who know him the high value of his contribution to community and University. We offer him our congratulations and our hope that his work with us will go forward for many years to come."

6. THE BOARD VOTED to accept the following scholarships or gifts and instructed the President to write appropriate letters of appreciation to the donors:
- (1) Connecticut Public Expenditure Council, a grant of \$1000 to provide two fellowships of \$500 each for the purpose of assisting and encouraging qualified students in pursuing graduate training in the field of public administration.
 - (2) Botanical collection bequeathed to the University by the late Dr. Edwin H. Eames.
 - (3) Connecticut Society of Certified Public Accountants - \$100 for the purchase of books in the field of Accounting.
 - (4) Governor's Foot Guard - Scholarship for student from Hartford County in pre-veterinary medicine - \$400.
 - (5) Women's Auxiliary - Hartford County Medical Society.
7. THE BOARD VOTED to approve the opening of another residential area for members of the University faculty. The area approved is located north of the North Eagleville Road and will contain twenty-four lots. The leases for these lots will be identical to those approved for both the Willowbrook and Ledgebrook developments. Each deed will contain a reversion clause and restrictions. The price of each lot will be sufficient to cover only the actual cost to the University for developing the road and extending necessary utilities.
8. THE BOARD VOTED to approve Henry Joy of Woodstock and Mrs. Arthur W. Sweeton of Collinsville to receive Honorary Recognition in 1948. The certificates of award will be presented during Farm and Home Week. The date selected is Tuesday, August 10. Appropriate publicity regarding the awards was authorized.
9. THE President reported on correspondence with the State Comptroller regarding:
- (a) Occupancy insurance
 - (b) Increasing insurance values on University buildings. In order to assure the University's meeting amortization and debt service obligations on self-liquidating dormitories and other rental properties, THE BOARD VOTED that the University administration initiate immediately the taking out of occupancy insurance on all dormitories and other rental properties; the premiums to be paid out of rental income from self-liquidating dormitories and other rental properties.

The trustees discussed the necessity for reviewing insurance values on University properties. It appeared to the trustees that there exists considerable discrepancy between listed values on University properties and values adjusted to more nearly equal replacement values. THE BOARD VOTED to instruct the President to have a careful survey made of all University properties and if necessary to secure outside expert assistance in making the survey. The results of the survey containing present listed values and adjusted

values along with recommendations to be presented to the trustees for inclusion in the minutes of the Board and a copy to be forwarded to Fred R. Zeller, State Comptroller.

10. The President advised the Board that approximately 792 seniors will graduate and receive degrees on June 13, 1948. THE BOARD VOTED that subject to the satisfactory completion of the various requirements, the students as recommended by the faculty of the appropriate school or college be granted the appropriate degree or certificate.
11. The President discussed with the trustees the location of farm buildings and pointed out a suggested change of location for the new horse barns. THE BOARD VOTED that all farm buildings be located in the same area as previously approved by the trustees and that the President secure necessary funds to develop approaches and roads in order to locate barns as previously determined.
12. The President reviewed with the trustees the increase in building costs of buildings authorized prior to the war. Specific reference was made to the University auditorium for which self-liquidating bonds in the amount of \$490,000. was authorized in 1941 and the Union building for which \$490,000. of self-liquidating bonds was authorized in the same year. The present University fee of \$125 established by the Board provides for earmarking \$20 per year per student as a union fee and \$20 per year per student as an auditorium fee. These fees have been collected during the last two years in anticipation of the construction of these buildings and the necessity for amortizing the bond issue and carrying the necessary debt service. These buildings will probably not be under construction before next spring. The President recommended that student fee income earmarked for the auditorium and the union buildings be added to the proceeds of authorized bonds for these buildings to offset in part the increase in construction costs. The amount of fees accumulated to date totals \$210,022.66 for the auditorium; \$210,022.66 for the union building. THE BOARD VOTED that the accumulation both to date and in the future of auditorium and union building fees be added to the proceeds from authorized bond issues for these buildings.
13. The President distributed to the trustees four of the six volumes of the reports prepared by the President's Commission on Higher Education. He urged that the trustees read these reports, since this survey will undoubtedly be much discussed since it represents a very complete study of higher education.
14. The President distributed to each trustee a copy of the Digest of Administrative Reports -- State of Connecticut -- 1946-47.
15. The reappointment of Albert B. Plant to the Board of the Connecticut Agricultural Experiment Station to be effective July 1, 1948 was postponed until after the Experiment Station situation in the State has been discussed by the President with Governor Shannon.
16. The President reviewed present provisions for housing married veteran students. He pointed out that approximately 450 married veteran students are enrolled at the main campus at Storrs. He also pointed out that approximately 120 housing units in the Willimantic war

housing project are being used by the University to house married veterans and that free transportation is provided to and from this project by the University.

Several hundred married veterans in the Waterbury, Hartford and Fort Trumbull branches will attain junior class standing in June and are therefore eligible to transfer to the Storrs campus. Additional housing for married veterans will not be available. The President therefore recommended that the University establish a trailer camp for those veterans who are able to provide their own trailers. The University to provide the site and provide an adequate road and to extend water and electric services. THE BOARD VOTED to approve the recommendation of the President to establish a trailer camp for married veterans who are able to provide their own trailers providing that all health and sanitation requirements can be met and safeguarded.

17. The President discussed with the trustees increased cost in the operation and maintenance of dormitories and explained the need for a slight increase in dormitory rates. The President pointed out the increase in wages paid to maintenance personnel and the increase in utility expenses, all undeniable factors in operation costs. Since the present dormitory rents were established, there have been three cost of living increases, the last one for ten per cent became effective March 1, 1948. Costs of supplies and materials have gone up approximately sixty per cent, and fuel costs have gone up at least one hundred per cent. The University of Connecticut dormitory system is self-liquidating and financed entirely by bond issues. State statute requires that the entire dormitory system be operated as a unit. It is not subsidized with State funds. All revenues from the system must be used to pay operating costs, reserves for replacement of equipment, maintenance, and for debt retirement. According to a recent survey, dormitory rates at the University of Connecticut are the lowest of all colleges in the northeast.

THE BOARD VOTED to instruct the administration to adjust dormitory rents upward but not to exceed a net average of 15%, the new rates to be effective as of September, 1948.

18. The President discussed the breakage fee deposit of \$20 paid by all students attending the University. This fee is paid annually and refunds are made of each deposit less the deductions for breakage. The bookkeeping and accounting involved have become extremely burdensome for the more than 8,000 students enrolled. In most cases, the accounting cost is greater than the deduction for the actual breakage charged against the deposit. THE BOARD VOTED to discontinue the twenty dollar breakage fee deposit and to substitute a non-refundable fee of five dollars per year.
19. The President discussed the fee of 2% charged by the State Comptroller's Office against each building project at the University. It was the sense of the meeting that the 2% fee was probably a fair fee for minor projects but that it was much too high for the many major construction projects now under way at the University and soon to be under way. The trustees are strongly of the opinion that the Comptroller's fee should be based on the actual cost to the Comptroller's Office for the inspectional services provided by that office for projects under construction at the University. It was the sense

of the meeting that the President communicate the reaction of the Board of Trustees to the State Comptroller.

20. The President discussed with the Trustees the accumulation of "sheep fund" money. Ten thousand dollars per year from the State dog tax is set up in a sheep fund to be used exclusively by the University for the promotion of the sheep industry. During the war nothing was done because of restrictions on building materials, laboratory equipment and the difficulty of securing trained personnel. Approximately \$96,000. of sheep money has now accumulated.

THE BOARD OF TRUSTEES VOTED to approve the expenditure of not to exceed \$96,000. for the purpose of providing an adequate program in research, teaching and demonstration activities for sheep, this expenditure to cover the construction of necessary minimum barns for housing sheep for breeding and research.

21. The President reported on the proposed business center and advised the trustees that the Attorney General's Office has now completed the drawing up of a deed which meets all legal questions which have plagued the Committee appointed by the Board several meetings ago. A copy of this deed will be made a part of these minutes.
22. Brief reference was made to the shortage of nursing personnel for our State institutions. THE BOARD VOTED to appoint Dr. Barker and President Jorgensen a committee of two to study ways in which the University can assist in providing an adequate number of qualified nursing personnel for State service, with attention to be given to the advisability of securing State appropriations for scholarships to cover in part the training of young women for nursing service in State institutions.
23. Dr. Barker and President Jorgensen have discussed the request of the New Haven Junior College of Physical Therapy to have the University take over that institution. The Committee of two recommends that the President communicate with Dr. Allen of the New Haven Junior College of Physical Therapy advising him that the University is not interested at this time in taking over this institution.
24. The President reported on the University's search for a full time operating director of the Storrs Agricultural Experiment Station. The staff of the Experiment Station have unanimously agreed that Dr. Loosli of the Cornell Experiment Station is the best qualified person to fill this position. He is one of the three top men in this country in the field of animal nutrition. Dr. Loosli returned to Cornell on January 1, 1948, after a one year leave of absence spent at the University of Southern California with all expenses paid by Cornell University. Dr. Loosli feels an obligation to remain at Cornell until January 1, 1949. The Storrs Experiment Station staff are agreed that the University should not fill the position with a person of lesser ability than Dr. Loosli and that it would be wise to wait until Dr. Loosli is available as of January 1, 1949. Dr. Loosli will be asked to sign an agreement that he will come to the University on that date as he has already indicated he would.

25. The President presented the "recommended budget" for the fiscal year 1948-49. The budget summary shows the comparison of budget allotments for the coming fiscal year with the budget allotments for the current fiscal year which ends June 30, 1948.

THE BOARD VOTED to approve the budget as presented. The budget and the letter addressed to Deans and Directors regarding the preparation and operation of the budget are made a matter of record in these minutes.

26. Dr. Barker and President Jorgensen as a committee of two reported on the policy to be followed in connection with private practice of physicians in the University Division of Student Health. Dr. Gilman, Director of the Division of Student Health at the University of Connecticut is the only physician employed by the State of Connecticut on a full time basis who is allowed to participate in outside work for monetary gain. This fact is frequently brought to the attention of the University administration and Dr. Barker of the Board of Trustees, and with some criticism by other physicians in the State employ. The extenuating circumstance is that there is no private medical service in the University community, but it is often pointed out that if Dr. Gilman were not permitted to practice, it is likely that a physician or physicians would settle in or near the Storrs community in private practice.

Up until a few years ago physicians employed by the State were permitted to engage in outside activities for gain and in some institutions a valuable service was rendered to the people of Connecticut.

THE BOARD VOTED that

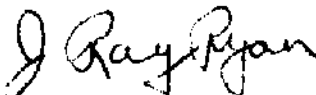
- (1) Only Dr. Gilman of the University Health staff be permitted to do a limited amount of private practice.
- (2) A reasonable work day be established for the Health staff physicians and that they be expected to give that much uninterrupted time to the University. Over and above this Dr. Gilman may be permitted to engage in private practice.
- (3) Under no circumstances will Dr. Gilman or any University physician be permitted to see or care for patients in the University infirmary except in the most strict emergencies. It is entirely improper that the State furnish quarters and equipment for any physician to use in his private practice. The State undoubtedly places itself in an unfortunate legal position if it permits its facilities to be used for service of a strictly non-public nature.
- (4) The present rental arrangement with Dr. Gilman be terminated and the new policy be effective at the time the new student Health and Infirmary Building is available for use.
- (5) The President advise Dr. Gilman of their complete satisfaction with the services he has rendered and is rendering to the

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University and to indicate the Board's recognition of his splendid service to the community.

Respectfully submitted,

A handwritten signature in cursive script that reads "J. Ray Ryan". The signature is written in dark ink and is positioned above the typed name.

J. Ray Ryan
Secretary