

3-17-1954

Minutes, March 17, 1954

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Storrs, March 17, 1954

Present: Mr. Belden Mrs. Mahoney
 Mr. Bishop Mr. Ryan
 Mr. Jorgensen Mr. Watson

1. The minutes of the regular meeting of February 19, 1954, having been mailed out, were approved without being read.

The following actions were taken subject to the approval of the absentee members. The absentee members are asked to approve or disapprove in writing the actions taken by the Board members who were present.

2. THE BOARD VOTED to accept the following resignations:
 - (1) Beatrice R. Leet, Resident Educational Counselor, effective February 16, 1954.
3. THE BOARD VOTED to approve the following appointments:
 - (1) Gregory G. Curtis, B.S., County Agricultural Agent, Middlesex County, \$5400, May 1, 1954. Replacing Philip F. Dean.
 - (2) Wolfgang Paulsen, Ph.D., Instructor in Foreign Languages, \$4560, September 16, 1954. Replacing Paul Gottwald.
 - (3) Margaret M. Riggs, Ph.D., Assistant Professor of Psychology, \$5640, September 16, 1954.

4. THE BOARD VOTED to accept and place on file the following requests for leave of absence:
 - (1) Arsen D. Emerzian, Assistant Professor of Industrial Administration, sabbatic leave for first semester 1954-55. Study and research.
 - (2) J. D. Winn, Associate Professor of Animal Diseases, sabbatic leave August 1, 1954 to February 1, 1955. Research and writing.
 - (3) Robert W. Yingling, Associate Professor of Music, leave without pay April 1, 1954 to February 1, 1955. To accept Fulbright Lectureship in Music Education at Canterbury University College, Christ Church, New Zealand.
5. THE BOARD VOTED to accept the following scholarships and financial aids, and instructed the President to write appropriate letters of appreciation:
 - (1) \$150 from Pharmaceutical Society of Hartford County covering the Curtis P. Gladding Memorial Scholarship for the second semester of 1953-54.
 - (2) \$150 from Mortar Board to establish additional scholarship.
 - (3) \$150 from Connecticut Alumni Auxiliary of A.Z.O. to cover first annual scholarship to an AZO sophomore, 1954-55.
 - (4) \$50 from Hartford Public High School to provide financial aid to Miss Mary Louise Smith.
6. THE BOARD VOTED to approve the following research projects to be carried on by the University staff and financed by the agencies indicated:
 - (1) \$4500 from American Cancer Society, Inc., to cover research project entitled "The development physiology of phenocopies in fowl" under the direction of Dr. Walter Landauer, Professor of Genetics, for the period July 1, 1954 to June 30, 1955.
 - (2) \$2920 from American Cancer Society, Inc. to cover research project entitled "Phosphoprotein phosphatase in the chick embryo" under the direction of Dr. C. Albert Kind, Assistant Professor of Chemistry, for the period July 1, 1954 to June 30, 1955.

7. In accordance with the laws and by-laws of the Board of Trustees, the President presented to the Board recommendations for promotion of professional staff members. THE BOARD VOTED to approve the following:

PROMOTIONS IN RANK
Effective October 1, 1954

<u>Name</u>	<u>From Rank Of</u>	<u>To Rank Of</u>	<u>Department</u>
<u>COLLEGE OF AGRICULTURE</u>			
Hobb, Arthur C.	Asst. Professor	Asso. Professor	Pl. Science (Pom.)
Gassette, Elizabeth F.	Asso. Home Dem. Agt.	Home Dem. Agent	Home Dem. Agents
Hibbard, Russell E.	Asst. Agric. Agt.	Asso. Agric. Agt.	Agric. Agents
Morrison, Thomas C.	Instructor	Asst. Professor	Agric. Econ. and Farm Mgmt.
O'Knefski, Robert C.	Asst. Instructor	Instructor	Pl. Science (Flor.)
Shannon, Frank P.	Instructor	Asst. Professor	An. Industries
<u>COLLEGE OF ARTS AND SCIENCES</u>			
Cazel, Fred A.	Asst. Professor	Asso. Professor	History
Gerson, Louis L.	Instructor	Asst. Professor	Govt. & Int. Rel.
Zeaman, David	Asst. Professor	Asso. Professor	Psychology
Madden, Edward H.	Instructor	Asst. Professor	Philosophy
<u>SCHOOL OF BUSINESS ADMINISTRATION</u>			
Smalley, Harold E.	Asst. Professor	Asso. Professor	Ind. Admin.
Toedt, Theodore A.	Instructor	Asst. Professor	Ind. Admin.
<u>SCHOOL OF EDUCATION</u>			
Smith, Allan B.	Instructor	Asst. Professor	Education
<u>SCHOOL OF ENGINEERING</u>			
Butler, Howard W.	Asst. Professor	Asso. Professor	Mech. Engineering
Clayton, Manfred D.	Instructor	Asst. Professor	Elec. Engineering
Pelletier, Charles J.	Instructor	Asst. Professor	Civil Engineering
<u>DIVISION OF INTERCOLLEGIATE ATHLETICS</u>			
Greer, Hugh S.	Asst. Professor	Asso. Professor	Phys. Education
Ingalls, D. Robert	Asst. Professor	Asso. Professor	Phys. Education

8. The President presented to the Board, in accordance with the laws and by-laws, recommendations for tenure. THE BOARD VOTED to approve the following:

TENURE AWARDED

<u>Rank</u>	<u>Department</u>	<u>Effective Date</u>
<u>COLLEGE OF AGRICULTURE</u>		
Aho, William A.	Associate Professor	Poultry Science
Wheeler, William C.	Professor	Agric. Engineering
		9/1/54
		9/16/54

8. Continued

TENURE AWARDED

	<u>Rank</u>	<u>Department</u>	<u>Effective Date</u>
<u>COLLEGE OF ARTS AND SCIENCES</u>			
Beck, Curt F.	Instructor	Govt. & Int. Rel.	9/16/54
Everhart, Edgar	Assistant Professor	Physics	9/16/54
Golub, Nicolas	Assistant Professor	Foreign Languages	4/1/54
Hunter, Ruth M.	Assistant Professor	Zoology, Hartford Br.	9/16/54
Meigs, Walter	Associate Professor	Art	9/16/54
Robison, Gerson B.	Instructor	Mathematics	9/16/54
Schafer, Richard D.	Professor	Mathematics	8/16/54
Spiro, Melford E.	Assistant Professor	Sociology & Anthropology	9/16/54
Wetzel, Ralph M.	Assistant Professor	Zoology	9/16/54
Wilhelm, Frederick O.	Instructor and Asst. Registrar	Speech & English, Hartford Br.	4/14/54
<u>SCHOOL OF BUSINESS ADMINISTRATION</u>			
Ryan, Francis E.	Assistant Professor	Accounting	9/16/54
Toedt, Theodore A.	Instructor	Ind. Administration	9/16/54
<u>SCHOOL OF EDUCATION</u>			
Karnes, John W., Jr.	Assistant Professor	Ind. Education	9/16/54
Malsbary, Dean R.	Assistant Professor	Business Education	2/1/54
<u>SCHOOL OF ENGINEERING</u>			
Dundas, Richard J.	Instructor and Asst. Supervisor	Mechanical Engineering, Waterbury Branch	9/16/54
<u>SCHOOL OF HOME ECONOMICS</u>			
Rokahr, Mary	Associate Professor	Home Economics	9/16/54
<u>SCHOOL OF PHYSICAL EDUCATION</u>			
VanGaasbeek, Jacquelyn	Instructor	Physical Education	9/16/54
<u>SCHOOL OF PHYSICAL THERAPY</u>			
Tappan, Frances M.	Assistant Professor	Physical Therapy	12/1/54
<u>SCHOOL OF SOCIAL WORK</u>			
Beyrer, J. Benjamin	Associate Professor	Social Work	9/16/54
Dye, Ella A.	Assistant Professor	Social Work	9/16/54
Tremaine, Janet T.	Associate Professor	Social Work	9/16/54
<u>DIVISION OF STUDENT PERSONNEL</u>			
Cusick, Thomas J.	Admin. Assistant	Student Personnel	9/16/54
Noftsker, Elizabeth T.	Admin. Assistant	Student Personnel	9/16/54
<u>DIVISION OF INTERCOLLEGIATE ATHLETICS</u>			
*Ingalls, D. Robert	Assistant Professor	Physical Education	9/16/54

*Promoted to Associate Professor effective 10/1/54

9. The President presented to the Board, in accordance with the laws and by-laws, recommendations for terminations of employment. THE BOARD VOTED to approve the following:

TERMINATING APPOINTMENTS

<u>DIVISION OF STUDENT PERSONNEL</u>	<u>Rank</u>	<u>Department</u>	<u>Effective Date</u>
Eaton, Esther T.	Resident Educ. Counselor	Student Personnel	6/15/54
<u>LABOR-MANAGEMENT INSTITUTE</u>			
Gaffney, Marjorie I.	Assistant Instructor	Labor-Mgmt. Inst.	9/15/54

TERMINAL APPOINTMENTS FOR THE YEAR 1954-55

<u>COLLEGE OF AGRICULTURE</u>			<u>Effective To</u>
Manning, Normand	Asst. County Club Agent	Middlesex Cty.	9/1/55
<u>COLLEGE OF ARTS AND SCIENCES</u>			
Howes, Victor	Instructor	English, Htfd. Br.	9/16/55
Leslie, Robert J.	Instructor	Foreign Languages	9/16/55
O'Knefski, Dorothy	Instructor	Art	9/16/55
Selig, Karl L.	Instructor	Foreign Languages	9/16/55
<u>SCHOOL OF ENGINEERING</u>			
Tobey, Aubrey C.	Instructor	Mech. Engineering	9/1/55

10. The President presented to the Trustees a report in letter form from the student-faculty committee appointed in accordance with the action of the Board of Trustees in March of 1953 on the desirability of establishing a Student-Faculty Publications Board.

The Board acknowledges receipt of the letter report and agrees with the committee that since this was the first opportunity the Trustees had to read the report, there was not sufficient time for the full consideration of the report by the Trustees. It was agreed to give the matter consideration at a later meeting.

The Trustees have no objection to the report being released to the student paper (The Campus) if the committee feels that there is any urgency with respect to this release. THE BOARD VOTED to instruct the Secretary to write the Chairman of the student-faculty committee to this effect.

11. The President presented to the Trustees a communication from a student member of the Student Senate, James Shaw, Chairman of the Insurance Study Committee. The letter from Mr. Shaw indicated that the members of the Student Senate had voted unanimously in favor of establishing an Alumni Insurance Fund.

11. Continued

The Trustees noted with interest the proposal to establish an Alumni Insurance Fund. The proposal indicates that

- (a) Life policies are to be sold to the students. In most cases, the face of the policy will be \$1000. The student who is participating in the plan will assign dividends to the Alumni Insurance Fund. The Insurance Company will pay the dividends directly to the Alumni Insurance Fund on the anniversary date of the policy.
- (b) The purchase of life policies on the part of students is to be voluntary.
- (c) The Fund will, in no way, be administered by or be the responsibility of the University of Connecticut.
- (d) The Fund will not be administered by or be the responsibility of the Associated Student Government.
- (e) The Fund will not be administered by or be the responsibility of the Alumni Association.
- (f) It is proposed to set up a trust agreement to administer this Fund in the interest of the student body and the University of Connecticut.
- (g) The actual funds shall arise out of dividends accruing to it from life insurance policies sold to students (on a voluntary basis).
- (h) The trustees of the Fund to be:
 - One member from the University faculty to be elected by the faculty
 - One member from the administration to be appointed by the President of the University
 - The President of the Associated Student Government
 - The President of the Senior Class
 - Five members of the Alumni Association (to be selected at the annual business meeting of the Alumni Association)
- (i) The actual money shall be the property of the Alumni Insurance Fund.
- (j) Facilities of the Alumni House will be made available for student contact work.

A copy of the proposed trust agreement had not yet been made available for study by the President or by the Trustees.

11. Continued

Since this project will in no way be the responsibility of the University, no action was deemed necessary. It was suggested, however, that the President review the trust agreement and if necessary secure the advice of the Attorney General to determine if the University would in any way be legally involved. It was further suggested that the President indicate to the Student Senate that the plan was viewed with interest by the Trustees.

12. In accordance with the Student Union Constitution, the following nominations for membership on the Board of Governors for the academic year 1954-55 were accepted and approved:

Students

Alden E. Carlson
 Patricia L. Pollock
 James J. McGuire
 Phyllis J. Freyer
 Joseph A. Dudrick
 Virginia M. Gennari
 William O. Connor
 George J. Findell
 Homer L. Brammell
 Leatrice Frankland
 Laretta A. Sulla
 Barbara A. Evans

Non-Students

Max Andrews (ex-officio)
 Elizabeth Noftsker (ex-officio non-voting)
 Reuben B. Johnson (ex-officio non-voting)
 Arwood S. Northby
 Stanley K. Seaver
 Harriet J. Kupferer

13. The President presented a communication from Dean W. B. Young recommending that Mr. Walter T. Clark be listed as a consultant and collaborator without vote as a member of the College of Agriculture staff under the title of Consultant in Agricultural Stabilization and Conservation, effective April 1, 1954. THE BOARD VOTED to approve the recommendation.
14. The President discussed with the Board the following items:
- (a) Change in admission requirements from top half to the top 40% without examination
 - (b) Problems of academic counseling

14. Continued

- (c) The lessening of individual attention of students with the growth of the University
- (d) The percentage of failures and drop-outs
- (e) Required vs. free class attendance

It was the feeling of the Board that these matters should be given further consideration at a later meeting.

15. The President advised the Trustees of a special letter which he had prepared and addressed to the Special Finance Committee of the Board of Trustees regarding "the distribution of certain expenditures between the State General Fund and the University's Self-supporting Activities Fund." This matter will be reviewed by the Special Finance Committee for a later report to the full Board.
16. The President advised the Board of a proposed study of Hillyer College and the future of that institution in serving the Greater Hartford community. The following letter was received by the Chairman of the Board requesting the cooperation of the University with the understanding that the University would accept no responsibility for any part of the study or for its findings.

"HILLYER COLLEGE

Hartford 1, Connecticut
March 11, 1954

"Mr. Lester E. Shippee, Chairman
Board of Trustees
University of Connecticut
760 Main Street
Hartford, Connecticut

"Dear Mr. Shippee:

"You will recall a visit some weeks ago by Mr. Foote of the Hillyer College planning committee and myself concerning a proposed joint survey of the educational needs of the Hartford area at the post-high school level. We made informal approaches to representatives of Trinity, St. Joseph's College and the University of Connecticut to determine whether or not they would join Hillyer in sponsoring a professional survey of Hartford's post-high school educational needs, providing the funds could be secured independently. We stressed at that time the fact that sponsorship of the project would not obligate any of the participating institutions in any way.

16. Continued

"Each of the institutions gave the proposal sympathetic consideration, but each felt that it would prefer not to join in sponsorship of an over-all survey. However, in every case we were given informal assurances of interest in the project and of cooperation should a survey such as was outlined be undertaken under the sponsorship of Hillyer alone.

"Hillyer has always attempted to be guided by community needs, and feels that a survey of the type proposed is essential to its own future plans. Accordingly, Hillyer discussed informally with representatives of the Hartford Foundation for Public Giving the possibility of Hillyer undertaking the survey alone. While the Foundation could not make any commitment on an informal proposal, it did indicate that it might be receptive to such a proposal, provided the other principal educational institutions in the community would cooperate informally to the extent of supplying available data and perhaps friendly advice.

"Hillyer College is therefore formulating a plan which calls for the employment of a professional to conduct, as soon as possible, a survey of the entire post-high school educational needs of Greater Hartford within the foreseeable future. The survey would not be elaborate, but would attempt to be progressive and competent. The ensuing report would be made available to the Foundation, to any interested institution, and for publication, if desired.

"We further propose that an advisory committee of men and women prominent in various activities in the community be appointed to:

- (a) Approve detail plans for the survey
- (b) Review progress of the survey, and
- (c) Review the report prior to publication.

"This letter, then, is to request that the University of Connecticut cooperate with Hillyer College in Hillyer's survey, as we have outlined it. By the word "cooperate", we mean a willingness to provide such available information as a qualified professional surveyor would seek in working on the problem outlined above, together with such friendly advice as may seem appropriate. If this is agreeable to the University, we would greatly appreciate a letter to this effect, which we can present to the Hartford Foundation for Public Giving. Such a letter could expressly dissociate your institution from any responsibility for the survey or for accepting any of the findings, although the full survey report would, of course, be made available to you.

Most Sincerely,

(Signed) John G. Lee
John G. Lee, Chairman
Board of Trustees
Hillyer College"

16. Continued

THE BOARD VOTED to approve the request as contained in the above letter.

17. The Board of Trustees at the meeting on February 19, 1954 approved designating certain areas of study to each of the New England Land-Grant State Universities to be regarded as regional schools from the standpoint of giving second priority for admission to qualified students from those New England States which do not provide service so designated at the other institutions.

At present the Board has a policy which allows for admitting not to exceed one hundred out-of-State students in each entering class. This policy applies to the Storrs campus and for the undergraduate schools and colleges. THE BOARD VOTED to continue admitting one hundred out-of-State students in each entering class but this number should not include those students who are properly admitted as second priority students from the other New England States to those areas of study at the University of Connecticut designated as regional schools or colleges, the policy to continue to apply to undergraduate students and to students on the Storrs campus.

18. The President informed the Board of the untimely death of Harold W. Baldwin, Agricultural Editor. The President reviewed the problems in the Division of Publications which have been made most difficult by the fact that there are three vacancies in the Division. The President indicated that he had been searching for almost two years for a successor to Mr. Stemmans as Director of the Division. The greatest difficulty in securing a highly qualified person is the inadequacy of the salary paid for this important service.

The President recommended that John H. Gleason, presently Director of the Division of Journalism at Boston University, be appointed to succeed Mr. Stemmans and that the appointment be made effective at the earliest possible date but not later than July 1, 1954 at the rank of Professor, salary of \$8040 for twelve months of service with a full month or the equivalent thereof of paid vacation.

THE BOARD VOTED to approve the recommendation.

To capsule the responsibilities of the position, the following is included here for the information of the Trustees:

The new man will be appointed Director of the Division of Communications. It will be his responsibility to coordinate and integrate (a) all activities having to do with the publication of catalogues and announcements, (b) the editing of all public relations bulletins, (c) all Agricultural Extension bulletins, (d) Business Bureau

18. Continued

bulletins, (e) Agricultural Experiment Station bulletins, (f) Home Economics Experiment Station bulletins, (g) the editing of the graduate studies series, (h) supervision of all news reporting which would be under the immediate direction of a News Coordinator, (i) lay out work for all the above, (j) supervision of student publications, (k) advisor as to courses in Journalism.

19. The President reviewed briefly the isolation of the University and indicated the necessity for a broad base of student activity of a wholesome character. In recent years, several facilities have been provided to answer many needs in this respect.

Only one additional very inexpensive facility appears desirable. It is possible to finance the construction of a prefabricated Butler type building (light steel frame with aluminum roof and side walls) to provide a building for recreational skating and hockey. The plan has been carefully reviewed by our Plant Superintendent and by the Division of Physical Education. Visits have been made to six colleges in New England where similar type projects are under construction.

Complete annual operating costs can be adequately covered by charging minimum fees to cover recreational skating. The experience of other institutions clearly indicates that fee charges not to exceed 25¢ for an afternoon or evening of recreational skating will produce income beyond that required for all the annual operating and maintenance costs.

There is a surplus in bookstore earnings and athletic receipts to finance the purchase of the Butler type building, framing, aluminum roof and side walls. The cost of this has been provided to us by the manufacturers at \$55,000. The building will not require cement floor or other floor covering. The University maintenance staff has erected two Butler type buildings for research purposes, five for storage purposes, and two for rifle range additions to the ROTC hangar. The erection would be no problem. The refrigeration unit would cost \$65,000. This is a new type of hockey rink unit which has been developed and used successfully in a number of recently constructed recreation rinks.

Since the money is available in the form of monies received directly from the students and represents surpluses, and since the maintenance and operation of the building will be at no cost to the State since all these costs can be covered from income, THE BOARD VOTED to approve the erection of the skating and hockey rink.

20. The President commented briefly on the student referendum last fall regarding the new Senate constitution which was voted overwhelmingly and which had previously been approved unanimously by the joint student-faculty committee. The President expressed concern that the President of the Student Senate has consistently refused to notify the President of the results of this referendum and has indicated that he does not choose to officially notify the President's Office of the results of that referendum.
21. The President commented only briefly on a recent referendum voted by the students to approve an increase in activity fees. To date, no report has been presented to the President's Office although repeated requests have been made for a statement which could be forwarded to the Trustees for review and decision.
22. The President advised the Trustees of a problem which has arisen out of interpretations of the intent and purpose of the Board of Trustees with reference to the functions of religious organizations and the functions of student activity organizations. It was agreed that previous actions of the Board would be carefully reviewed at a later meeting in the hope that any misunderstandings that exist or may arise can be promptly resolved.

Respectfully submitted,

(s) J. Ray Ryan,
Secretary