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Minutes, June 9, 1960

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Storrs, June 9, 1960

Present: Mr. Bishop	Mr. Holt
Mr. Budds	Mr. Jorgensen
Mr. Donahue	Mr. Ryan
Mr. Fuller	Mr. Sanders
Mr. Gill	Mr. Watson

All actions taken at this meeting were voted unanimously by the Board of Trustees.

1. The minutes of the meeting of May 19, 1960, having been mailed out, were approved without being read.
2. THE BOARD VOTED to accept the following resignations:
 - (1) Ralph G. Eckert, Professor of Family Relations and Acting Head of the Department, effective September 15, 1960.
 - (2) Bonnie L. Germond, Assistant 4-H Club Agent, Tolland County, effective June 15, 1960.
 - (3) Kathleen Stanton, Departmental Assistant Junior Grade, Geology and Geography Department, effective July 10, 1960.
3. THE BOARD VOTED to approve the following appointments:
 - (1) Edith Wollenberg Diesel, M.S., University Secondary School Teacher II in Homemaking, \$5700, September 1, 1960. Replacing Marie Helmboldt.

3. Continued

- (2) James F. Guyot, M.A., Instructor in Political Science, \$5220, September 16, 1960. New position.
- (3) John Dickson Kendall, A.M., Instructor in English, \$5220, September 16, 1960. Replacing Fred C. Schutz.
- (4) Catherine Millane Marsh, A.B., Library Assistant, \$3360, June 1, 1960. New position.
- (5) Louis J. Pierro, Ph.D., Associate Professor of Animal Genetics, \$7980, July 1, 1960. Replacing Edgar Zwilling.
- (6) Hugo Olaf Raudsepp, M.S., Library Assistant, \$3360, May 24, 1960. New position.

4. THE BOARD VOTED to receive and place on file the following requests for leave of absence:

- (1) Robert L. Alexander, Assistant Professor of Civil Engineering, special leave with pay June 16, 1960 through June 30, 1960. To work in industry.
- (2) E. L. Bartholomew, Professor of Mechanical Engineering, special leave with pay June 16, 1960 through June 30, 1960. To work in industry.
- (3) J. J. Breen, Instructor in Civil Engineering, special leave with pay June 16, 1960 through June 30, 1960 and September 1, 1960 through September 15, 1960. To work in industry.
- (4) M. D. Clayton, Assistant Professor of Electrical Engineering, special leave with pay June 16, 1960 through June 30, 1960. To work in industry.
- (5) Richard Crompton, Instructor in Electrical Engineering, special leave with pay June 16, 1960 through June 30, 1960. To work in industry.
- (6) Janina Czajkowski, Extension Nutrition Specialist, sabbatic leave for the period October 1, 1960 through March 31, 1961. To study for doctorate.
- (7) John F. Dreher, Instructor in Civil Engineering, special leave with pay June 16, 1960 through June 30, 1960. To work in industry.

4. Continued

- (8) David A. Fisher, Associate Professor of Mechanical Engineering, special leave with pay June 16, 1960 through June 30, 1960 and September 1, 1960 through September 15, 1960. To work in industry.
- (9) Vinton B. Haas, Professor of Electrical Engineering, special leave with pay June 16, 1960 through June 30, 1960 and September 1, 1960 through September 15, 1960. To work in industry.
- (10) William H. Harbaugh, Assistant Professor of History, leave without pay for academic year 1960-61. Senior Fellowship at Yale Law School.
- (11) Lawrence C. House, Assistant Instructor in Mathematics, leave without pay for academic year 1960-61 and first semester of academic year 1961-62. To accept National Science Foundation Scholarship.
- (12) Charles H. Knapp, Instructor in Electrical Engineering, special leave with pay June 16, 1960 through June 30, 1960 and September 1, 1960 through September 15, 1960. Research.
- (13) John L. C. Lof, Associate Professor of Electrical Engineering, special leave with pay June 16, 1960 through June 30, 1960 and September 1, 1960 through September 15, 1960. Research.
- (14) Harold M. Lucal, Assistant Professor of Electrical Engineering, special leave with pay June 16, 1960 through June 30, 1960 and September 1, 1960 through September 15, 1960. To work in industry.
- (15) M. A. Melehy, Assistant Professor of Electrical Engineering, special leave with pay June 16, 1960 through June 30, 1960 and September 1, 1960 through September 15, 1960. Research.
- (16) H. H. Samuelson, Instructor in Mechanical Engineering, special leave with pay June 16, 1960 through June 30, 1960 and September 1, 1960 through September 15, 1960. To work in industry.
- (17) C. W. Schultz, Associate Professor of Electrical Engineering, special leave with pay June 16, 1960 through June 30, 1960 and September 1, 1960 through September 15, 1960. Research.
- (18) V. E. Scottron, Professor of Civil Engineering, special leave with pay June 16, 1960 through June 30, 1960. To work in industry.

4. Continued

(19) Charles W. Short, Research Assistant II in Animal Diseases, military leave for three years beginning September 1, 1960.

(20) Mark E. Tourtellotte, Research Assistant III in Animal Diseases, leave without pay August 1, 1960 through July 31, 1961. To accept National Institute of Health Post Doctorate Fellowship.

5. THE BOARD VOTED to accept the following scholarships, financial aids and gifts and instructed the President to write appropriate letters of appreciation:

(1) \$900 U. S. Rubber Company Foundation Scholarship for 1960-61.

(2) \$200 Phi Delta Kappa Scholarship for 1960-61.

(3) \$150 Melvin A. Prawdzik Memorial Scholarship for 1960-61.

(4) \$500 Connecticut Valley Mental Association to School of Social Work for scholarship purposes.

(5) \$600 Connecticut Union of Telephone Workers' Scholarship for four years.

(6) \$750 Mr. and Mrs. James Shattuck, Neenah, Wisconsin, to provide financial aid to Donald Wasserman.

(7) \$1000 Mrs. Roger S. Baldwin, Port Orange, Florida, to establish scholarship fund in memory of her husband, an alumnus of the University of Connecticut.

(8) \$100 Radio Corporation of America representing an unrestricted grant.

(9) Gift of twenty-five antique mortar and pestles from Ethical Pharmacy, Bridgeport, to School of Pharmacy.

(10) \$20 Contribution to Pharmacy Research Institute from David Goldstein, Waterbury.

(11) Gift of books to Torrington Branch Library from Mr. and Mrs. Clarence G. Wadhams, Torrington.

6. THE BOARD VOTED to approve the following research projects to be carried on by the University and financed by the Agency indicated:

(1) \$1725 National Science Foundation grant in support of "Undergraduate Research Participation Program" under the direction of Dr. Hugh Clark, Department of Zoology.

6. Continued

- (2) \$45,463 U. S. Army Office of Ordnance Research in support of research on "Inelastic Energy Loss in Collisions between Atoms" under the direction of Dr. Edgar Everhart, Department of Physics.
 - (3) \$1000 New Hampshire-Vermont Breeding Association in support of research on artificial insemination being carried on in the Animal Industries Department.
 - (4) \$6908 U. S. Public Health Service grant in support of research on "Psychosocial origins of achievement motivation" under the direction of Bernard C. Rosen, Department of Sociology.
 - (5) \$13,000 U. S. Atomic Energy Commission grant to purchase equipment for the College of Arts and Sciences (Life Sciences).
7. The President presented to the Trustees a letter from W. B. Young, Dean of the College of Agriculture, and an accompanying statement recommending a policy regarding the release and dissemination of new plant varieties.

After some discussion, THE BOARD VOTED to approve the policy statement recommended by Dean Young and his colleagues, including a sixth item to read:

"Such income as is realized from the sale of 'new plant varieties' shall be deposited at the University and reserved for use to promote further research related to plant science."

A copy of the policy regarding the release and dissemination of new plant varieties is made a matter of record in these minutes.

8. The Trustees discussed a communication from Mr. Albert W. Hoff of Wallingford, Connecticut, a layman in the Lutheran Church. This communication indicated an interest in the erection of a Lutheran Chapel near the University. The Trustees, in discussing the matter, reiterated the long-established interest of the University in cooperating and assisting in the provision for religious guidance for the students attending the University. The President was requested to communicate with the Lutheran Church authorities and to indicate the several areas which might be of interest to the Lutheran Church authorities for the location of a Lutheran Chapel.
9. Mr. Watson, Chairman of the Trustees' Finance Committee, reported on a conference with the State Budget Director. Those in attendance were Mr. Schuckman, Director of the Budget; Mr. Fitzgerald, Mr. Poloshian, and Mr. Rigney of the Budget Department; Trustees Watson, Budds, Donahue and Holt; Acting

9. Continued

University Comptroller Trail, Mr. Joseph Austin of the University budget office, and President Jorgensen. The meeting was of great value since problems of mutual concern were discussed.

The Budget Department, following the meeting, advised the University that State appropriated funds in excess of the \$100,000 reserved during 1959-60 toward the 5% directive would be credited to the savings required for the year 1960-61. The specific amount so credited and which will represent the total required for 1960-61 was established at \$150,000.

A summary of the expenditure program for 1960-61, as discussed at the conference with Mr. Schuckman and reviewed by Mr. Watson with the Trustees, is made a matter of record in these minutes. The summary shows the professional staff vacancies to be filled and the new positions to be filled.

10. The Trustees discussed the need for a resolution to make possible "the transferring, endorsing, selling or assigning of University-owned securities" in cases of sudden changes in the market, in order to serve in the best financial interests of the University. Mr. Trail, Acting Comptroller, advised the Trustees in a written communication that Conning & Company recommended (and concurred in by Mr. Holt) that the Board of Trustees adopt a resolution amending the By-Laws to authorize the fiscal officers of the University to buy, sell, or transfer University-owned securities without specific Board action in the event of unusual circumstances arising from sudden changes in the market.

X THE BOARD VOTED that the Fiscal Vice President, Comptroller and Assistant Comptroller of this University, or any one of such officers, be and they hereby are fully authorized and empowered to transfer, endorse, sell, assign, set over, and deliver any and all shares of stock, bonds, debentures, notes, evidences of indebtedness, or other securities now or hereafter standing in the name of or owned by this University, and to make, execute, and deliver, under the corporate seal of this University, any and all written instruments necessary or proper to effectuate the authority hereby conferred. X

It must be understood this authority would only be exercised without specific Board approval in cases of emergency, and any action taken under this authority will be presented at the next meeting of the Board of Trustees for specific ratification.

11. The Trustees discussed at considerable length the status of student publications and with specific reference to the Daily Campus.

THE BOARD VOTED to authorize the appointment of a Committee to

11. Continued

study the matter of student publications, and particularly the student Daily Campus, and to recommend a policy governing such publications. This study should concern itself with appropriate policies governing relationships between the University and student publications, the relationships of student publications to the student government association, and appropriate policies and procedures for the financing of student publications. The committee to be appointed should be representative of the student body and outstanding editors and publishers of newspapers within the State of Connecticut. Representatives from the University should not include anyone whose involvement would affect the objectivity of the study. The Trustees requested that the proposed personnel of the committee and the instructions to the committee be presented to the Trustees in advance of any general release.

12. The President called the Trustees' attention to the availability of the Jungherr residence in Willowbrook. The University has secured an appraisal of the property and Dr. Jungherr has submitted a report from an independent appraiser of his selection.

THE BOARD VOTED to instruct the University to proceed with the purchase of the Jungherr property unless acquired by some member of the University's professional staff. Should the University purchase the property, the purchase price is not to exceed \$29,500.

13. THE BOARD VOTED to approve appointments and salary increases as contained in the list presented for the signature of J. Ray Ryan, Secretary of the Board. This is in accordance with the request of the State Auditors.
14. THE BOARD VOTED that a meeting of the Finance Committee of the Board of Trustees should be held on July 14, 1960 for the purpose of reviewing budget requests from deans, directors, and department heads for presentation to the 1961 session of the General Assembly.

In connection with a discussion of the next biennial budget, the State Auditors' report for the year ending June 30, 1959 was discussed. The Trustees expressed concern at the distorted and exaggerated newspaper releases on the Auditors' report which, on the whole, was considered to be a favorable report as indicated by the following which appears in the summary of the report:

"A general review of the results of our examination of the records of the University of Connecticut for the fiscal years ended June 30, 1958 and 1959, would indicate that, except as noted herein, records were adequate and well maintained. All revenues appeared to have

14. Continued

been accounted for and expenditures were supported by documents on file."

The Trustees were of the opinion that the Auditors' report appropriately recommended (a) that general loans outstanding involving deceased loanees be cancelled; (b) the listed receivables for Law and Insurance, which represented numerous small accounts and of many years standing, should be cancelled.

Reference to the "skating rink" contributed to embarrassment to the University because of the continued allocation of funds for this purpose. It was agreed that this item should remain until after the State Building Commission makes its recommendations, at which time a decision will be made with respect to continuing or discontinuing this allocation of University funds for this purpose.

The Auditors reported on a \$10.00 increase in fees at the Law School which, they stated, had not been acted upon by the Board of Trustees. This matter had been presented to the Board and approved by the Board but was not specifically designated in the minutes of the meeting when the action was taken. THE BOARD THEREFORE VOTED to record at this meeting approval of the increase of \$10.00 in the fees at the Law School and retroactive to July 1, 1958. This special fee to be earmarked as a parking fee in connection with the operation of the College of Insurance and School of Law.

The Auditors raised a question as to the financing of the Stamford and Torrington Branches from fees as contrasted to General Fund financing of the Waterbury and Hartford Branches. The University has followed the practice of placing each Branch on State appropriated funds as soon as it becomes clear that each Branch had actual status and permanence. Both Stamford and Torrington Branches were regularized with the beginning of the current biennium on July 1, 1959.

In connection with the proposed budget for presentation to the next session of the General Assembly, the Trustees urged that the following matters be considered:

- (1) The relationship of existing fees to bond retirement commitments. In this connection, it was suggested by the President that an increase of \$50.00 in University fees would probably be needed to meet bond retirement services.
- (2) That income from Math. 99 (sub-freshman Mathematics) be handled by having this course taught through the University Extension Service and that the students needing the course pay for this instruction as an extra charge on a per credit hour basis and that these charges be adequate to cover the cost of instruction for sections in Mathematics 99.

14. Continued

- (3) That the application fee income which is to remain in the bond retirement fund for the current biennium and which currently amounted to about \$35,000 for the year 1959-60 (the increase in this fee approved by the Board of Trustees on January 26, 1960 and which will produce approximately \$80,000 a year) be used to finance the cost of operating the Admissions Office and related services which would then be a reduction in the General Fund appropriations by that amount and for these purposes.
 - (4) That reports be available to the Trustees justifying as educational services and not auxiliary services the transfer to the General Fund of the expense of maintaining and operating (a) the University Auditorium building which includes the Little Theatre, classrooms for speech and dramatics, the University museum, and the educational television facilities; (b) one-half the cost of the Student Union building representing the use of the facilities for University Extension workshops, institutes and conferences; (c) one-half the cost of the University Infirmary which represents service to non-student personnel; (d) one-half the cost of Resident Counselors in the dormitories representing the educational service to students; and (e) information showing the increase in the total cost to students in attending the University of Connecticut.
 - (5) Consideration of nine, ten, and ten and one-half, and eleven months employment as related to salary ranges and increments.
15. The President reported to the Trustees that the "Nutmeg" property has been purchased for \$35,000.
 16. The President reported to the Board that the Ford Foundation had made a grant to the University Research Foundation of \$34,550 for the purpose of financing a study by the Connecticut Educational Television Corporation of the need for station activation and programming of educational television in Connecticut.
 17. The President presented to the Trustees a report of the Special Committee for Faculty Salaries which was received on May 9, 1960. The Trustees were urged to study the report carefully as related to the request program to be presented to the 1961 session of the General Assembly.
 18. The following items were distributed as information to the Board of Trustees:
 - (1) Bulletin - Institute of Cellular Biology, May, 1960.
 - (2) 1959 Nutmeg.

18. Continued

- (3) Collective Dealing by Units of Local Government in Connecticut. Bulletin No. 8, Labor-Management Institute, May, 1960.
- (4) Industry in Connecticut - Republican State Headquarters.
- (5) University Newsletter, June, 1960.

19. The President presented a summary of applications, admissions and paid fees for September of 1960. The report, as presented, was dated June 8, 1960.

Applications to date for September of 1960	8963
Last year on same date	7041
Admission Letters as of June 8, 1960	4183
Last year on same date	3544
Paid fees as of June 8, 1960	2250
Last year on same date	2027
Withdrawals of qualified applicants to date	203
Last year on same date	252

Respectfully submitted,

J. Ray Ryan,
Secretary