

7-18-1945

Minutes, July 18, 1945

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Hartford July 18, 1945

Present: Mr. Spencer Mr. Hook Mr. McDonough Mr. Warncke Dr. Barker	Mr. Mitchell Mr. Ryan Mr. Eddy Mr. Suisman Mr. Peet Mr. Jorgensen
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1. Mr. Spencer was reelected Vice President and Chairman of the Board. Mr. J. Ray W. Ryan was elected Secretary of the Board. The following were elected to the Executive Committee: Mr. Murphy, Mr. Ryan, Mr. McDonough, Mr. Suisman, Mr. Peet, Mr. Spencer, ex officio.

IT WAS FURTHER VOTED that any other member of the Board could be asked to attend Executive Committee meetings if one of the regular members was unable to attend.

2. The minutes of the meeting of May 16 having been mailed out, THE BOARD VOTED to dispense with the reading of the minutes and to approve them as they were mailed out.

REPORTING

3. For the record it is reported that the following resignations have been accepted:
 - (1) John Troland, Defense Program Instructor, July 1, 1945.
 - (2) Esther R. Goodearl, Assistant Instructor in Home Economics, July 15, 1945.
4. For the record it is reported that the following part-time and temporary appointments have been made:
 - (1) Rose M. Salerno, Graduate Assistant in Home Economics, salary \$70 per month, effective August 1, 1945.
 - (2) Joseph L. Senechal, Instructor (Audio-Visual Aids Center), salary \$180 per month, effective June 15, 1945 - August 15, 1945.
 - (3) Schuyler Slater, Graduate Assistant in Chemistry, salary \$70 per month, effective June 25, 1945.
 - (4) Farm Labor - new policy.

In order to conserve the time of the trustees for consideration of major matters of policy, THE BOARD VOTED that hereafter the only personnel matters to be presented to the Board of Trustees would be those concerning professional staff members who have achieved tenure or who are qualifying for tenure.

ROUTINE

5. THE BOARD VOTED to accept the following resignations:
- (1) Herwood Belding, Associate Professor of Zoology, June 9, 1945.
 - (2) Helen S. Anderson, Assistant Instructor in Home Economics, September 15, 1945.
 - (3) Fred Couey, Associate Professor of Education, September 15, 1945.
 - (4) Sarah Goward, Assistant Instructor in Floriculture, June 8, 1945.
 - (5) Catherine Hourigan, Assistant Instructor in Dairy Industry, August 15, 1945.
 - (6) William N. Leonard, Assistant Professor of Economics, July 8, 1945.
 - (7) Clarence A. Weber, Associate Professor of Education, August 1, 1945.
 - (8) Dorothy M. Morton, Assistant Club Agent, June 30, 1945.
 - (9) Alice Gaston, Instructor in Textiles, September 15, 1945.
6. THE BOARD VOTED to approve the following appointments:
- (1) Arthur T. Williams, Assistant Professor of Pomology (Assistant Extension Fruit Specialist), annual salary \$3600, effective August 1, 1945. Replacing Robert Hepburn.
 - (2) Catherine T. Dellea, Assistant Instructor in Dairy Industry, annual salary \$1800, effective June 16, 1945. Replacing Catherine Hourigan.
 - (3) Mary Walsh, Assistant Instructor in Dairy Industry, annual salary \$1800, effective June 11, 1945. Replacing Mary Surgenor Baker.
 - (4) Louis P. Granath, Assistant Professor of Physics, annual salary \$3600, effective September 16, 1945. Replacing Wendell Kinsey.
 - (5) Winifrid D. Holley, Associate Professor of Floriculture, annual salary \$3720, effective September 16, 1945. Replacing R. H. Petch.
7. THE BOARD VOTED to approve the following salary increase:
- (1) Gottfried Graf, Assistant Professor of Dairy Industry, from \$2760 to \$3120, effective July 1, 1945.
8. THE BOARD VOTED to approve the following retirements: and instructed the President to write appropriate letters of appreciation:
- (1) Roland H. Patch, Associate Professor of Floriculture, September 15, 1945.
 - (2) Elsie Trabue, Assistant State Club Leader, April 1, 1946.
 - (3) Gladys E. Stratton, Associate Professor of Home Management, November 1, 1945.
 - (4) Elinor S. Moss, Home Demonstration Agent, Litchfield County, June 30, 1946.
9. THE BOARD VOTED to accept and place on file the following requests for leave:
- (1) Henry Hansen, County Agent (Farm Labor Program), June 16, 1945. Military leave.
 - (2) David N. Stiles, County Agent (Farm Labor Program), June 16, 1945. Military leave.
 - (3) Wendell H. Kinsey, Associate Professor of Physics. To teach in Europe 1945-46.
 - (4) Alton M. Porter, Associate Professor of Vegetable Gardening, extension of leave one year. With Foreign Economic Administration.
10. The President reported the death of Miss Lillis L. Knappenberger, June 28, 1945. The President was requested to write a letter of sympathy to the members of the family.

11. THE BOARD VOTED to exempt Howard Baver from Military Science because of physical disability.

Military Science - new policy

THE BOARD VOTED to amend the former policy of the Board regarding the Board's responsibility for excusing students from compulsory Military Science. The Board still reserves the authority for excusing students from compulsory military training excepting those who are excused for the following reasons: (1) physical disability (2) previous service in the armed forces (3) overage (4) lacking United States citizenship (5) transfers from other State Universities with junior standing.

12. THE BOARD VOTED TO accept gifts and scholarships as follows and instructed the President to write appropriate letters of appreciation.

- (1) Beatrice Fox Amerbach Foundation, \$1600, 8 scholarships.
- (2) New Haven Druggists Association, \$1000 annually for scholarships for students entering the College of Pharmacy, given in honor of Dr. Hugh Weirne. Large framed portrait of Dr. Weirne.
- (3) Parent Teacher Association of Connecticut, \$50 for scholarship.
- (4) Maxim Silencer Company, Hartford, 6 Horsepower, 2 cycle, Lathrop Gasoline Engine.
- (5) Mr. and Mrs. Edward Blake, of New Haven, \$100 annually in memory of their son, Bradford Blake, a former student.

BUDGET

13. THE BOARD VOTED to approve the operating budget for 1945-46 as outlined by the President. The President discussed the present financing of salaries for resident counsellors. At present \$39,000 is charged against dormitory income and is in effect a financial obligation carried by the students. THE BOARD VOTED that the salaries of resident counsellors should be gradually transferred to State appropriations as State funds become available; all resident counsellors to be on the professional staff and members of the Division of Student Personnel.

A copy of the budget for 1945-46 is made a part of these minutes.

14. THE BOARD VOTED to approve recommendations for salary increases as presented by the president subject to such adjustments as should be made after a few late recommendations from deans, directors, and department heads have been received and considered, providing that all adjustments will be within the funds available for salary increases. A summary of approved salary increases is included in these minutes for purposes of record.

THE BOARD VOTED to appoint Messrs. Hook and Murphy as a committee to study the problem of the President's salary, the committee to add other members from the Board membership if it seems advisable.

POLICY

15. The President advised the Board that bids on the four GI barracks were opened on Friday, July 13. The low bid was higher than the estimated cost of \$152,000 which had been allotted for the four buildings. Of this amount,

\$100,000 was for the cost of construction. The low bid was \$15,865 more than the estimate. THE BOARD VOTED to authorize the President to proceed with the construction of the four barracks and at the appropriate time to request the Governor to approve adding to the allotment out of "University revolving funds" an amount sufficient to cover the contract price.

16. The President discussed a recent act of Congress with respect to the assignment of ESMVT equipment to cooperating institutions. THE BOARD VOTED, in accordance with the provisions of this Federal act, to assign ESMVT equipment as follows:

Location of Equipment	<u>Cost Price</u>	<u>Present Value</u>
Hillyer Junior College, Hartford	\$10,240.01	\$5,041.28
New London Junior College, New London	3,080.16	2,201.63
Norwich Free Academy	255.50	242.72
Teachers College, New Britain	873.25	758.43
University of Connecticut	<u>28,857.31</u>	<u>19,983.05</u>
Total Equipment	\$43,306.23	\$28,227.11
Supplies located at the University of Connecticut	<u>\$5,793.89</u>	<u>\$5,793.89</u>
Total Supplies and Equipment	\$49,100.12	\$34,021.00

17. The President discussed the problem of collecting outstanding student loans. THE BOARD VOTED to authorize the President to delegate to the University Comptroller the responsibility for collecting all outstanding student loans in full but authorized the President to use discretion in the waiving of interest due on loans in order to facilitate collections.
18. THE BOARD VOTED to approve the President's recommendation that Professors Charles H. Coogan, Jr., Fredéric P. Fischer and Gregory S. Timoshenko be permitted to conduct special research for the Pratt and Whitney Aircraft Company for which each will receive reimbursement from the Pratt and Whitney Aircraft Company at the rate of \$150 per month for a twelve month period. All such arrangements subject to yearly renewal.
19. THE BOARD VOTED to approve the agreement between the University and the Mansfield Board of Education with reference to sewage and water service furnished to the Mansfield Grammar School by the University.

INFORMATION

20. The President presented in mimeographed form information on the following matters:

Summary of legislation affecting the University.
 Application and admission data for 1945-46
 Substitute for Senate Bill 240 - An Act concerning salaries and wages of state employees
 Substitute for House Bill 925 - An Act concerning the duties and responsibilities of the Board of Trustees of the University of Connecticut

Standards and procedures for faculty promotions and salary increases.
Summary of salaries paid at Land-Grant Colleges of the country.
Summary of salaries and salary schedules paid at New England Land-Grant Colleges.

Summary of salary increases for period 1935-45.

Salary schedule - University of Connecticut - adopted in 1944.

Old salary schedule - September 15, 1943.

Funds received from sale of the shares of Gold and Stock telegraph certificates have been invested as authorized by the Board on May 16, 1945.

Recreation Building authorized last year is about completed.

New sewage pumping station for East campus is about completed at cost of \$44,950, including approximately 1400 feet, 10" cast iron pipe.

Army Training Program is being terminated September 1, 1945 on request of the University.

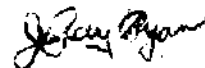
Poultry Contest Plant and University poultry plant are to be painted under contract, cost \$4,750.

Approximately 3700 linear feet of new cement side walks are now being laid to replace temporary wood walks, cost \$12,500.

A copy of the letter of instruction addressed to deans, directors and department heads regarding budget allotments.

21. The President advised the Board that Mr. Stemmons would be asked to prepare for printing the Laws, By-Laws and Rules of the Board of Trustees and the Rules and Regulations of the Faculties. This publication would also contain in an appendix a summary of all Federal and State legislation as it affects the University. This publication to be available as soon as possible this fall.

Respectfully submitted,



J. Ray Ryan
Secretary