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Minutes, July 21, 1930

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MINUTES OF MEETING
of the
EXECUTIVE COMMITTEE
held
at Storrs, Conn., July 21, 1930

Present: Dr. Meredith Mr. Buckingham
 Mr. Hough Mr. Buckley
 Mr. Buckley was elected Chairman

1. The following appointments were made:
 - a. V. A. Rapport as Assistant Research Professor of Sociology at a salary of \$2500 a year for eleven months of service. Appointment effective September 1, 1930.
 - b. Marjorie H. Bartlett as assistant in Physical Education at a salary of \$1200 a year for nine months of service. Appointment effective September 15, 1930.
 - c. A. I. Mann as Assistant Dairy Specialist at a salary of \$3000 a year for eleven months of service. Appointment effective October 1, 1930.
 - d. Laura A. Sperry, County Club Agent for Middlesex County at a salary of \$2000 a year for eleven months of service. Appointment effective July 14, 1930.
2. Resignations:
 - a. The resignation of Levisa A. Mason as nurse was accepted, effective August 10, 1930.
3. The following sabbatic leave was granted:
 - a. Sumner A. Dole for the second semester of the college year 1930-31. Mr. Dole plans to study at Columbia University.
4. Out-of-State Travel:
 - a. A. R. Merrill attended the Dairy Science Association meeting held at Ames, Iowa, part of expenses allowed.
 - b. W. F. Kirkpatrick, Roy Jones, and D. E. Warner, attended the meeting of the Poultry Science Association in Montreal, Canada, part of expenses allowed.
 - c. Elizabeth V. W. Clapp attended the meeting of the American Home Economics Association in Denver, Colorado, part of expenses allowed.

- d. A. J. Brundage and Myrtle Files attended the National Club encampment at Washington, D. C., all expenses allowed.
 - e. I. G. Davis to attend American Institute of Co-operation at Columbus, Ohio. All expenses allowed.
5. Miscellaneous:
- a. The following persons are to be exempted from paying all fees required of regular students in the College:
 1. Wives of members of the staff.
 2. Members of the staff who attend courses but do not receive credit on the records in the registrar's office.
 - b. It was voted to establish the policy of providing screens, storm doors, shades and hot water heaters in houses owned by the College. As it will not be practicable to put this change into effect throughout all houses at once, it should be done by purchase at a fair value of such equipment as has already been installed when the present tenants leave the houses now occupied by them. At such time as there are few or no changes in tenants the equipment in the remaining houses should be gradually purchased from those tenants who have installed it at their own expense.
 - c. The President was authorized to purchase from John Taylor and Co. of Loughborough, England, a carillon of 31 bells at the following price, delivered at the nearest railroad station to the College: bells \$12,636.00 and one Taylor Practice Clavier \$2075.00. The above prices include a tariff of 20%.

It was voted to have Mr. Buckley see what could be done toward bringing the carillon in duty free.

It was voted to install the carillon in the Community Church with the understanding that it is to remain the property of the College and that an agreement is to be entered into between the Trustees of the College and the Trustees of the Church.
 - d. It was voted not to employ Francis A. Ryan as superintendent of the poultry plant at this time.
6. Consideration of the budget:
- a. It was voted to separate Sociology from Education and from the department of Sociology with J. L. Hypes as head. Change effective July 1, 1931.
 - b. It was voted to change the department of Physical Edu-

cation to the division of Physical and Health Education with the following departments: Physical Education, Health Education, and Athletics with S. A. Dole as head of the division and R. J. Guyer head of the department of Physical Education. Change effective July 1, 1931.

- c. It was voted to discontinue apiculture as a separate department of instruction. Change to become effective July 1, 1931.
- d. It was voted to secure a new man as head of the department of Poultry Husbandry with the understanding that Mr. Kirkpatrick is to retain his professorship in the department.
- e. It was voted to limit the size of the staff in Animal Husbandry to two members for the present.
- f. It was voted to request the State Board of Finance and Control to approve the following salary increases effective July 1, 1931: A. W. Manchester, \$5,250; I. G. Davis, \$5,500; and G. C. White, \$5,500.

Geo. A. Works
Secretary