

7-30-1928

## Minutes, July 30, 1928

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MINUTES of MEETING  
of  
EXECUTIVE COMMITTEE  
of  
CONNECTICUT AGRICULTURAL COLLEGE  
held at  
Storrs, Conn. Monday, July 30, 1928 at 7 p.m.

Present: Dr. Wood, Mr. Buckingham, Mr. Hough, Mr. Gentry and Mr. Longley.

- 1. Professor White appeared before the Committee and called attention to the condition of the bull paddocks. The grading north and west of the calf barn has not been completed and on that account the building of new paddocks has been postponed. This work should not be postponed any longer.

IT WAS VOTED: To ask Mr. Longley and Professor White to go over the matter with Mr. Tenney and request him to prepare definite plans and an estimate of the cost of the work.

- 2. The matter of sabbatical leave was discussed at some length and Acting President Gentry was requested to write out a statement of the conditions under which pay should be continued for men on such leave.

- 3. Mr. Skinner came before the Committee and told of the work he is doing with the Davidson Marketing Cooperative organization, for which work he has asked a leave of absence until February 1, 1929. The position offers a chance to study meat work in New York City from the wholesalers to the retail trade. Mr. Skinner is of the opinion that the position offers a better opportunity to study meat work than any course given in any college and that it will prepare him to give a meat course at the College which he thinks is one of the needs of the institution, as students especially girls are leaving Storrs without knowledge of meat cuts and cannot therefore give the most efficient service in hospital, tea room or other positions.

The fact was brought out that Mr. Skinner's leave was not endorsed by the head of the department, although it had been approved by President Beach.

The Committee was of the opinion that the Board of Trustees would not grant leave with pay inasmuch as Mr. Skinner is drawing a salary from the concern. He was asked if he cared to take leave without pay and he said that he did.

Mr. Skinner carries most of the teaching load in the Animal Husbandry Department but it was thought that Mr. Garrigus with the help of Mr. Tirrell could carry on the work during the first semester and that perhaps some of the courses could be put into the second semester.

Mr. Gentry recommended, subject to the approval of the head of the department of Animal Husbandry, that Mr. Skinner be granted

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leave of absence until February 1 without pay after September 15. This recommendation was endorsed by the Executive Committee and will be presented to the Board of Trustees for approval.

4. Mr. Gentry read a letter from Mr. A. H. Dreesen, instructor in Mechanical Engineering, asking for a leave of absence for the second semester of 1929. Mr. Dreesen wishes to study at the University of Copenhagen. It was brought out that Mr. Dreesen had not been entirely satisfactory because of his lack of training. Upon Mr. Gentry's recommendation that Mr. Dreesen be allowed the opportunity for further study, the Committee approved his leave of absence.
5. Mr. Gentry read a letter from Dr. J. L. Hypes thanking the Board of Trustees for his leave of absence from which he has just returned.
6. Mr. Hollister appeared before the Committee and submitted a list of needs for equipment to carry on efficiently the work of the Horticultural and Grounds Departments. This list was gone over carefully by the Committee and after making several deductions, it was agreed to ask the next legislature for \$36,000 for the purchase of equipment and for maintenance of Mr. Hollister's departments, as follows:

Permanent Improvements

20'	Asphalt penetration, Faculty Road, 4500 ft.	\$9000.
	Grading between Koons Hall and Wm. H. Hall Dormitory and back of Holcomb Hall	2500.
1200'	4-ft. cement walk, Holcomb Hall to Dining Hall	1600.

Buildings

	Headquarters for Grounds and Pomology De- partments, sheds, barn, storage space, re- pair room, etc.	10000.
	Greenhouse, 30 x 80' @ \$2.08 per sq. ft. Vegetable house, to relieve space for flowers in present range	5000.

Equipment

1	Ton Truck, stake body, similar to Ford type - Pomology Department	840.
1	Power Sprayer, 200 gal. tank, 30 gal. per minute capacity, fully equipped	450.?
1	Truck, Dump body for Grounds Department 1½ yd. size	860.
1	Triplex horse lawn mower	355.
1	Power Grinding Unit	55.
1	4' One Horse Mowing Machine	85.
1	Light Road Scraper	175.?

Supplies

	Concrete Culvert Tile or Ansco Steel Cul- vert 6" Sewer Tile	300.
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Increase Maintenance

Labor - Grounds Department	\$3000.
Greenhouse "	700.
Vegetable "	<u>1000.</u>

Total \$35920.

7. Director Slate and Mr. Brown came before the Committee in regard to the right-of-way to the Cummings Pasture. Mr. and Mrs. Wildes, the joint owners of the adjoining property, refuse to sign the contract drawn up by Mr. Brown unless the College will agree to maintain fences during the ownership of the property by them or their children. After some discussion, the Executive Committee approved of a clause in the deed binding the College to maintain the fences abutting on their property during the ownership of the property by Mr. and Mrs. Wildes or their children.
8. Mr. Gentry read a radiogram from the War Department regarding a successor for Major Ransom. Captain Chase was recommended. This was considered an administrative matter by the Committee and no action was taken.
9. Mr. Longley reported that Mr. Chadwick, a resident of Storrs, proposes to build a bungalow in the rear of the cottage he now occupies and has asked permission to connect with the College water system. Mr. Longley reported that water was furnished Mr. Savage, Mr. Fitts, Mr. Moss and others, and recommended that it be furnished Mr. Chadwick on the same basis. The Executive Committee voted to approve Mr. Chadwick's connecting with the College water system.
10. Mr. Longley reported that Major Ransom will leave the College about September 1 and that Mr. Hendrickson has applied for his house. The Committee felt that the new commandant should be taken care of and Mr. Gentry was asked to ascertain what quarters Captain Chase would need.
11. Mr. Longley recommended that the College nurse be engaged on an eleven months' basis instead of nine as at present, as it is not entirely satisfactory to have outside nurses use the infirmary during summer conferences. The Committee voted to approve Mr. Longley's recommendation.
12. Mr. Longley reported the receipt of a check for \$4500. from the Gilbert & Bennett Mfg. Co.
13. IT WAS VOTED: To increase the salaries of Acting President Gentry and Comptroller Longley each \$500, effective August 1, 1928. Mr. Buckingham and Mr. Hough were appointed a committee to confer with Commissioner Hall in reference to the matter.
14. Director Ellis made inquiry by 'phone concerning the College exhibit to be placed in the state building at the Connecticut Fair at Hartford. It was his opinion that the cost might amount to \$500. The Trustees on July 10 voted to approve an exhibit not to cost more than \$250. Mr. Buckingham was delegated to handle the matter, with authority to expend not

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more than \$500.

15. Mr. Longley submitted to the Executive Committee a tentative salary budget for employees of the College of the rank of instructor and above. This form was the basis of discussion and estimate of the needs of the College for these items for the biennium, July 1, 1929 to June 30, 1931. After discussion of every item, the revised estimates were adopted as the basis of budget estimate to be used in apprising the general assembly of the needs of the College covering these items.

IT WAS VOTED: To recommend to the Board of Trustees the adoption of the revised estimates as a basis for budget estimate.

16. Acting President Gentry reported on the status of affairs relative to the appointment of a professor of Botany to succeed Dr. Sinnott.

IT WAS VOTED: That Mr. Gentry be authorized to search for a person to be head of the Botany Department.

The meeting then adjourned.

WALTER C. WOOD