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Minutes, January 20, 1954

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Storrs, January 20, 1954

Present: Mr. Belden Mr. Jorgensen
 Mr. Bishop Mrs. Mahoney
 Mr. Brock Mr. Ryan
 Mr. Christensen Mr. Shippee
 Mr. Howe

1. The minutes of the regular meeting of November 18, 1953, having been mailed out, were approved without being read.
2. THE BOARD VOTED to accept the following resignations:
 - ✓ (1) Jonathan Huntington, Advanced Register Tester, Animal Industries, effective January 1, 1954.
 - ✓ (2) Carol Luft, Departmental Assistant Junior Grade, Institute of Public Service, effective December 31, 1953.
 - ✓ (3) Elsie M. Oakes, Resident Educational Counselor, effective December 12, 1953.
 - ✓ (4) Beverly Reedy, Junior Librarian, effective January 1, 1954.
 - ✓ (5) Celia K. Samuels, Resident Educational Counselor, effective November 20, 1953.
3. THE BOARD VOTED to approve the following appointments:
 - ✓ (1) Joe Todd Clayton, M.S., Assistant Professor of Agricultural Engineering, \$5880, February 16, 1954. Replacing Byron Bondurant.
 - ✓ (2) Dorothy Fanning, B.S., Departmental Assistant Senior Grade, Division of University Extension, \$3300, January 1, 1954.

3. (3) Vivian Giangrave, A.B., Departmental Assistant Junior Grade (Library Assistant), \$2940, December 7, 1953. Replacing Janet Pinney.
- ✓ (4) Muriel Leighton, Resident Educational Counselor, \$2280, December 7, 1953. Replacing Celia Samuels.
- ✓ (5) Margaret M. Manning, A.B., Departmental Assistant Junior Grade (Library Assistant), \$2940, January 4, 1954. Replacing Maureen Adelsperger.
- ✓ (6) Grace W. Thompson, Resident Educational Counselor, \$2280, January 5, 1954. Replacing Elsie M. Oakes.
4. THE BOARD VOTED to approve the granting of tenure to the following:
 - ✓ (1) Dean R. Malsbary, Assistant Professor of Education, effective February 1, 1954.
 - ✓ (2) Jack E. Stephens, Assistant Professor of Civil Engineering, effective February 1, 1955.
5. THE BOARD VOTED to approve the following changes in title:
 - ✓ (1) Maurine Adelsperger, from Library Assistant to Junior Librarian, effective January 1, 1954.
 - ✓ (2) Elizabeth W. Farnham, from Associate County Club Agent to Associate Home Demonstration Agent, Hartford County, effective January 1, 1954.
 - ✓ (3) Kenneth W. Herrick, from Instructor to Assistant Professor of Insurance, effective February 1, 1954.
6. THE BOARD VOTED to accept and place on file the following requests for leave of absence:
 - ✓ (1) Corinne Gourd, Research Assistant II, Animal Diseases, leave from December 16, 1953 to February 16, 1954, one month to be considered as vacation and the other month as sick leave. Surgery.
 - ✓ (2) Jack Lamb, Instructor, Speech and Drama, leave without pay academic year 1954-55. Study for doctorate.
 - ✓ (3) Robert Osborne, Assistant Professor, Foreign Languages, sabbatic leave second semester 1954-55. Research in Spain.
 - ✓ (4) Alice Sullivan, Music Librarian, sick leave with pay two to three weeks commencing December 3, 1953.

6. (5) Philip E. Taylor, Professor, Economics, leave without pay second semester 1953-54. Special mission to Iran.
7. THE BOARD VOTED to accept the following scholarships, financial aids, and gifts and instructed the President to write appropriate letters of appreciation:
- (1) Annual scholarship of \$250 from The Fuller Brush Company, Hartford, known as the Alfred C. Fuller Scholarship.
 - (2) Scholarship of \$500 to be known as the "Class of 1927 Memorial Scholarship."
 - (3) Annual scholarship of \$200 from The Robert Z. Greene Foundation, New York City.
 - (4) \$800 from Connecticut State Industrial Union Council to cover State CIO Council Scholarships for the second semester of 1953-54.
 - (5) \$400 from The Watertown Manufacturing Company to provide financial aid to the following:

Robert Geoghegan	\$ 200
James Tignor	200
 - (6) \$275 from The Greenwich Trust Company to provide financial aid to the following:

Betty Jane King	\$ 75.00
Barbara J. Carpenter	62.50
Jean M. Smith	62.50
Alice Rae	75.00
 - (7) \$40 from The Hartford-Connecticut Trust Company, Norwich Branch, to provide financial aid to Miss Lorraine Ariker.
 - (8) \$40 from The Hartford-Connecticut Trust Company, Norwich Branch, to provide financial aid to Sheldon White.
 - (9) \$100 from the Warren Harding High School, Bridgeport, to provide financial aid to Ronald Beaudoin.
 - (10) \$100 from Tuberculosis Fund to provide financial aid to Miss Pauline Gilley.
 - (11) \$975 from the William H. Chapman Foundation to provide financial aid to the following:

Cynthia Meadnis	\$ 175
Elizabeth Phillips	175
Arthur Coleman	100
Charles Munger	150
Sidney Levine	100
William Byars	100
Bogden Wierciach	175

7. (12) \$100 from Dwight Morrow High School, Englewood, N.J., to provide financial aid to Miss Virginia Gennari.
 - (13) \$200 from Warren Harding High School, Bridgeport, to provide financial aid to Miss Doreen Crosler.
 - (14) \$375 from the Frank Gannett Newspaperboy Scholarships, Inc., Rochester, to provide financial aid to Louis C. Olmstead.
 - (15) \$100 from Mrs. Ashbaugh, Short Hills, N.J., to provide financial aid to Miss Carol Boice.
 - (16) \$375 from the Frank Gannett Newspaperboy Scholarships, Inc., Rochester, to provide financial aid to Wesley A. Lanz.
 - (17) Gift of herb grinder to College of Pharmacy from Mr. Thomas Joyce, Broderick & Curtim Drug, Meriden.
 - (18) Gift of antique silver cream pitcher to Hicks Hall from Miss Elizabeth Hicks, Tolland.
 - (19) Gift of \$50 to Institute of Public Service from Mr. Edmund Keleher, Newington, in appreciation for assistance rendered.
 - (20) Gift of \$111 from Class of 1953 to Student Union to purchase three reversible bulletin blackboards. Letter of October 20, 1953 acknowledging gift of \$400 and formally accepted by Board on November 18, 1953 rescinded. Explanation of misunderstanding given by Associated Student Government.
8. THE BOARD VOTED to approve the following research projects to be carried on by the University and financed by the agency indicated:
 - (1) \$500 from The Ensign-Bickford Company, Simsbury, in connection with research project of Robert Hall, completing original grant of \$1000 in 1951.
 9. The President informed the Trustees of the need for establishing a four-year nursing education program in addition to the existing five-year program, both from the standpoint of helping to meet the shortage of nurses within the state and to reduce the cost to many young women who are able to finance a four-year program but are unable to finance a five-year program. Both programs are fully accredited by the appropriate nursing education accrediting association.
 10. The President reviewed the physical status of the Old Dairy Building which is being vacated. The dairy manufacturing plant is now operating in the new building. After a discussion of the condition of the building, substantiated by Trustees Brock and Ryan, IT WAS VOTED to use only the first floor of the building as (a) the All-University Laboratory and Research

10. Continued.

Shop, and (b) a cadaver library and related physiology laboratory. This space is to be used only temporarily and no funds are to be expended on the remaining floors of the building.

11. The President presented to the Trustees a communication from Comptroller Riccio regarding water service supplied by the University to the Mansfield Town Hall. It was the consensus of the discussion that Section 525d of the General Statutes of 1937 covers this type of University service. A review of the statute, however, indicates that Section 525d does not cover this case. Copy of statute is attached.

12. The President presented to the Trustees a communication from Comptroller Riccio recommending that Hillside Circle and Eastwood and Westwood Roads, within the campus, be accepted by transfer from the Town of Mansfield in order to eliminate town ownership and control of roads within the campus. The problem has grown out of (a) the expansion of the faculty residence area in Ledgebrook, and (b) the transfer of a section of the South Eagleville Road beginning at Route #195 continuing westward slightly beyond the entrance to the campus via the Eastwood and Westwood Roads.

THE BOARD VOTED to approve the recommendation.

13. The Chairman of the Board of Trustees read to the Trustees the following letter received from Mrs. Dorothy S. Hutton, Chairman of the State Board of Education:

STATE BOARD OF EDUCATION
State Office Building, Hartford 15
December 3, 1953

"Mr. Lester Shippee, Chairman
Board of Trustees, University of Connecticut
Hartford-Connecticut Trust Company
760 Main Street
Hartford, Connecticut

Dear Mr. Shippee:

At the December 2 meeting of the State Board of Education, the following motion was voted:

That the State Board of Education propose to the Trustees of the University of Connecticut that the two bodies, giving due consideration to available private facilities, jointly prepare an over-all plan for meeting the post-secondary needs of Connecticut youth.

13. Continued.

This proposal would involve

- a. Consultation with representatives of the private colleges
- b. An analysis of data and recommendations of studies already compiled
- c. The gathering of further data relative to probable potential enrollment demands and resources available, both in the publicly and privately supported colleges of the state
- d. The projection of a pattern of facilities and programs for the whole state
- e. Understanding and agreement between the two boards as to responsibility for services of the State Department of Education and the University of Connecticut
- f. A plan for continued cooperative relationship between the two boards.

We make this suggestion in the conviction that such a joint approach as envisioned by this proposal is essential to the best development of education in Connecticut.

Sincerely yours,

(signed) Dorothy S. Hutton

Dorothy S. Hutton (Mrs. William A.)
Chairman"

THE BOARD VOTED to approve the following resolution:

'The Board of Trustees of the University of Connecticut again reaffirms its conviction that "co-ordination in planning higher education is imperative, starting with the state-supported institutions." The Board of Trustees has long held the belief that the functions of the several state-supported institutions should be clearly defined in order to eliminate the possibility of needless duplication of services and competition for state funds. The Board of Trustees also believes that the "co-ordination of the programs and services of all state-supported higher education will provide more and better higher education opportunities at the lowest possible cost to the state."

'The Board of Trustees of the University of Connecticut is

13. Continued.

pleased with the proposal of the State Board of Education suggesting that the two Boards give appropriate attention to this important problem. The specific steps to be taken can best be determined after joint consultation, but the suggested procedure set forth in the proposal is comprehensive and provides the basis for working out a mutually satisfactory program. The Board of Trustees of the State University assures the State Board of Education that it stands ready to cooperate to the fullest extent in developing an over-all plan for meeting the post-secondary needs of Connecticut youth. '

IT WAS FURTHER VOTED to request the Chairman of the Board of Trustees to forward a copy of this resolution to the Chairman of the State Board of Education with a covering letter. A copy of the letter, prepared subsequent to the meeting, is also included in these minutes.

It was the concensus of the discussion that the release of the resolution to the press should be so dated as to allow sufficient time for the communication to be received by Mrs. Hutton.

14. The President presented to the Trustees a recommendation from the Executive Committee of the Graduate School with reference to a change in fees. THE BOARD VOTED to approve the following statement on graduate fees:

"On page 19 of the Graduate School catalog in the section dealing with fees and expenses, there is listed a fee of \$10.00 for thesis registration. At the meeting of the Executive Committee of the Graduate School yesterday, it was voted to recommend to you that the statement on thesis registration be deleted and that in its stead we substitute the following statement, specifying minimum fees for advanced degrees. This reads as follows:

MINIMUM FEES FOR ADVANCED DEGREES

Although graduate students shall pay the fees indicated above on a full-time or a part-time basis each semester, certain minimum fees must have been paid before any advanced degree will be awarded. These are as follows:

1. Toward the Master's Degree: The equivalent of full University fees for at least one academic year.
2. Toward the Ph.D.:
 - a. With no work accepted from other graduate schools, the equivalent of full fees for at least two and one-half academic years.
 - b. With one year's work accepted from other

14. Continued.

graduate schools, the equivalent of full fees for at least one and one-half years.

- c. With two years of work accepted from other graduate schools, the equivalent of full fees for at least one academic year."

15. The President reviewed with the Board of Trustees the need for more research in the field of fish and game management. The representatives of the State Board of Fisheries and Game have indicated to the Board through the President that it wishes to expand present cooperative research efforts and to finance the development of additional cooperative projects, transferring to the University the responsibility for conducting the research. The President recommended to the Board the appointment of Dr. Russell P. Hunter, recently Superintendent of the State Board of Fisheries and Game, to the Division of Plant Science in the University College of Agriculture and to the University Department of Forestry and Wildlife Management, to supervise and to participate in these research projects. The President advised the Trustees that the Chairman of the State Board of Fisheries and Game, working with the State Department of Finance, has approved transferring from the State Board of Fisheries and Game to the University sufficient funds for the salary of Dr. Hunter for the remainder of the current biennium. It is further understood that this transfer of funds would in no way result in an indirect reduction of funds to be presented to or approved by the General Assembly following the end of the current biennium.

THE BOARD VOTED to approve the appointment of Dr. Russell P. Hunter, effective March 1, 1954, at a salary of \$7140 with the rank of Professor, and in accordance with the provisions outlined above.

16. The President presented a request from the student-faculty Student Union Board for minor changes in the wording of the Union Board constitution which was adopted October 31, 1951. THE BOARD VOTED to approve the following changes:

Article I - Addition naming the body.

Article II- The same as the original constitution with the omission of the second entry in Article b, Section 1 which was deleted and approved by the Board of Trustees earlier this year. Otherwise, Article II is exactly the same with the exception of better semantics.

Article III- Section 4 - The original constitution read 'Be certified by a nominating committee composed of' also 'retiring senior members' changed to read 'graduating seniors.'

16. Continued.

Article III - Section 7 - 'Student members' changed to read 'Members of the Board are eligible for re-appointment.'

Article IV - Section 1 - Was 'The appointment shall be made in April' now 'The appointment shall be made in the first week of April.'

Article IV - Section 3 - is one of the major changes. Did read 'The newly appointed members of the Board shall take office immediately following the appointment; the retiring members to remain in an advisory capacity for the balance of the semester.' Now reads 'The newly appointed members of the Board of Governors shall serve as non-voting members until the last regularly scheduled Board of Governors meeting of the college year at which time they shall be sworn into office.'

Article V - Section 1 - Changed to coincide with Article IV, Section 3.

Article V - Section 2 - Change in name.

Article VI - Section 1 - Was in Preamble of constitution - now part of constitution.

Article VI - Section 2 - Did read 'The Union Board shall be considered as an advisory board to the management of the building and the activity program.' Now reads 'The Board of Governors will advise the Student Union Management with respect to building operations, budgets, general policy.' For your information this has been the practice the past year and is a quotation from the President's letter to the individual Board appointees.

Article VI - Section 3 - Did read 'The Union Board shall not be an operating or an administrative board. Under the direction of the Manager of the Student Union, the Union Board shall:' - Now reads 'The Board of Governors under the direction of the Manager of the Student Union carries out the following:'

Sub-paragraphs under Section 3, namely, sub-paragraphs a and b remain the same. Sub-paragraph c did read 'Prepare an annual budget' now reads 'The preparation of an annual Student Income account budget.' This spells out which budget they are to advise the preparation of.

16. Continued.

Article VI - Section 3 -

Sub-paragraph d is an addition. 'Under the direction of the Manager, the Board of Governors prepares an annual budget for the Student Union program from the Student Income account funds, budgets each individual program and event and recommends the monies to be used for these programs and other expenditures that are responsibilities of this account.'

Article VIII - is an addition where there was no previous provision for by-laws.

17. The President presented to the Trustees the following communication from Dean W. B. Young of the College of Agriculture:

"January 19, 1954

"President A. N. Jorgensen
Campus

Dear President Jorgensen:

Please find attached a letter which I wrote to Mr. Riccio a week or ten days ago concerning the people who are currently participating in the Federal Retirement System. These staff members have been paying their premiums individually and directly to the Federal Extension Office of the United States Department of Agriculture. The Office of the Solicitor, the Office of Personnel, and the Office of the Cooperative Extension Service have requested that each state starting as of January, 1954, be responsible for the collecting of the retirement contributions of the state cooperative extension employees and to make one payment covering all participants.

It, therefore, is necessary for us to make some arrangements whereby we can accept the contributions of each individual staff member who participates in the Federal Retirement System and, in turn, send one check covering the entire group. This was a decided change in policy which was made without consultation of the states.

It is my recommendation that we establish a special fund into which the individual employees will pay their retirement premiums and from which one check can be drawn to cover all contributions. It would be my recommendation that such a fund be established here in our own Business Office with approval given to the Comptroller to pay the premium upon the certification as to the individual members who are participants to the fund.

17. Continued.

It would be appreciated if this matter could be approved by the Board if necessary at their next meeting inasmuch as some arrangements will have to be made by the first of February if the present staff members are to participate in the Federal Retirement System.

Very truly yours,

(signed) W. B. Young

W. B. Young
Dean and Director
College of Agriculture"

THE BOARD VOTED to request Dean Young and Mr. Riccio, under the President's direction, to develop a plan which would carry out the purposes of Dean Young's communication and in such a way as not to give any appearance of affecting the income and expenditure program of the University.

18. The President called the Trustees' attention to Items 15 and 16 of the minutes of November 18, 1953, having to do with implementing the University of Connecticut Research Foundation.

In accordance with the action taken by the Board at the meeting of November 18, 1953, the President addressed the following letter to the Office of the Attorney General:

"December 29, 1953

"Mr. William L. Beers, Attorney General
State Capitol
Hartford, Connecticut

Dear Mr. Beers:

At the November 18 meeting of the Board of Trustees of the University of Connecticut, I was instructed to contact your office about a matter which has long been of concern to several members of our research staff. The problem results from Sections 3278-3285 inclusive of the General Statutes of 1949 establishing the University of Connecticut Research Foundation.

Perhaps I can best present the matter by quoting from the minutes of the November 18 meeting of the Board:

'The President reviewed briefly the recommendations of the Special Faculty Committee who recently completed a report on the University of Connecticut's Research Foundation. The

18. Continued.

Board voted to authorize the President to appoint (1) a Research Council of full-time University faculty members, and (2) a small Advisory Committee of non-University people, both the members of the Research Council and the Special Advisory Committee to serve without remuneration for services on these two committees. It was further voted that the President, before appointing these committees, review the matter with the Office of the Attorney General to determine if this approach to implementing the University of Connecticut Research Foundation is in accordance with the intent and language of the legislation.

'The President called the Board's attention to the fact that several research projects at the University have apparently produced patentable products. Several important laboratories in New England have been asked to give informal reports on the quality of the products and the reports clearly indicate the possibility that several of the products are of patentable quality. The Board voted to instruct the President to communicate with the Office of the Attorney General to secure his advice and counsel in these matters. Because of the long-range implication of patent products developed at the University and because of the continuity necessary in dealing with matters of patent and patent rights, the President was instructed to ask the Attorney General if his office could assume this responsibility for the University. The Board voted further to request from the Office of the Attorney General, advice regarding the Research Corporation, 405 Lexington Avenue, New York City, as an alternate plan for rendering patent services to the University. The President was instructed to forward to the Office of the Attorney General material available to him outlining the services now rendered by that agency to many other institutions throughout the country.'

If it would be helpful to you from the standpoint of better orientation as to this problem, I would be pleased indeed to discuss it with you or someone of your staff designated by you.

My best wishes for the Holiday Season.

Sincerely yours,

A. N. Jorgensen
President"

On January 15, 1954, the President received a reply from Mr. Mansfield S. Sprague, Deputy Attorney General. A copy of this reply is made a matter of record in these minutes.

18. Continued.

THE BOARD VOTED, in accordance with the statutory responsibility of the Board, to authorize the President to appoint a Research Council and an Advisory Committee. IT WAS FURTHER VOTED to instruct the President to contact the Research Corporation of New York City regarding patents that may be necessary in connection with research work by the University with the understanding, in accordance with the policy of the Board, that any and all contracts that may be necessary are reviewed and approved by the Office of the Attorney General; that the provisions of the Research Foundation Act with respect to the share of the net proceeds due an employee who conceives an invention be planned and administered in an equitable manner; and that the jurisdiction and supervision over the activities of the Research Foundation be meticulously maintained by the Board of Trustees.

19. The President advised the Trustees that a representative of the American Federation of State, County, and Municipal Employees has requested a meeting with the President to discuss problems of morale, intimidation, and relationships of the classified employees.
20. Several Trustees asked questions with reference to several matters which have appeared to receive undue attention and emphasis in the student newspaper. It was the consensus that the students should be treated as adults and should be given all the freedom consistent with student abilities to assume responsibility.

REPORTS FOR SPECIAL COMMITTEES OF THE BOARD OF TRUSTEES:

1. Mr. Ray Brock, Chairman of the Special Committee on Livestock Quotas presented the following report:

Report of the Special Committee
on Livestock and Flocks
appointed by
the Trustees of the University of Connecticut
- - - - -

This Committee was assigned to review livestock and flock quotas and to recommend new quotas, or procedures, if this seemed desirable. Previous base quotas had been laid down and approved by the Board in 1942 and have had little alteration since that date. The Committee met with the President, and Dean Young and his associates in the Agricultural Division, to review and discuss this matter, to give opportunity to make recommendations and explanations as a guide to your Committee.

Our herds and flocks are divided into three principal groups, or operating divisions, as follows:

- 1) those used for teaching and demonstration purposes;
- 2) those used by the Animal Genetics Department; and
- 3) those used by the department on Animal Diseases.

The above divisions, in general, explain themselves. In all areas Administration has followed the policy laid down by the Board which, in substance, says that we shall have adequate numbers to do proper teaching, demonstration and research work. The policy does not provide for "commercial" operations, as such, by the University.

The inventories of animals on hand compared to the Board quotas as established and the departmental recommendations on quotas, are listed herewith:

	<u>Animals on Hand</u>	<u>Board Quota</u>	<u>Departmental Recommendations</u>
Dairy Cattle	164	160	275
Beef Cattle	63	40	60
Sheep	167	100	250
Swine	125	10 breeding sows	250
Horses	26	28	40
Chickens	3550	1800 mature birds	8800
Turkeys	560	1800	2200

ANIMAL GENETICS DEPARTMENT

Chickens	2800	None	4000
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ANIMAL DISEASES DEPARTMENT

Chickens	None	None	2500 chicks
Cattle	None	None	40

This record and recommendation was made as of July 1, 1953, which was at the beginning of the fiscal year. You will note in some cases there is a wide range of difference between the inventory, the Board quota and the recommendations of Department Heads. You will also note we have not detailed age, sex, breed or numbers of breed of cattle, or flocks, although this has been thoroughly reviewed and discussed.

Committee is in concurrence that in order to control size of herds and flocks, the real determining factor is the agreed-upon number of breeding animals that are to be maintained and used in our work. Everyone is in concurrence that this can and will be done in accord with policies laid down and on the basis of at least one year's program planned ahead. This is particularly true in the case of Research, where the projects demand

varying amounts of stock or flocks. Most of this work - or at least a substantial amount of it - is with Poultry, where clocks can be built up, deleted or decreased rather rapidly.

In a discussion of animals particularly, the Committee concurred that:

- 1) in Dairy Cattle we should have - as a State producing substantially Dairy products - a representative herd of the dairy breeds;
- 2) in Beef Cattle, Sheep and Swine - which comprise a much smaller part of our agriculture - we have been recommending, and we continue to recommend limitation to one or two of the more popular representative breeds, rather than trying to have animals of greater numbers;
- 3) in the case of Horses there has been a transition from draft horses to a greater, if not exclusive use of tractors and the emphasis has decreased. There has, however, been an increasing interest in breeds of horses for recreational purposes; and the Committee feels that there should be some representative animals of a limited number of this type of horse.

Because our fiscal year closes June 30th and any program of this nature should be synchronized with our budgeting and fiscal accounting, we recommend that in ample time prior to June 30th, the inventories and needs of livestock and flocks be reviewed with your Committee in order for the recommendations to be a more integral part of the program and planning as well as in budget control. It is our feeling that this will formalize action and certainly will keep the Board better informed in this Division of our Teaching and Research.

This report is, in reality, an interim report. The Committee, if the program is adopted, will have reviewed with it probably not later than April of each year, the program as outlined.

Respectfully submitted,

C. Raymond Brock
For the Committee

THE BOARD VOTED to accept the report.

2. The President presented to the Trustees a financial summary of Livestock and Sales Revolving Funds and receipts deposited to the General Fund. IT WAS VOTED to refer this financial summary to the Special Finance Committee for review and recommendation.

3. The President presented to the Trustees a communication from Comptroller Riccio which outlined the effect on University financial operations of the Unemployment Compensation Act passed by the 1953 session of the General Assembly (Public Act 354).

THE BOARD VOTED to include Comptroller Riccio's statement in the minutes of the Board with the understanding that the first paragraph on Page 2 should be adjusted to indicate the expected rate of compensation as 2.7%. IT WAS FURTHER VOTED to instruct the Comptroller of the University to establish reserves for 1953-54 to make certain that sufficient funds are available to meet these compensation costs.

4. The President presented to the Trustees a summary of self-liquidating buildings and self-supporting buildings prepared by Comptroller Riccio.

THE BOARD VOTED to transmit this summary to the Special Finance Committee for review.

5. The Trustees requested that the President forward to each member of the Board "A Preliminary Statement indicating an Over-All Plan for meeting Post-Secondary School Needs for Connecticut Youth and Adults."
6. The President advised the Trustees that he is preparing subject matter for an informative brochure which is intended to indicate "A Business Management Analysis of the University of Connecticut as an Investment." The President indicated that he will ask each Trustee to comment and make suggestions on the manuscript in its tentative form. It is also his intention to ask for the critical reaction and comments of a selected number of business and corporation leaders. The printing of the brochure and its financing will be a matter for consideration at a later meeting.
7. The faculty-trustee Committee on Scholarships composed of Mrs. Mackie, Mrs. Mahoney, and Messrs. Howe, Ackerman, Powers, and Paul, scheduled an organization meeting for January 11, 1954. The weather on that particular day made it impossible for several members to attend the meeting. Another meeting is scheduled for the near future.

Respectfully submitted,

-s- J. Ray Ryan

J. Ray Ryan,
Secretary