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Minutes, January 15, 1936

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MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
of the
CONNECTICUT STATE COLLEGE
held in Hartford, January 15, 1936

Present:	Mr. Manchester	Mr. Hollister
	Mr. Fenton	Mr. Spencer
	Dr. Wood	Mr. King
	Mr. Greene	Mr. Hook
	Dr. Butterfield	Mrs. Dadourian
	Mr. Buckley	Dr. Jorgensen

1. IT WAS VOTED to approve the minutes of the meeting of December 18, 1935.
2. Mr. Fenton reported on the conference which he and Dr. Butterfield had with representatives of the college Commencement Committee in regard to expenses and a program for inauguration.

IT WAS VOTED to invite the representatives of the Commencement Committee to appear before the Board and make their report in person.

Mr. Hollister, Chairman, Mr. Waugh and Mr. Dodge appeared before the Board.

Mr. Hollister reported that their estimate of expenses was \$1620 and since there were no funds in the budget to cover this amount it was suggested that a request be made to the Board of Finance and Control for a special appropriation to cover this amount.

IT WAS VOTED that Mr. Hollister and Mr. Spencer be requested to approach the Board of Finance and Control to request \$2,000 for expenses in connection with the inauguration of Dr. Jorgensen.

3. IT WAS VOTED to approve the following appointments:

Winifred R. Cheney, Extension Recreation Specialist, salary \$3000 less 12%, effective February 1, 1936.

Palmer R. Sims, Graduate Assistant in Forestry, salary \$960 less 8%, effective February 14, 1936.

4. The president reported that John Heldman, Jr., Instructor in Physical Education had resigned his position, effective August 31, 1936.
5. The president reported that Alton M. Porter, Instructor in Vegetable Gardening, had completed his work for the doctorate.

IT WAS VOTED to rescind the clause restricting Mr. Porter's promotion to the rank of Assistant Professor as contained in Vote #3 of the minutes of the meeting of March 30, 1935.

6. The president reported a gift of \$675.00 from Mrs. Austin Dunham Boss to establish a fund to be called "The Fannie Hathaway Boss Fund" to yield two prizes of \$10.00 each for excellency in French, one for the most proficient man student and one for the most proficient woman student.

7. IT WAS VOTED to approve for presentation to the Board of Finance and Control the following budgetary changes:

Increase for Library	\$125.00
Increase for Music	60.00

8. The president reported that the following vote had been passed by the Board of Finance and Control:

"VOTED: That Dr. A. N. Jorgensen, President of the Connecticut State College, be authorized to get bids on fire escapes appearing on the list submitted, exits and other changes noted, and also bids on the proper correction of the electric wiring as it exists at the college in these buildings."

9. Mr. Spencer reported on his study of the proper investment of the Downing Fund.

IT WAS VOTED to approve the following terms as submitted by Mr. Spencer:

1. Said fund shall be held by the Board of Trustees in accordance with terms of the will.
 2. The Executive Committee shall constitute an Investment Committee for the investment of this fund.
 3. The Comptroller shall be the custodian of any securities bought under the control of the Investment Committee.
 4. Said fund shall be invested in securities which are legal investments for savings banks and which shall be chosen by the Investment Committee.
 5. The income of the same to be used as scholarships, or annuities, or prizes, as the management think best, to aid and assist needy and worthy students of the college, preference being given to those from New London County, such students to be chosen by the president with such assistance from the faculty as he may desire.
10. Mr. Fenton brought up for consideration the hours of employment of the night watchman. The president reported that Mr. Tenny and Mr. Longley are studying the situation and that their recommendations will be presented to the Board at some later time.
11. IT WAS VOTED to extend to the New England Lecturers of the Grange an invitation to hold the annual Lecturers Conference in Storrs in 1937.
12. The question of perquisites for the president was discussed.

IT WAS VOTED that Mr. Spencer be appointed a committee of one to inquire into the state policy in such matters and to ascertain whether the Board of Trustees has authority to eliminate the item of rent for the president's house.

A. E. Greene
Secretary