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Minutes, February 23, 1944

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Hartford, February 23, 1944

Present: Mr. Spencer	Mrs. Dadourian
Mr. Murphy	Mr. King
Mr. Hook	Mr. Ryan
Mr. McDonough	Mr. Warncke
Mr. Fox	Mr. Jorgensen

1. The minutes of the meeting having been mailed out, were approved.

ROUTINE BUSINESS

2. THE BOARD VOTED to accept the following resignations:

- (1) Margaret Woodruff, Graduate Assistant in Education, January 22, 1944.
- (2) Clement Barlow, Graduate Assistant in Chemistry, February 1, 1944.
- (3) Franklin C. Newman, District Farm Labor Supervisor, January 17, 1944.

3. THE BOARD VOTED to approve the following appointment:

- (1) Josephine A. Dolan, Instructor in Nursing, annual salary \$2280, effective June 1, 1944. New position.

4. THE BOARD VOTED to approve the following salary increase:

- (1) Beulah Shanley, County Agent, \$1620 to \$1740, effective April 1, 1944.

5. THE BOARD VOTED to accept and place on file the following requests for leave of absence:

- (1) Albert E. Waugh, Professor of Economics, February 15, 1944 - June 15, 1944. Teaching at California Institute of Technology.
- (2) L. Jay Atkinson, Assistant Professor of Agricultural Economics, extension of leave to September 15, 1944. Work with USDA.

6. THE BOARD VOTED to approve the exemption of the following from Military Science:

Harold Foerch	Physical disability
Veb Hohn-Hansen	" "
Andrew Malahan	" "
Joseph Randazzo	" "
Maurice Schechter	" "
Milton Sorokin	" "
James Stamos	" "
Harry Wheldon	" "
Amos Turpin	" "

7. THE BOARD VOTED to appoint Mr. L. C. Riccio, Comptroller, to the Louise Crombie Beach Memorial Foundation, to replace Mr. R. I. Longley who has retired. ✓

8. THE BOARD VOTED to accept scholarship gifts from the following and instructed the President to write letters of appreciation to the donors:

July 8, 1943	Sisson Drug Company	\$100
October 19, 1943	" " "	160
January 5, 1944	American Foundation for Pharmaceutical Education	400
January 19, 1944	Lee and Osgood	100
February 2, 1944	Silver Drug Shoppe	150
February 16, 1944	Sisson Drug Company	265
June 5, 1943	Beatrice Fox Auerbach Foundation	800

REPORTING

9. For the record it is reported that the following part-time and temporary appointments have been made:

- (1) Laura May Spain Brown, Assistant Instructor (Editorial), annual salary \$1800, effective October 1, 1943.
- (2) Winifred S. Passmore, Assistant Professor (Counselor for Social Activities) . annual salary \$3120, effective February 16, 1944 - May 31, 1944.
- (3) Betty Gegenheimer, Instructor in English and Assistant in Manchester Hall, annual salary \$2040, effective February 1, 1944 - July 1, 1944.
- (4) Elizabeth B. Putnam, Assistant Instructor (Nursery School), seventy-five cents per hour, effective February 15, 1944 - June 15, 1944.
- (5) John G. Confrey, Assistant Professor of Business Administration, salary \$300, effective February 7, 1944 - May 31, 1944.
- (6) Ira N. Gove, Instructor in Electrical Engineering, annual salary \$2760, effective February 15, 1944. Replacing Stephen V. Hart.
- (7) Thomas Hannigan, Instructor in First Aid (Pharmacy College), no salary, effective January 31, 1944. Replacing Wayland Williams.
- (8) Gordon Case Streeter, Instructor in Insurance, salary \$200, effective January 18, 1944.

Farm Labor

- (9) Edmund Place Waterbury, Farm Labor Assistant in New Haven County, annual salary \$2340, effective February 1, 1944.
- (10) Paul M. Phillips, Farm Labor Assistant in Windham County, annual salary \$2400, effective February 16, 1944.
- (11) Helene Evans, Farm Labor Supervisor, annual salary \$1920, effective February 20, 1944.

10. For the record it is reported that the following changes in rank, title or position of temporary or part-time employees have been made:

- (1) James R. Spriggs, from Graduate Assistant in Economics to Instructor in Economics, annual salary \$2400, effective February 1, 1944 - July 15, 1944.

Farm Labor

- (2) Charlotte Goodwin, from District Farm Labor Supervisor to Assistant State Farm Labor Supervisor, salary \$2520, effective March 1, 1944.

11. For the record it is reported that the following application for military leave has been accepted and placed on file:

(1) Albert F. Gagenheimer, Instructor in English, effective February 1, 1944.

POLICY

12. The President discussed the case of Professor T. K. Siegel with the Board of Trustees. The President explained to the Board that he had taken the position that the Department of Internal Security is trying Mr. Siegel on the charge of "having mental reservations at the time he took out his citizenship papers." Since the University was not trying Mr. Siegel, his status would remain unchanged unless something should arise between now and the time he is tried by the Federal government and unless the court supports the charge of the Federal government.

THE BOARD approved the President's decision in the matter.

13. The President discussed the case of Stephen Val Hart who was appointed to the engineering staff on November 5, 1943. Prior to his employment by the University, Mr. Hart had been charged with subversive activity and interned for a period of six months. Mr. Hart was tried and found guilty. This resulted in an order "prohibiting him from accepting work with any firm or organization which was engaged on Army or Navy or other wartime contracts." Mr. Hart appealed his case but at the time of the President's action, the order still stood. The War Department notified the First Service Command and Major Moffitt that Professor Hart should be removed from all contact with the ASTP. The President terminated Mr. Hart's employment because the order still stood and because he had failed to inform University officials of the charges which had been brought against him.

THE BOARD VOTED to approve the action taken by the President.

Copies of pertinent correspondence were presented to the members of the Board. Copies of these letters are made a matter of Board record. (See attached #1).

14. The President reported on the all-day visit of Governor Baldwin on Monday, February 7, 1944. The subject matter of the discussion which took place between the President, Governor Baldwin and Messrs. Lowell, Weir and Scoboria was carefully reviewed and discussed. With reference to "The Duties and Responsibilities of the Board of Trustees with Respect to the Professional Staff of the University of Connecticut" the President presented to each Board member a copy, as quoted below, of the statement discussed and agreed upon at the conference with the Governor on February 7.

"THE DUTIES AND RESPONSIBILITIES
OF THE BOARD OF TRUSTEES
WITH RESPECT TO THE PROFESSIONAL STAFF OF
THE UNIVERSITY OF CONNECTICUT

"The selection, classification, assignment of duties, amount of compensation, promotions in rank, increases in salary, leaves of absence, and termination of services of the professional staff of the University are the full and complete responsibility of the Board of Trustees within the funds available, subject to the proviso that the University must respect and follow the general overall fiscal policy of the State applied to all State departments with

respect to general salary adjustments. The University shall establish compensation and classification plans for its professional staff. Recommendations of the Board of Trustees involving exceptions to the established compensation and classification schedule will be presented to the Personnel Board with a statement justifying each exception."

The President explained that the section of the statement which reads "subject to the proviso that the University must respect and follow the general overall fiscal policy of the State applied to all State departments with respect to general salary adjustments" means that members of the professional staff of the University will be affected only by general increases or decreases in salary which apply to all other State employees as well.

After serious discussion, THE BOARD VOTED unanimously that it must have full freedom to decide all matters pertaining to the professional staff of the University except in the matter of general increases in salary or decreases in salary which would affect all State employees.

not attached
In line with the statement of agreement with respect to the professional staff, the President has prepared a classification and compensation schedule for the professional staff. This schedule is made a matter of record in these minutes. (See attached #2).

At the close of the conference on February 7, the Governor stated to the President that he would assume responsibility for introducing to the Legislative Council and the Legislature a bill designed to clarify the responsibilities and functions of the Board of Trustees.

15. The President presented to each Board member a copy of a letter, dated February 4, 1944, which was addressed to him by Mr. Weir, State Budget Director. The Board members expressed amazement that the Budget Director would presume to assume the prerogatives which rightfully belong to the Board of Trustees and the administrative staff of the University. (See attached #3).

THE BOARD VOTED to instruct the President to inform the Governor of the unanimous concern of the Board over the fact that the Budget Director has assumed responsibility for defining and in effect vetoing the educational policy of the University which responsibility resides and of right ought to reside with the Board of Trustees.

16. The President discussed with the Board of Trustees the drastic reduction in the AST program throughout the country. This reduction will probably reduce the number of AST men assigned to the University to approximately 200. The President discussed in this connection the need for formulating plans for next fall. It was the sense of the meeting that as long as facilities are available, qualified students must be admitted, even though it will result in a disproportionate number of girls and even though it might result in serious problems of adjustment as soon as college students return from duty with the armed forces.
17. The President discussed post-war plans for the University. The President submitted recommended enrollment quotas as the basis for some of the discussion. A copy is included in the minutes. (See attached #4).

The President requested the Board to consider earmarking revolving fund surpluses for purposes of deferred maintenance and for the improvement and extension of revolving fund activities. After some discussion, THE BOARD VOTED to approve the allotment schedule shown below for revolving fund surpluses as contained in the minutes.

DEFERRED MAINTENANCE AND SCHEDULE OF IMPROVEMENTS
FOR THE SELF SUPPORTING ACTIVITIES OF THE UNIVERSITY

Dining Hall installation (Wood Hall)	\$25,000
Dining Hall installation (Manchester Hall)	25,000
Armory (Women's section)	10,000
Gulley Hall	10,000
Farm Machinery Building	10,000
Dairy Building	10,000
Old Music House	5,000
Central Store and Supplies Building	15,000
Business Development (Book Store, University Post Office, Soda Fountain, General Store)	50,000
Tennis Courts	10,000
Baseball Stands	25,000
Varsity Stadium	100,000
Varsity Field	30,000
Varsity Track and Curb	20,000
Staff Apartment House	70,000

18. The Board discussed at great length demands that will be made upon the University during the post-war period. From all sources, there is a strong pressure to recognize, in post-war planning, three basic needs:
1. The increasing demand for education beyond high school on the part of American youth;
 2. The educational demands of the returning veteran and the war worker, and
 3. The special educational needs of employed adults.

It would appear as though the need indicated in (1) should be taken care of through the normal expansion of University facilities, such expansion will be necessary if the University of Connecticut is to do its part in serving the State in the area of higher education. As far as (3) is concerned, necessary opportunities can be provided as a part of the University's Extension Services. The real problem will be in meeting "educational demands of the war veteran and the war worker." The greatest number of returning veterans and displaced war workers will be unable to meet the entrance requirements of degree programs. It will be necessary to establish a special program for this group.

The curriculum/might include ^{of such a program} (1) a basic preparation for selected arts, technology, and such professions as require a technical proficiency not reached in high school programs. Some of the indicated occupations are those of draftsman, electrical technician, store operator, dietician, radio technician, worker in hospitals, building, automotive, aviation, photographic service, laboratories, graphic arts, transportation, communication, electronics, occupational therapy, landscaping, floriculture, home economics, agriculture (dairy cattle, livestock, poultry, vegetable gardening, fields crops - related work in processing and marketing), basic work in

finance, economics, buying, advertising, salesmanship, stenography, accounting; (2) related offerings in arts and sciences; and (3) personal and civic arts designed to further the general welfare and understanding of the students. Instruction in English, social science, and other liberal subjects is considered essential to personal growth and citizenship.

All these courses should be practical, for the main idea is to provide a useful extension of education beyond the secondary school. Since it is important not to close the door to further education on the part of students displaying appropriate academic interest, provision should be made for evaluating abilities and courses taken in the Institute if presented later at a college or university, in so far as the work can be considered interchangeable or acceptable.

The constant aim in the Institute should be to relate curriculum to the actual needs of students preparing for a vocational career within two years. Since the Institute would be on a post-secondary level, it should require only high school graduation or the equivalent for admission.

The President pointed out that many such opportunities are now available as part of the University offerings. He mentioned the one-year, two-year and short course opportunities provided by the Ratcliffe Hicks School of Agriculture. He mentioned also the Engineering Technicians Program which is a two-year program and he mentioned also the one-year pharmacy training course.

After considerable discussion, THE BOARD VOTED to authorize the establishment of an Institute of General and Applied Arts and Sciences.

The administration and the appropriate faculty committees and faculties will have the responsibility for implementing this new policy approved by the Board of Trustees.

Institute offerings will be provided in the several Extension centers and on the campus only so far as campus facilities will permit.

The President was urged to prepare a post-war planning announcement,

February 23, 1944
#1 (a)

1204

January 31, 1944

Mr. Stephen V. Hart
Campus

Dear Mr. Hart:

I am writing to confirm our understanding arrived at during our conference of January 31, 1944.

I regret very much having to terminate your employment because of your difficulties with the Northern Security District, Internal Security Division, United States Army, prior to your appointment to our engineering faculty. I regret that this matter was not presented to Dean Lampe or Dean Gentry at the time you applied for a position at our institution.

I hope it will be possible for you to clarify your status with the War Department.

With best wishes, I am

Sincerely yours,

A. N. Jorgensen
President

ANJ/c

February 23, 1944
#1 (b)

1205

STEPHEN V. HART

59 East 75th Street
New York, 21, N.Y.
12 February 1944

Dr. J. H. Lampe, Dean of Engineering
The University of Connecticut
Storrs, Connecticut

Dear Dr. Lampe:

Your kindness in helping me move from Storrs is still well remembered and appreciated. I arrived in New York with all parcels, bag, and skis in good order and continued for Washington on February 6. I must say that the interest and understanding which I found in Washington will remain a most memorable and elevating experience.

I am happy to report to you of the favorable results: First of all, I was informed by the Personnel Security Division that the order with which you are familiar is not construed as pertaining to teaching in the ASTP. You can well imagine how important this information is to me since it virtually confirms my viewpoint which I have explained to you and Dr. Jorgensen numerous times, and since it clears me of any wrong-doing in accepting the teaching position.

But more important still, to me personally, is the fact that the Board decided to reopen the old case, and after reviewing the matter in the light of additional evidence appears to have decided in my favor. Steps have been taken to clear me from now on of all restrictions. I understand that the University and the First Service Command will be officially notified.

Although I am now technically free in making my future plans, I feel that I should return to Storrs in order to take up the work where I left off and complete my previous contract with the University. I know only too well how pressing the work is for the staff. Also, I feel attached to teaching those courses into which went so much of my thoughts and preparation. I feel that thoughts of personal convenience, etc. should not enter my considerations.

I am asking you, therefore, to bring this matter to the attention of the proper University officials, and to let me know as soon as the official clearance is received - whether it is desired that I return to the Department of Electrical Engineering.

I am looking forward to hearing from you. Please give my regards to all.

Sincerely yours,

/s/

Stephen V. Hart

February 23, 1944
#1 (c)

1206

February 21, 1944

Mr. Stephen V. Hart
59 East 75th Street
New York 21, New York

Dear Mr. Hart:

Your letter of February 12 addressed to Dean Lampe has been forwarded to me. This is to advise you that reappointment to the faculty of the University of Connecticut will depend upon, first, whether there is an unfilled vacancy or the need for additional staff members. We have just employed a Professor Gove to carry on the work which you formerly taught. By this time you have heard that the AST Program is to be reduced from 135,000 to 30,000. Our unit of 720 will be reduced from that number to approximately 100 or 150 by April 1. We are at present devoting some time to reviewing our staff loads and will soon advise a number of staff members that it will be necessary to drop them from our faculty on or about April 1. In the second place, it will be necessary for you to immediately secure complete official clearance for reemployment at an institution or agency functioning in whole or in part with the federal government. In the third place, I am very sure that our Board of Trustees would want a complete statement of the nature of your difficulties which led to the federal order issued by the Personnel Security Division of the federal government.

With best wishes, I am

Sincerely yours,

A. N. Jorgensen
President

ANJ/g
CC: Mr. Gentry
Mr. Lampe

February 23, 1944

#3 James B. Lowell
Commissioner

Robert H. Weir 1208
Budget Director
Glendon A. Scoboria
Personnel Director
Edward C. Geissler
Supervisor of Purchases

STATE OF CONNECTICUT
DEPARTMENT OF FINANCE AND CONTROL
P. O. Box 60

Hartford
February 4, 1944

Dr. A. N. Jorgensen, President
University of Connecticut
Storrs, Connecticut

Dear Dr. Jorgensen:

I have received your letter of January 7, 1944, enclosing letters from Professor Merrill and Associate Professor Anderson relative to the purchase of a bottle washer and bottling machine for the University creamery. These letters have been considered carefully and the arguments for the purchase of this equipment weighed against my own opinion and that of people familiar with the dairy industry with whom I have talked. After this careful consideration, I still do not approve the purchase of this equipment.

I assume that the letter of Professor Anderson is the basis of the University's claim of the need for this purchase since Professor Merrill's letter states that he is in full accord with Professor Anderson's statement and he merely summarizes that statement. Analyzing Professor Anderson's letter we find that he outlines the functions of the Department of Dairy Industry and states that "the Department of Dairy Industry at the University of Connecticut functions to fulfill a need in the state for the training of students to take their places in the dairy industry."

Section 758e of the 1939 Supplement to the General Statutes states that "The University of Connecticut shall remain an institution for the education of youth whose parents are citizens of this state." I had assumed that the Department of Dairy Industry functioned to fulfill a need in the State for the education of students to take their places in the dairy industry rather than their training. It is not necessary for me to point out to you that there is a distinct difference between education and training.

It is my opinion that all of the fundamentals can be taught, and perhaps taught better, with present equipment and a small volume of milk (the amount produced by the University is suggested) rather than with larger equipment and a much greater volume of milk which would require attention to mass production regularly every day. The principles of pasteurization, of bottle washing, of bottling, of protecting of the milk before, during, and after processing, and all other phases of dairy operation, including handling of large volumes of milk, can be taught with the equipment available and with a small volume. In order to familiarize the students with large scale plant operations, field trips can be arranged to large scale plants where the equipment is most modern and where the operations could be observed and later discussed fully. If it was thought desirable, students could be required actually to work in one of these nearby

February 23, 1944

#3

1209

Dr. A. N. Jorgensen

-2-

February 4, 1944

large scale plants for a week or two in order that they might have the necessary amount of practical experience.

I am quite familiar with modern practices conducted by engineering schools and have never heard of one which thought it necessary to have a Boulder Dam project in operation on the campus in order to teach the students the fundamentals of dam construction on a large scale. Neither is it felt necessary to have heavy types of equipment, such as large steam shovels, bulldozers, or concrete mixers available to be operated by the students in order to instruct them in regards to the use of such equipment. Field trips to large scale projects in the vicinity are always considered to be all that is necessary. The same procedure in the Department of Dairy Industry should produce excellent results since more intensive study would be possible if the daily rush of handling an additional 1200 quarts of milk were avoided.

The use of the creamery for students in bacteriology in refrigeration engineering, or for other groups would be in no way hampered by the reduction in the volume of milk handled. In fact, the drop in volume handled should allow further use of the facilities available for these purposes. Incidentally, I may observe here that the refrigeration facilities are in such condition that students in dairy industry, as well as in refrigeration engineering, would not observe good practices in refrigeration.

I believe that such equipment and operations as would be encountered most frequently by the students after graduation are the best equipment and operation to have at the University. The average student would then be better prepared to meet future conditions. It is my feeling that the present equipment with a small volume of milk, would come so close to the equipment and operations to be encountered most frequently by the students after graduation that it would be difficult to improve on them materially.

I am sure that you understand that my letter to Mr. Riccio, dated December 17, 1943, covered only those phases about which Mr. Riccio felt he was qualified to discuss. For the reasons stated in my letter of December 17, 1943 and the reasons stated here, I feel that the proposed purchase must be disapproved as not essential.

Sincerely yours,

/s/ Robert H. Weir

Robert H. Weir
Director of the Budget

UNIVERSITY OF CONNECTICUT

POST-WAR PLANS

Exhibit 1

	<u>Recommended Enrollment Quotas</u>	<u>Largest Enrollment</u>	<u>Year</u>
1. Graduate School	200 ¹	164	(42 - 43)
2. College of Agriculture	200	181	(38 - 39)
(1) Veterinary Medicine	50		
3. School of Agriculture ²	100	43	(42 - 43)
4. College of Arts and Sciences	1000	936	(42 - 43)
5. School of Business Administration	350	222	(42 - 43)
6. School of Engineering	400	509	(42 - 43)
(1) Aeronautical Engineering	75		
(2) Chemical Engineering	75		
(3) Engineering Technicians Program ³			
7. School of Home Economics	300	155	(42 - 43)
8. School of Education	300	277	(42 - 43)
9. School of Nursing	200	44	(43 - 44)
10. School of Social Work	50		
11. College of Pharmacy	250	190	(38 - 39)
12. College of Law	200	153	(37 - 38)
13. College of Insurance	200	178	(41 - 42)
14. University Extension ⁴			
	3950	3052	

1 Does not include graduate students "not in residence"

2 Short course enrollments not included

3 Engineering Technicians enrollment not included

4 University Extension enrollments not included