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Minutes, August 25, 1954

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Storrs, August 25, 1954

Present: Mr. Bishop
Mr. Brock
Mr. Christensen
Mrs. Mackie
Mrs. Mahone
Mr. Jorgensen
Mr. Shippee
Mr. Suisman
Mr. Watson

1. The minutes of the meeting of May 19, 1954, having been mailed out, were approved without being read.

2. Election of Officers.

The following officers were elected for the coming year:

Mr. Lester E. Shippee, Chairman
Mr. C. Raymond Brock, Vice Chairman
Mr. J. Bay Ryan, Secretary

Special Committees.

It was agreed that the President would send to the Chairman a list of all Trustees and the present membership of the special committees on Finance, Liaison, Livestock, Scholarships and Financial Aids, and that the Chairman would then notify the Trustees to serve on these committees.

3. THE BOARD VOTED to accept the following resignations:

(1) John W. Anderson, Instructor in Accounting, effective September 15, 1954.

(2) Beryl S. Appleton, Resident Educational Counselor, effective June 15, 1954.

(3) Harold M. Beal, Instructor in Pharmacy, effective August 31, 1954.

3. Continued


(6) John R. Foxen, Instructor in Speech and Drama, effective September 15, 1954.

(7) Pauline K. Goodwin, Resident Educational Counselor, effective September 15, 1954.

(8) Elsie Lawson, Resident Educational Counselor, effective August 12, 1954.

(9) Hildergard J. Lehman, Resident Educational Counselor, effective June 15, 1954.

(10) J. G. Levenson, Instructor in English, effective September 15, 1954.


(13) Alan L. McClelland, Instructor in Chemistry, effective September 15, 1954.

(14) Dorothy O'Kenofski, Instructor in Art, effective July 31, 1954.


(16) Noreen Parry, Library Assistant, effective September 15, 1954.


(18) Greta S. Stetson, Resident Educational Counselor, effective June 15, 1954.


(20) John J. Turney, Instructor in Mechanical Engineering, effective August 31, 1954.

(21) Barron C. Watson, Instructor in Mechanical Engineering, effective August 31, 1954.

4. THE BOARD VOTED to approve the following appointments:

(1) Lula B. Bohl, M.S., Assistant Professor, School of Social Work, $5160, September 16, 1954. Replacing Robert Glass.

4. Continued

(3) Hardy Duane Berry, B.S., Administrative Assistant (Agricultural Editor), $5940, July 10, 1954. Replacing Harold W. Baldwin.


(6) Harold R. Burke, M.Ed., Administrative Assistant (Coordinator of Academic Counseling), $5940, September 1, 1954.


(8) Edward J. Cook, Jr., B.S., Associate County Agricultural Agent, Litchfield County, $4440, September 1, 1954.


(10) Lloyd Duff, Assistant Professor of Physical Education, $6360, September 16, 1954.


(13) Hollis F. Fait, Ph.D., Assistant Professor of Physical Education, $5160, September 16, 1954. Replacing Roy J. Guyer.

(14) Joyce Federlein, B.S., Instructor in Medical-Surgical Nursing, $4020, September 16, 1954.


(16) George Troxell Hemphill, Ph.D., Instructor in English, $4020, September 16, 1954. Replacing Leon Gottfried.


(19) Verl S. Lewis, D.S.W., Assistant Professor, School of Social Work, $5880, September 16, 1954. Replacing Harold Lewis and part of Robert Glass position.

4. Continued

(21) Robert D. McDowell, M.S., Assistant Professor of Wildlife Management, $5640, September 1, 1954. Replacing B. F. McCamey.

(22) Mary Mothersill, Ph.D., Instructor in Philosophy, $4020, September 16, 1954. Replacing William Eastman.


(24) Bradley Lewis Newcomb, M.S., Assistant Professor of Mechanical Engineering, $5160, September 1, 1954. Replacing Barron C. Watson.


(30) Philip Rosen, Ph.D., Assistant Professor of Physics, $6600, September 16, 1954. Replacing P. R. Zilsel.


(36) Paul Wilson Titman, Ph.D., Instructor in Botany, $4020, September 16, 1954.


(38) Thein Wah, Ph.D., Assistant Professor of Civil Engineering, $5160, September 1, 1954. Replacing Cevdet A. Erzen.
4. Continued


5. THE BOARD VOTED to accept the following requests for retirement:

(1) Helen L. Clark, Home Demonstration Agent, Fairfield County, effective November 30, 1954.

(2) Roy J. Guyer, Professor of Physical Education, effective October 25, 1954.

(3) Henry S. Johnson, Professor of Chemistry, effective September 15, 1954.

(4) Marjorie S. Lord, Home Demonstration Agent, Middlesex County, effective December 31, 1954.

The President was requested to initiate the appropriate forms and also to express to these staff members, on behalf of the Board of Trustees, sincere appreciation for the many years of loyal and effective service to the University and to the State.

6. THE BOARD VOTED to accept and place on file the following requests for leave of absence:

(1) Janet Aitken, Assistant Professor of Geology, sabbatic leave 1955-56. Research in Scotland.

(2) Kenneth Brundage, Instructor in Farm Management, special leave to attend summer training camp, July 11 through July 24, 1954.

(3) Carroll L. Burke, Research Assistant I in Animal Diseases, leave without pay July 26 through August 8, 1954. To complete work in summer school.

(4) Fred A. Cazel, Assistant Professor of History, first semester 1955-56. Research in England and France.

(5) William R. Clark, Assistant Professor of English, second semester 1954-55. Research and writing.

(6) Wendell B. Cook, Associate Professor of Chemistry, sabbatic leave first semester 1954-55. Research at University of Texas.
6. Continued

(7) R. M. DeCoursey, Department Head, Zoology, second semester 1954-55. Research and study at University of California.

(8) John J. Kolega, Instructor in Agricultural Engineering, three weeks special leave with pay, summer 1954. To attend six weeks summer session, three weeks of which will be considered vacation.

(9) Sidney Korando, Assistant Professor of Home Economics, special leave with pay for two weeks starting July 26, 1954. To attend workshop at Ohio State University.

(10) Edward H. Madden, Assistant Professor of Philosophy, leave without pay 1954-55. To accept visiting professorship at Brown University.

(11) Margaret Manning, Library Assistant, leave without pay August 16 through August 31, 1954.


(13) Fay Moeller, Assistant Professor of Home Economics, sick leave with pay July 16 through August 15, 1954.


(15) Raymund A. Ross, Department Head, Accounting, sabbatic leave first semester 1954-55. Research and writing.

(16) V. E. Scottroc, Associate Professor of Civil Engineering, sabbatic leave 1955-56. Study for doctorate at Johns Hopkins University.

(17) Mildred B. Smith, Assistant Professor of Agricultural Economics, January 16, 1955 to July 15, 1955. Research and study.


(19) Albert E. VanDusen, Assistant Professor of History, second semester 1955-56. Research and writing.

(20) William C. Wheeler, Department Head, Agricultural Engineering, three weeks special leave with pay, summer 1954. To attend six weeks summer session at Michigan State College, three weeks to be considered vacation time.

7. THE BOARD VOTED to accept the following scholarships, financial aids, and gifts, and instructed the President to write appropriate letters of appreciation:

(1) $125 from students of School of Social Work, to be added to the School of Social Work Scholarship Fund.
7. Continued

(2) $150 from Connecticut State Employees Post No. 6041 for annual scholarship, 1954-55.

(3) Proposal for Helen Johnson Phaneuf Memorial Award of $150 per year for ten year period commencing 1954-55.

(4) $100 Panhellenic Council Scholarship for 1954-55, including change in scholarship proposal.

(5) $500 Mediator Scholarship for 1954-55.

(6) $100 to cover Bradford Blake Memorial Scholarship for 1954-55.

(7) $4000 from Philip Lauter Foundation to provide two 4-year scholarships of $500 per year (one boy and one girl) commencing 1954-55.

(8) Proposal for G. Burgess Fisher Memorial Scholarship of $200 per year to senior in School of Business Administration commencing 1954-55.

(9) $150 from Bridgeport Pharmaceutical Association to cover Melvin A. Prawdzik Scholarship for 1954-55.

(10) $187.01 from Students in the Class of 1954, Radcliffe Hicks School of Agriculture, to establish scholarship.

(11) $200 Federated Garden Clubs Scholarship for 1954-55.

(12) $450 Hood Foundation Scholarships for 1954-55.

(13) $100 W. Atlee Burpee Company Scholarship for 1954-55.

(14) $400 from Sears Roebuck Foundation to cover Sears Roebuck Home Economics Scholarships for 1954-55.

(15) $1250 from Sears Roebuck Foundation to cover Sears Roebuck Agricultural Foundation Scholarships for 1954-55.

(16) $1400 to cover Beatrice Fox Auerbach Foundation Scholarships for 1954-55.

(17) $400 First Company Governor's Foot Guard Scholarship for 1954-55.

(18) $200 Connecticut Nurserymen's Association Award for 1954-55.

(19) $250 Financial Aid award from Philip Lauter Foundation.

(20) $150 from New England Farm and Garden Association to provide financial aid to Miss Lucy Eleanor Smith.

(21) $50 from The Autoyre Foundation to provide financial aid to Mr. Nicholas Daddona.
(22) $1200 from Connecticut State CIO Council to provide financial aid to the following:

- Antionette Bascetta $100
- Philip J. Desser 100
- Edward Stentaford, Jr. 100
- Margaret Ann Bushnell 100
- Donald Caruth 100
- Joseph Arthur Ganley 100
- Louis Kapitulik, Jr. 100
- Donald James Lenkiewicz 100
- Edgar Lorin Metcalf 100
- Gerald Milligan 100
- Peter Ragopoulos 100
- Carol Rose 100

(23) $1000 from Connecticut State CIO Council to provide six scholarships of $150 each and one scholarship of $100 to upper classmen.

(24) $69 from Meriden Trust and Safe Deposit Company, representing income from Ratcliffe Hicks Trust "A" Fund for scholarships.

(25) $800 from Wesley E. Mellquist, Trustee under the Will of Ella Thayer, to provide four $200 financial aid awards to the following:

- Paul Aldrich
- Henry Bourgeois
- Louise Cutler
- Eleanor May Goodenough

(26) $250 from College Club of Hartford to provide financial aid to Miss Marian Puls.

(27) $200 E. G. Woodward Award to George W. Bragdon, Jr.

(28) $35 E. Stevens Henry Award to Donald Edward Scott.

(29) $375 from the Frank Gannett Newspaperboy Scholarships, Inc. to provide financial aid to Louis C. Olmstead.

(30) $250 from Essex Woman's Club to provide financial aid to Miss Barbara Kobylenski.

(31) Gift of books from Mrs. Augusta F. Clark, Andover, Massachusetts, in memory of former staff member, Myron H. Clark.

(32) Gift of $80 from pharmacy students of the Class of 1954 to the College of Pharmacy to purchase needed equipment.

(33) $849.54 from Archons to be used for construction of the "Gateway to UConn" project.

(34) Gift of 1800 books to Graduate Library from A. N. Jorgensen.


(36) $150 from C. S. Leete Company, New Haven, to cover American Foundation for Pharmaceutical Education Scholarship for 1954-55.
7. Continued

(37) $115 from American Association of University Women to provide financial aid to Mrs. Luz O. Belardo.

(38) $100 from Connecticut Artificial Breeding Association to cover William R. Walker Memorial Scholarship for 1954-55.

(39) $100 Fannie Dixon Welsh Scholarship for 1954-55.

(40) $300 from Charles M. Cox Trust to establish scholarship to student majoring in Dairy or Poultry Science.

(41) $100 from American Legion Auxiliary, Waterbury, to provide financial aid to Miss Margaret Shearer.

(42) $100 from American Legion Auxiliary, Waterbury, to provide financial aid to Miss Joyce B. Barber.

(43) $100 from American Legion Auxiliary, Waterbury, to provide financial aid to Miss Lillian Ann Soda.

(44) $100 from Cranston High School, Cranston, R. I., to provide financial aid to Miss Lorraine Cullen.

(45) $375 from Frank Gannett Newspaperboy Scholarships, Inc. to provide financial aid to Mr. Wesley A. Lanz.

(46) $200 from Henrietta F. Dexter Scholarship Fund to provide financial aid to Miss Sheila Baxter ($100) and Miss Sybil Shaw ($100).

(47) $150 from Exchange Club of Rockville to provide financial aid to Miss Elaine Bart.

(48) $200 from William R. Chapman Foundation to provide financial aid to Mr. Robert Sheedy.

(49) $75 from William H. Chapman Foundation to provide financial aid to Mr. John Sylvester.

(50) $150 from William H. Chapman Foundation to provide financial aid to Mr. Richard Fawcett.

(51) $100 from William H. Chapman Foundation to provide financial aid to Mr. John Buckley.

(52) $150 from William H. Chapman Foundation to provide financial aid to Mr. Patrick Clifford.

(53) $200 from William H. Chapman Foundation to provide financial aid to Mr. Raymond Burbine.

(54) $175 from William H. Chapman Foundation to provide financial aid to Miss Elizabeth Phillipps.
7. Continued

(55) $100 from William H. Chapman Foundation to provide financial aid to Mr. Paul White.

(56) $100 from William H. Chapman Foundation to provide financial aid to Mr. William Byers.

8. THE BOARD VOTED to approve the following research grants to be carried on by the University staff and financed by the agency indicated:

(1) $1000 from the Feeler Company to provide fellowship to continue project on Trichomonicidal Preparations in the School of Pharmacy.

(2) $3987.50 from Hartford Heart Association to Storrs Agricultural Experiment Station for the study of socio-economic problems of retired persons with heart disease.

(3) $2500 from Research Corporation, 405 Lexington Avenue, New York, representing Frederick Gardner Cottrell grant in support of project entitled "Thermal Conductivity and Heat Capacity of Metals at Low Temperatures" being conducted by Dr. Adam H. Spees.

(4) $3000 from Research Corporation, 405 Lexington Avenue, New York, representing Frederick Gardner Cottrell grant in support of project entitled "Appearance Potential Studies with a Mass Spectrometer" being conducted by Dr. Stephen S. Friedland.

9. The President presented to the Trustees a resolution of the faculty of the College of Agriculture concerning the death of Harold W. Baldwin. THE BOARD VOTED to accept and include the resolution in the file of the Board of Trustees, and instructed the President to send a copy of the resolution to the family of the late Harold W. Baldwin.

10. The President presented to the Board information with reference to a proposal making participation in Federal retirement mandatory for the employees of the University Agricultural Extension Service. THE BOARD VOTED to instruct the President to advise the appropriate committee of the Association of Land-Grant Colleges and Universities and the appropriate Federal agencies that "where State retirement plans are as good or better than the provisions of the Federal retirement plans, participation in Federal retirement should be optional for the employees of the Agricultural Extension Service."

11. After reviewing the recent decision to authorize the University to enter into a contract with the University of the Philippines under the aegis of the F.O.A. for the establishment of a Labor-Management Training Center, and in the absence of expressed legislation granting authority to the University to enter into a contract with a foreign government or any of its sub-divisions, THE BOARD VOTED to instruct the President to request the assistance of the Office of the Attorney General to prepare legislation to be presented to the 1955 session of the General Assembly.

The President advised the Board of Trustees that the Attorney General's Office has advised it is quite proper for the University to enter into a contract with the Research Corporation of New York to provide patent services on research developments at the University which may have patentable possibilities. THE BOARD VOTED to instruct the President to enter into a contract with the Research Corporation of New York to provide such services.

13. THE BOARD VOTED to authorize reinstating the area immediately south of the Gurleyville Road and bordering the Willowbrook faculty residence area to the north for faculty residence purposes. THE BOARD FURTHER VOTED to sell to the President a piece of land to the immediate south of the property owned by Carleton H. Havens and facing west on Route 195 at Spring Hill, this land to be used for a residence to be constructed by the President and the value of the land to be determined by Comptroller L. C. Riccio based on a fair value of the land in the entire piece.

14. The President discussed the advisability of publishing a brochure to be ready for distribution early in November. THE BOARD VOTED to instruct the President to prepare a brochure which should set forth briefly and in an attractive manner the financial status of the University, sources of funds, expenditures, and other relevant material; the expense of the publication of the brochure to be paid from University funds.

15. The President presented a communication from the Chemistry staff requesting that an exception be made to the Board's policy of developing University library service in a central library and to approve including library facilities in the new Science Building. THE BOARD VOTED not to approve the request of the Chemistry staff and expressed concern over the language of the resolution adopted by the Chemistry Department.

16. Mr. Ray Brock, Chairman of the Special Finance Committee, reviewed for the Trustees the following:

A. A new type of performance budget requested by the State Budget Department on instructions from the Office of the Governor.

B. Biennial budget recommendations prepared by the administrative staff for presentation to the Special Finance Committee of the Board of Trustees, to include

   (1) Annual recurring expenditures, including

   a. Capital outlay equipment designated as "J"
16. Continued

(2) Capital Outlay - Special

a. Equipment for new buildings
b. Plant remodeling and alterations
c. New Buildings

THE BOARD VOTED to approve the recommendations of the Special Finance Committee and adopted the budget as presented, AND FURTHER VOTED to instruct the administration to forward the budget as adopted to the State Budget Department for review by the Governor and by the General Assembly.

17. The Chairman of the Board discussed his concern over the reports of the State Auditors for the years ending June 30, 1952 and June 30, 1953. In advance of the meeting, the President had forwarded to the Trustees the following exhibits:

(a) An analysis of the 1953 report prepared by John M. Trail, Assistant University Comptroller

(b) An analysis of the Auditors' report for the year ending June 30, 1952 prepared by the President

(c) Letters received from members of the National Commission which published "College and University Business Administration", Volume I, designated by the Auditors as their "Bible" in justifying their recommendations.

THE BOARD VOTED to request the Chairman of the Board to secure the advice of the Attorney General regarding the duties, responsibilities, and authorities of the Board of Trustees and with special reference to the Auditors' reports.

18. The President discussed the revised salary schedule which provides for including two additional steps to the maximum for each classification for the professional staff. The revised salary schedule is in accordance with the recent decision of the Governor to increase all pay classifications by two steps.

19. Prior to the meeting, the President had mailed the following to the Trustees:

(a) The 1954 Commencement program

(b) A Call for ACTION to Meet the Impending Increase in College and University Enrollment (American Council on Education)

(c) The State University and The American Dream

(d) New England Regional Pact Legislation

(e) Connecticut Association of Public School Superintendents — Report of Committee on Higher Education
20. THE BOARD VOTED to approve tenure for Zenon S. Malinowski, Assistant Professor of Business Statistics, effective as of September 16, 1954.

21. The President presented to the Trustees a communication addressed to him by Provost Albert E. Waugh concerning the interpretation of Rule h on Page 36 of the University By-Laws which reads:

"In case a leave, after being approved, is postponed for a period by the administration, the applicant's next leave may be granted for the year in which it would have fallen if there had been no such postponement. Except in such instances leave is not cumulative."

In the summer of 1953, Dr. Knauss requested sabbatic leave for the academic year 1954-55. On September 17, 1953, the President wrote Dr. Knauss advising him that his request had been presented to the Board, accepted, and placed on file in accordance with usual procedure. Some time later, the late Dean McReynolds advised Dr. Knauss that his presence during 1954-55 was essential because of the demands incident to the new Science Building to be under construction during that period.

After a brief discussion of the matter, THE BOARD VOTED to approve postponing sabbatic leave for Dr. Knauss with the understanding that his next leave would be granted if requested and for the year in which it would have fallen if there had been no postponement of the present requested leave.

22. The President discussed the matter of fees for Korean GIs. He explained that for veterans of World War II admitted to the University an out-of-State fee was charged all veterans—non-residents as well as residents of the State. This plan was approved by the Veterans Administration and the out-of-State fee was a direct payment to the University for educational costs in lieu of educational cost payments based on a formula. With the expiration of the World War II GI Bill of Rights, Public Law 550 was enacted which provided for no direct payments to an institution. All GI benefits were to be made directly to the veteran, permitting him to attend the institution of his choice. The provisions of PL550 were predicated on the proposition that veterans were to be treated as any other students as to admission to the institution of his choice, as to fees, financial aids, etc. The President has ruled that the out-of-State fees for non-resident veterans attending the University will not be waived unless for reasons other than the fact that these students are veterans. In other words, veteran residents of the State who attend the University will not pay the non-resident fee but will pay the usual resident fees. As, if, and when a non-resident veteran is admitted, he would be expected to pay not only the usual fees paid by all students but also the non-resident fee.

THE BOARD VOTED to approve the ruling of the President on this matter.

23. The President advised the Trustees of two awards of $1000 each made to Dr. Edwin P. Singsen, Professor of Poultry Husbandry, and Dr. Walter Landauer, Professor of Genetics. Dr. Singsen was the recipient of the A.F.M.A. research award, and Dr. Landauer received the Borden award. These awards were unusual in the fact that for the
23. Continued

first time in the history of the Poultry Science Association, two men from the same institution were the recipients.

The President further advised the Board of Trustees that matters of this kind are recognized by the administration on behalf of the Board of Trustees and that appropriate letters of appreciation and commendation are written.

24. The Chairman excused the President from the meeting at this point and the Board proceeded to vote to take whatever steps are necessary to obtain at this time the maximum salary allowable for the President.

Respectfully submitted,

A. N. Jorgensen

For
J. Ray Ryan, Secretary