

4-19-1944

Minutes, April 19, 1944

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
OF
THE UNIVERSITY OF CONNECTICUT
held in Hartford, April 19, 1944

Present: Governor Baldwin	Mr. Eddy
Mr. Fox	Mr. Ryan
Mr. Murphy	Mr. King
Mr. Mitchell	Mr. Spencer
Mr. Warncke	Mrs. Dadourian
Mr. Hook	Mr. Jorgensen

1. The minutes of the meeting of February 23, 1944, having been sent out, were approved.

REPORTING

2. For the record it is reported that the following resignations have been accepted:

- (1) Margaret Dahlen, Instructor (Infirmary Nurse), March 18, 1944.
- (2) Augusta H. Gerberich, Instructor in History, March 31, 1944.
- (3) Donald D. Johnson, Instructor in History, March 31, 1944.
- (4) Rose Segewick, Instructor in Mathematics, March 31, 1944.
- (5) Christine Mason, Assistant Instructor in Animal Diseases, March 31, 1944.

3. For the record it is reported that the following part-time and temporary appointments have been made:

- (1) Kenneth Pickett, Associate County Club Agent, annual salary \$2340, effective April 10, 1944. Replacing Henry Hansen.
- (2) Regiano D. Marini, Assistant Instructor in Pharmacy, annual salary \$1200, effective March 16, 1944. Replacing Bruno Bacchiocchi.
- (3) Lula C. Kulp, Instructor in Bacteriology, annual salary \$2040, effective March 1, 1944 - May 31, 1944.
- (4) John F. Heckman, Jr., Lecturer in Insurance, \$100 salary, effective April 1, 1944. Replacing Gordon Streeter.
- (5) Betty Gegenheimer, Instructor in English, \$1 per hour, not to exceed \$75, effective October 16, 1943 - November 30, 1943.
- (6) Dorothy M. Knoell, Graduate Assistant in Education, extension from June 15, 1944 to September 15, 1944.

Farm Labor

- (1) Henry M. Hansen, Emergency Farm Labor Assistant, Hartford County, annual salary \$3000, effective March 16, 1944. Replacing Randolph Whaples, who is on leave.
- (2) John Hordines, Farm Labor Supervisor and Farm Placement Man, Camp Connors, West Stafford, annual salary \$2700, effective April 1, 1944. New position.
- (3) Stanley Barhydt Loucks, State Assistant Farm Labor Supervisor, annual salary \$3240, effective March 1, 1944. New position.

- (4) Anna Moylan Synnott, Farm Labor Supervisor, Middlesex County, annual salary \$2640, effective April 1, 1944. New position.
- (5) Charles D. Kilbourn, Farm Labor Assistant (Placement of Jamaican workers), annual salary \$2400, effective April 16, 1944 - November 1, 1944.
- (6) L. Wayne Adams, Farm Labor Assistant, Hartford County, annual salary \$2520, effective April 19, 1944. New position.

Emergency War Food Preservation

- (1) Margaret Ensign Doyer, Emergency War Food Preservation Assistant, Hartford County, annual salary \$2400, effective March 16, 1944. New position.
- (2) Alice Reid Otis, Emergency War Food Preservation Assistant, Fairfield County, annual salary \$1800, effective March 22, 1944. New position.
- (3) Maria Shaw Preston, Emergency War Food Preservation Assistant, annual salary \$2400, effective March 16, 1944. New position.
- (4) Frieda Sloop, Emergency War Food Preservation Assistant, annual salary \$2400, effective April 16, 1944. New position.
- (5) Ruth Wagner, Emergency War Food Preservation Assistant, annual salary \$1800, effective May 1, 1944. New position.

4. For the record it is reported that the following military leaves have been granted:

- (1) Bruno Bacchiocchi, Assistant Instructor in Pharmacy, March 16, 1944.
- (2) Clarence J. Miller, Instructor in Agricultural Economics, effective May 1, 1944. Merchant Marine.
- (3) John Oliver Burke, Jr., Instructor in Electrical Engineering, April 15, 1944. Navy.

5. For the record it is reported that the following change in title is reported:

- ✓ (1) J. Roger Spriggs, from Assistant Instructor to Graduate Assistant, effective July 16, 1944.

ROUTINE

6. THE BOARD VOTED to approve the following resignation:

- (1) Edward R. Van Driest, Associate Professor of Civil Engineering, July 1, 1944.

7. THE BOARD VOTED to approve the following appointment:

- (1) Margaret Taylor, Assistant Professor of Law, annual salary \$3000, effective April 16, 1944. Replacing Birdsey E. Case.

8. THE BOARD VOTED to accept and place on file the following requests for leave of absence:

- (1) A. I. Mann, Associate Professor of Dairy Industry, April 15, 1944 - June 15, 1944. Recruiting farm labor in Newfoundland.
- (2) Randolph W. Whaples, Club Agent, Hartford County, March 1, 1944 - February 28, 1945. Work with War Food Administration.

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9. THE BOARD VOTED to approve the following exemptions from Military Science:

Allan B. Campbell	Physical disability
Richard Pinkevich	" "

10. THE BOARD VOTED to approve the following salary adjustments:

(1) Robert G. Hepburn, Assistant Professor of Marketing, from \$3360 to \$3540, effective April 1, 1944.

Effective September 16, 1944:

- (1) James H. Healey, Instructor in Business Administration, from \$1680 to \$1800.
- (2) Stephanie Letitia, Instructor in Physical Education, from \$1740 to \$1800.
- (3) Samuel C. McMillan, Assistant Professor of Marketing, from \$2880 to \$3120.
- (4) John C. Montgomery, Assistant Professor of Mathematics, from \$2760 to \$3000.
- (5) Vincent Nowlis, Assistant Professor of Psychology, from \$3000 to \$3120.
- (6) James W. Yates, Assistant Professor of Chemistry, from \$2640 to \$2880.
- (7) Nicholas W. Fenney, Assistant Professor of Pharmacy, from \$2640 to \$2760.

11. THE BOARD VOTED to approve the following promotions, effective September 16, 1944:

From Associate Professor to Professor

Howard A. Rollins	Pomology
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From Instructor to Assistant Professor

Ruth Bosworth	Secretarial Studies
Dorothy Culp	Government
Donald Gaylord	Animal Husbandry
Nelson Marshall	Zoology
Edwin Minard	Animal Diseases
Rufus Munsell	Agronomy
Carl G. Nordling	Mathematics
Lawrence Penner	Zoology
Stanley Seaver	Agricultural Economics (Effective April 1, 1944)
Paul Taylor	Economics
Vinton E. White	Bacteriology
Nicholas W. Fenney	Pharmacy

From Assistant Instructor to Instructor

James H. Healey	Business Administration
Stephanie Letitia	Physical Education

12. THE BOARD VOTED TO approve the following reappointments for the year 1944-45:

Associate Professors

Greenwood, May L.
Klinck, Merle S.
Russell, Ruth T.

Home Economics
Agricultural Engineering
Home Demonstration Leader

Assistant Professors

Allen, Ruth
Goodearl, George P.
Hepburn, Robert G.
Rankin, John S.
Singsen, Edwin

Home Economics
Poultry Husbandry
Agricultural Economics
Zoology
Poultry Husbandry

Instructors

Aitken, Janet
Elick, David
Becker, Arthur P.
Butler, Howard
Carlson, Eric W.
Clark, W. R.
Doubleday, Neal
Gifford, Rebecca
Hilton, George R. (To September 15, 1945)
Hummel, Roland L.
Kind, C. Albert
King, Allan V.
LaRue, Robert S.
Linnevold, B. O. J.
Moore, E. R.
Omuf, Bronis R.
Ramage, Sarah
Runner, Meredith
Schulze, A. F.
Segal, Rubin
Strom, David E.
Barnett, Esther
Trask, Owen
Roberts, Helen G.
Baldwin, Harold W.
Moseley, Helen R.
deCillis, Olga
Holmes, Norma
Harris, Robert
Wargo, Richard
Seeley, Harry W.
Gabriel, M. L.
Griswold, Albert
Gove, Ira N.

Geology
Chemistry
Economics
Mechanical Engineering
English
English
English
Animal Diseases
Foreign Languages
Civil Engineering
Chemistry
Agronomy
Physics
Government
Mechanical Engineering
Mechanical Engineering
English
Zoology
Animal Diseases
Music
Audio-Visual and Education
Editorial
Poultry Husbandry and 4-H Clubs
Mathematics
Editorial
Genetics
Psychology
Music
Civil Engineering
Physical Education
Dairy Industry
Genetics
Physics
Electrical Engineering

Resident Counsellors

Edes, Sarah
Edes, Everita
Wisloh, Elizabeth H.

Wood Hall
Sprague Hall
Manchester Hall

Assistant Instructors

Alpaugh, George N.
Cortis, Edith B.
Gianninoto, Sophie
Greeff, Ingeborg
Longley, Harriet
Parcells, Ruth
Shepard, Dorothy
Wadhams, Corinne
Kalison, Harriet
Tennant, Madge
Gardner, Doris
Brown, Laura M. S.

Rodent Control
Education
Foreign Languages
English
Agronomy
Animal Diseases
Animal Diseases
Floriculture
Animal Diseases
Botany
Animal Diseases
Editorial

Miscellaneous

Tedrow, N. Paul
Baker, Elbra L. (per diem basis)
Whittredge, Donald G.

Soil Conservation
Apiculture
Director Vocational
Guidance and Placement

13. THE BOARD VOTED to accept gifts as follows and the President was instructed to write letters to the donors on behalf of the Board expressing appreciation for the gifts.

- (1) Two \$25 bonds from the Home Club of Cromwell
- (2) Fifty dollars (\$50.) for library fund at the Pharmacy College, gift of the Southwestern Druggists Association of Connecticut.

14. THE BOARD VOTED to approve the President's recommendation that Professor Leo F. Rettger who reached compulsory retirement age on March 17, 1944, be continued on a year to year basis for a period not longer than the duration of the war.

POLICY

15. The President discussed with the Board the request of Westcott and Mapes that Dr. J. H. Lampe, Dean of the School of Engineering, serve as a consultant to the engineering firm of Westcott and Mapes of New Haven. THE BOARD VOTED to approve Dean Lampe's serving as a consultant to the firm of Westcott and Mapes with the definite understanding that Dean Lampe as consultant would consult on matters of a strictly professional nature. A letter covering the consultant services of Dean Lampe and approved by the President has been placed on file in the President's Office.
16. THE BOARD VOTED to approve Mrs. W. M. Esten's request to connect to the college sewer system,

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17. THE BOARD VOTED to approve including in the Laws and By-Laws of the Board a provision covering the matter of department meetings.
18. The President read a letter which he recently received from the Governor having to do with the administration of professional personnel at the University. The Board expressed pleasure at the Governor's sympathetic understanding of the problem and VOTED to have the letter made a part of the minutes and instructed the President to write a letter of appreciation to the Governor for his assistance in this very important matter.

February 28, 1944

Dr. A. N. Jorgensen, President
University of Connecticut
Storrs, Connecticut

Dear Dr. Jorgensen:

For some time there has been considerable uncertainty on the part of the Board of Trustees of the University of Connecticut as to their duties and responsibilities with reference to the professional staff of the University. I have discussed this matter with you personally several times, as well as with the entire board at a recent meeting. It is ~~is~~ my firm conviction that the Board of Trustees of the University must have as wide a latitude as is best consistent with the statutes of the State in the selection and direction of the professional staff of the University. Accordingly, I am directing the Commissioner of Finance and the Personnel Division to adopt the following procedure:

The selection, appointment, classification, assignment of duties, amount of compensation, promotions in rank, increases in salary, leaves of absence, and termination of services of the professional staff of the University are the full and complete responsibility of the Board of Trustees within the funds available, subject to the proviso that the University must respect and follow the general overall fiscal policy of the State applied to all State departments with respect to general salary adjustments. The University shall establish compensation and classification plans for its professional staff. Recommendations of the Board of Trustees involving exceptions to the established compensation and classification schedule will be presented to the Personnel Board with a statement justifying each exception.

If you are agreeable to this procedure, will you please place the matter before the Board of Trustees, so that they may, in turn, consider it and notify and advise me of their approval or disapproval.

Yours ver sincerely,

/s/ Raymond E. Baldwin

Governor

In response to a question asked by a member of the Board, the Governor stated that it was his considered judgment that this matter of responsibility for the professional staff should be taken care of so far as the future

is concerned by the passing of a new statute. In this connection, the President informed the Board of the letter written by the Governor on February 29 to the Honorable E. Lea Marsh, Chairman of the Legislative Council. This letter asks the Council to give attention to reviewing the statutes with reference to appointments to the Board of Trustees. The Governor stated that it was his judgment that a revision of the statutes should cover not only appointments to the Board of Trustees to eliminate the possibility of political interference but should also provide for defining the function of the Board of Trustees including responsibility for the administration of the professional personnel of the University staff.

19. The President discussed with the Governor and with the Trustees what appears to be a plan of the State Board of Education for providing junior college training in six of the Trade Schools of the State. Considerable interest was shown in the matter of providing adequate educational opportunities for youth on the level of training for the trades and industries. Attached to the minutes is a statement on "Trends in the Reorganization of Education" prepared by the President as a part of the Biennial Report appearing in 1936. This statement appears relevant in connection with the discussion of the Board. Also is attached a statement defining the functions of the State University. This statement was intended to clarify the functions and services of state universities in general.
20. The President discussed again the necessity for providing Union Building and Auditorium facilities at the University. The Trustees have long recognized the need for such facilities. The President discussed ways and means of securing funds for construction of these two units. It was agreed that the President would prepare a bill which the Governor stated he would present to the Legislative Council. This bill would authorize the establishment of Union Building and Auditorium fees, use of revolving fund surpluses and the authority to issue self-liquidating bonds to permit the financing of such buildings on a self-liquidating and self-supporting basis.

INFORMATION

21. The President presented to the Board:
 - (a) Copy of recently published Technicians Bulletin.
 - (b) Financial statistics showing budget comparisons for the period 1935-44.
 - (c) Copies of tentative plan of work for the Committee on Education of the State Board for Post-War Planning.
 - (d) Copies of the Connecticut Youth Council Committee Report on Post-War Educational Opportunities for Youth.
 - (e) Copies of The Connecticut Business Educator.
 - (f) Copies of enrolment summary for EDT, ES^{DT}, and ESMWT programs.

Respectfully submitted,

Lewis Fox, Secretary