Minutes, April 25, 1916

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Hartford, Connecticut,
April 25, 1916.

A special meeting of the Board of Trustees of the Connecticut Agricultural College was called to order at the office of the Governor at the Capital at 11:30.

Those present were Governor Holcomb, Messrs Lyman, Manchester, Jarvis, Alsop, Hubbard, and Stoddard.

On motion of Mr. Hubbard, Mr. Stoddard was elected temporary Secretary.

Motion by Mr. Lyman that the clause referring to State Reformatory boys at Cheshire be stricken from the minutes of our last meeting on account of the same not having been properly introduced. Motion carried.

Motion by Mr. Hubbard that the report of the Gilbert Farm Committee of March 11, 1916, standing on our records of March 15, 1916, be accepted and approved. Motion carried.

Motion by Mr. Hubbard that the report of the Gilbert Farm Committee of April 13th, be accepted and approved and incorporated in the minutes. Motion carried.

REPORT OF GILBERT FARM COMMITTEE.

"A meeting of the Gilbert Farm Committee was held
at Georgetown, Thursday, April 13th. Present Mr. Lyman, Mr. Hubbard and Mr. Beach.

"It was recommended:

1. (a) That the Gilbert Farm Committee be authorized to lease the E. Osborne Farm at an annual rental of $400 per year for a term of five years with the option of purchase at the end of this period at a sum of $18,000.

   (b) That a copy of the lease be spread on the minutes of the Board.

2. That the barn located at the north end of the Farm be moved and remodelled into a wagon and tool shed and repair shop at an estimated expense of $2,000.

3. In response to advertisements, sealed bids have been received for live stock as follows:

   George E. Hopkins, Jr., Ballston Lake, N. Y.
   2 year old filly $100.
   5 registered ewes and )
   4 " " lambs ) 60.
   14 " " lambs ) 84.

   E. A. Senwinott, Petersham, Mass.
   2 3-year old Hereford heifers $300.

   Dr. Howard S. Keilson, Darien, Conn.
   Bridget's Rose, 3rd
   Buttercup 2nd
   Blossom Midget, 2nd $1,000.
   Rosebud 2nd
   Fill Pail Queen, 2nd )

   Ed. J. Wells, East Windsor Hill, Conn.
   Red Bull $226.
   Blossom Midget, 2nd 126.
   Fill Pail Queen, 2nd 81.
   Blossom Midget, 3rd 81.
   Bridget Rose Calf 81.

   Donald Mitchell, New London, Conn.
   4 Percherons $826.50
   37 Shropshires 291.40
4. That the Committee be authorized to sell to the College, four head of Hereford cattle, three colts, 37 Shropshire Sheep for the sum of $1,000., this amount being in excess of "any bid price therefore".

5. That announcement be made that the Gilbert Farm School is prepared to receive students, applicants to be not less than 16 years of age and resident of Connecticut. Applications should be addressed to George Eaton, Jr., Georgetown, Conn.

"It was voted:

6. To remodel the buildings adjoining the Farm House for a temporary Dining Hall and Kitchen at an estimated expense of $600.

7. To authorize Mr. Lyman to purchase a pair of work horses at Gilbert Farm at an expense of not to exceed $500.

8. To authorize the Chairman of the Committee to purchase a carload of fertilizer for the Farm.

9. To authorize the Chairman to install electric light fixtures in the Osborn house at an expense of not to exceed $100.

10. To request the Secretary of the Board to call a meeting of the Trustees for the purpose of acting on the reports of the Gilbert Farm Committee, date of March 11th, and April 13th.
Moved and seconded that the Connecticut Agricultural College advance a sum not to exceed Two Thousand Dollars ($2,000) to the State Highway Department for the completion of the road from the end of the present macadam to the College campus, with the understanding that the work be commenced before May 1, 19__the amount to be refunded from the funds of the next appropriation to the Highway Department for state roads; and that President Beach of the College be instructed to make all arrangements. Motion carried.

Moved that the plan and the duties of the Trustees as presented by Mr. Hubbard be approved as follows:

COMMITTEES OF THE BOARD OF TRUSTEES.

Duties of Standing Committees: The Standing Committees shall make themselves familiar with the condition, work, needs and plans of the Departments or activities of the College implied in the committee names or assigned to the Committees by the Board. Upon information gained, the committees shall make recommendations to the President of the College or to the Board of Trustees concerning the welfare of the Institution. The actions taken by the Standing Committees, excepting the Executive Committee and Gilbert Farm Committee shall be of effect in the management of the College, only after approval by the Board.

Executive Committee (duties defined in the By-Laws).
Gilbert Farm Committee (duties defined in the By-Laws)
Auditing Committee (duties defined by the By-Laws)
Experiment Station Committee. The duties of the Experiment...
Station Committee shall be to consider matters relating to the general policy of the work of the Experiment Station, lines of investigation, the budget and the recommendations of the Director regarding the personnel of the Station staff. The Director of the Experiment Station shall be a member and attend all meetings of the Committee except when requested otherwise by them; and may participate in the discussion but shall not vote.

Extension Committee. The duties of the Extension Committee shall be to consider all matters relating to the Extension service, lines of work, projects, budget and the recommendations of the Director regarding the personnel of the Extension Staff. The Director of the Extension Department shall be a member and attend all meetings of the Committee except when requested otherwise by them; and may participate in the discussion but shall not vote.

Administration Committee. The duties of the Administration Committee shall be to consider the recommendations of the President regarding the appointment, promotion or dismissal of members of the faculty; to consider all reports and petitions from the faculty and from the student body addressed to the Trustees; to consider matters in relation to the policy and internal welfare of the College. The two alumni members of the Board of Trustees shall be members of the Administration Committee.
PERSONNEL OF THE PROPOSED TRUSTEE COMMITTEES.

Executive Committee: Mr. Alsop, Mr. Jarvis, Mr. Manchester
Gilbert Farm Committee: Mr. Lyman, Mr. Hubbard.
Auditing Committee: Mr. Stoddard.
Experiment Station Committee: Mr. Alsop, Mr. Jarvis, Mr. Henry
Extension Committee: Mr. King, Mr. Lyman, Mr. Stoddard.
Administration Committee: Mr. Manchester, Mr. King, Mr. Hubbard.

Motion carried.

Motion that the President be instructed to send such members of the Faculty to such High Schools and Grammar Schools in the state as he deems best, the object being to interest prospective students in the advantages of the Connecticut Agricultural College and the desirability of their being enrolled as students of the College. Motion carried.

President Beach reported that he had received the resignation of Mr. Smith. Mr. Manchester moved that the resignation of Mr. Smith be accepted to take effect October 1, 1916, and that he be granted a leave of absence after July 1, 1916, and that the Board now express to Mr. Smith its appreciation of his valuable services to the College. Motion carried.

President Beach submitted a letter received by him from the State Dairymen's Association. Mr. Alsop moved that this letter be referred to the Executive Committee and that the Committee be instructed to meet with a Committee of the State
Dairyman's Association, and that Dr. Jenkins be invited to
attend such meeting. Motion carried.

Mr. Dynan, Chairman of the Gilbert Farm Committee,
submitted a duplicate of the lease of the E. Osborn Farm
of which the following is a copy:

"THIS INDENTURE made by and between E. Osborn of the
town of Westport, County of Fairfield, State of Connecticut,
Party of the First Part, and the Trustees of the Connecticut
Agricultural College, of the State of Connecticut, acting herein
by Charles E. Lyman, Charles L. Beach, and E. Kent Hubbard, a
committee of said Trustees, duly authorized, Party of the Second
Part, WITNESSETH:

That the Party of the First Part has leased and does
hereby lease to the said Party of the Second Part a certain farm
owned by said Party of the First Part situated in the town of
Weston, County of Fairfield, State of Connecticut, and adjoining
the farm late of Edwin Gilbert and bequeathed by him to said
Connecticut Agricultural College, and bounded northerly and easter-
ly by said Gilbert Farm, containing about two hundred (200) acres
more or less, with large farm house, small dwelling-house and
other buildings thereon standing, for the term of five years
from the 1st day of April, A. D. 1916 for the yearly rent of Four
Hundred ($400) Dollars, payable in quarterly payments of One
Hundred ($100) Dollars each on the first days of April, July,
October, and January in each year, in advance, said farm, buildings and premises to be used in connection with said Gilbert Farm for the purpose of instruction in farming practically.

And the said Party of the First Part covenants with the said Party of the Second Part that he has good right to lease said premises in the manner aforesaid, and that he will permit said Party of the Second Part, it keeping all covenants on its part hereinafter contained, to occupy, possess, and enjoy said premises during the term aforesaid without hinderance or molestation from him or any person claiming by, through or under him.

And said Party of the Second Part covenants with said Party of the First Part to hire said premises and pay the rent therefore as aforesaid, that it will commit no waste nor suffer the same to be committed thereon, nor injure nor misuse the same, and that it will at its own expense make all necessary repairs on the buildings located on said farm, and other necessary improvements thereon, maintain the same in good repair, and deliver up the same at the expiration or sooner determination of its tenancy in as good condition as they now are in, ordinary wear, fire and other unavoidable casualties excepted.

PROVIDED, HOWEVER, and it is further agreed that if said rent shall remain unpaid sixty days after the same shall become payable as aforesaid, or if the Party of the Second Part shall not perform each and every of the covenants hereinbefore contained to be performed by it, then this lease shall thereupon
expire and terminate, and the Party of the First Part may at any time thereafter reenter said premises, and the same have and possess as of his former estate.

And the Party of the Second Part for and in consideration of the leasing and payment of rent hereinbefore provided for does hereby for himself, his heirs, executors, and assigns give to the said Trustees of the Connecticut Agricultural College and their successors as such, the privilege of purchasing the real estate hereinbefore mentioned and described at the expiration of the term of this lease at and for the price of Eighteen Thousand ($18,000) Dollars in cash, and does agree upon receipt of said payment to convey said premises to said Trustees of said Connecticut Agricultural College or the State of Connecticut as requested by said Trustees.

IN WITNESS WHEREOF all of the parties have hereunto set their hands and seals, and to a duplicate of the same tenor and date this 25th day of March, A.D. 1916.

(Signed) W. E. Osborne L.E.

TRUSTEES OF CONNECTICUT AGRICULTURAL COLLEGE

SIGNED, SEALED AND DELIVERED
IN PRESENCE OF

(Signed) W. M. Maltby

(Signed) Charles E. Lyman

" M. A. Segar

" E. Kent Hubbard

" Charles L. Beach

State of Connecticut
County of Fairfield

ITS COMMITTEE Duly Authorized
March 1916.
Personally appeared T. E. Osborne signer and sealer of the foregoing instrument and acknowledged the same to be his free act and deed before me.

(Signed) Henry Park
NOTARY PUBLIC
State of Connecticut,
County of ( ss. )
April 25, 1916.

Personally appears Charles E. Lyman, Charles L. Beach and E. Kent Hubbard, a committee of the Trustees of the Connecticut Agricultural College, signers and sealers of the foregoing instrument and acknowledged the same to be their free act and deed before me.

(Signed) Wm. M. Maltby
NOTARY PUBLIC

Meeting adjourned 1:10 P.M.

Attest: C. I. Stoddard
Acting Secretary.