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Minutes, April 30, 1912

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Hartford Conn, April 30th 1912.

A special meeting of The Board of Trustees of The Connecticut Agricultural College was held in room number 62, Capitol, this day, His Excellency, presiding.

Also present, Trustees, Jenkins, Storrs, Pierpont, Patten, Capen, Hopson, Manchester, and Alsop, also President Beach of the college.

The record of the last meeting was approved without reading, each member having received a copy thereof.

Voted; To instruct the Building Committee to select Messrs Davis & Brooks, as the Architects for the new dormitory, provided they will deduct the sum of \$1000. from their regular fees.

Voted; That the vote of the Building Committee passed March 21st 1912, that all Architects be selected conditioned that the building can be erected according to the plan presented by them, for the money set aside for that purpose, shall apply to the above selection.

Voted; To adopt the following recommendations made by the Executive Committee, viz;

1. To instruct the Director of the Experiment Station to have electros made from the half-tones used in the Experiment Station bulletin prepared by C. D. Jarvis and A. F. Blakeslee, " New England Trees in Winter."
2. To authorize the Director of the Experiment Station to loan either the electros or the half-tones to the authors to be used in the reproduction of the bulletin in book form.
3. The Director of the Experiment Station is hereby instructed to reimburse the college from the station funds in the sum of

\$400. for the services of A. F. Blakeslee in the preparation of the above mentioned bulletin.

4. The President of the college is hereby authorized to make a settlement with Prof Blakeslee for his extra services in the preparation of this bulletin.
5. That the distribution of this bulletin be limited to the residents of Connecticut from this date.
6. That the requests from non-residents of Connecticut for this bulletin, "New England Trees in Winter" be referred to the authors.
7. Addition to by-laws; All contracts entered into between the Director of the Station and members of the college faculty, shall be approved by the President; and all contracts between the President of the college and members of the Station Staff, shall be in writing.
8. That the college Superintendent of Buildings, be appointed Inspector of Construction of any building to be erected in the future for the Connecticut Agricultural College, or the Storrs Experiment Station.
9. That the trustees request the Building Committee to instruct the Architects of the several buildings, to make provision in the specifications to bidders, and with the successful contractors, for such inspection.
10. That contracts with Architects be made so as to include said supervision and inspection of construction work.

Voted; To adopt the following recommendations made by the President,
Viz;

1. That the Chief Clerk be instructed to receive for safe keeping personal deposits of money from students, and disburse the same upon demand.
2. That the Chief Clerk be instructed to pay in cash amounts due students for labor.
3. That Dr Thom be permitted to erect a garage on the property

leased by him from the college.

4. That the flat now occupied by Mr Stoneburn be assigned, when vacated, to Mr Lamson.
5. That the President be authorized to rent, for the temporary occupancy of Mr Kirkpatrick or Mr Blake, the house owned by J. N. Fitts.
6. To authorize the repair of the Jacobson house for the temporary occupancy of Mr Kirkpatrick or Mr Blake.
7. That the request of C. D. Jarvis to be permitted to erect a garage in the rear of the house which he now occupies, be denied.

Voted; That the President be directed to consult Mr Lowrie, relative to the location of future garages.

The report of the General Manager of the Gilbert farm for the year ending March 31st 1912, was received and accepted.

No further business appearing, the meeting adjourned.

Attest;

C. A. Capen,

Secretary.