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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
THE UNIVERSITY OF CONNECTICUT

Held at the School of Social Work, West Hartford December 14, 1979

The meeting was called to order at 11:10 a.m. by Chairman Gordon W. Tasker. Trustees present were: Mrs. Jorgensen and Messrs. Brown, Catanese, Crisco, Cunningham, D'Oliveira, Donen, Gamble, Lowney, Rich, Shedd, Stroh, and Tasker. Mrs. Kronholm and Mr. Krogh were present for the afternoon session.

Trustees absent were: Governor Grasso, Messrs. Canzonetti and Kleban.

University staff present were: President DiBiaggio, Vice Presidents Adams, DiBenedetto, Gillis, Glasgow, and Wilson, and Attorney McKenna.

All actions were by unanimous vote except as otherwise noted.

1. On a motion by Mr. Shedd, seconded by Mr. Crisco, THE BOARD VOTED to go into executive session for the purpose of considering matters of personnel and collective bargaining. The Chairman stated that since the matters to be considered will require staff information, the minutes should reflect that President DiBiaggio, Vice Presidents Adams, DiBenedetto, Gillis, Glasgow, and Wilson, Attorney McKenna, Messrs. Bailey, Kimball, and McGowan were in attendance. (Mrs. Fischer and Mrs. Geetter were present during the discussion of collective bargaining matters.) Members of the Board present at this time were: Mrs. Jorgensen and Messrs. Brown, Catanese, Crisco, Cunningham, D'Oliveira, Donen, Gamble, Lowney, Rich, Shedd, Stroh, and Tasker. While in executive session, the Board took the following actions:
 - (A) Vice President Wilson presented the recommended Professional Agreement between the Board of Trustees and the University High School Teachers Association, effective September 1, 1980 through August 31, 1983. After some discussion, on a motion by Mr. Shedd, seconded by Mr. Crisco, THE BOARD VOTED to approve the Professional Agreement involving The University of Connecticut and the University High School Teachers Association and authorized the President to sign the necessary documents on behalf of the Board of Trustees. A copy of the approved Professional Agreement is attached to the file copy of the Board minutes.

- (B) Mrs. Geetter and Vice President Wilson reported briefly on other developments in the area of collective bargaining of interest to the Trustees.
- (C) University Counsel, Attorney McKenna, indicated that he had no report to present this month on litigation matters.
- (D) The Board reviewed the latest recommendations on personnel matters pertaining to appointments, leaves of absence, promotions, reassignments, resignations, and retirements with the understanding that the vote on these personnel matters would be taken in the open session part of the Board meeting.

As an additional personnel item, President DiBiaggio recommended to the Board that Dr. John W. Patterson be appointed a University Professor. After indicating that this recommendation was supported by Vice President Glasgow, Vice President Wilson, and Dean Massey, President DiBiaggio said that it was a long overdue honor to a man who has served the University as a faculty member, a dean of medicine, the first vice president for health affairs, and the "architect" of the Health Center's program and facility. The President described the proposed appointment as a way of recognizing Dr. Patterson's contributions and expressing appreciation for a long and skillful administrative service to this institution. Dr. DiBiaggio noted also that Dr. Patterson's salary would be unaffected by this appointment.

Acting on a motion termed as honor by Mrs. Jorgensen, seconded by Mr. Rich, THE BOARD VOTED to approve the appointment of Dr. John W. Patterson as University Professor.

- (E) President DiBiaggio reported briefly on the budgetary status of the University and current efforts to cope with the impact of the recision.
- (F) Following Attorney McKenna's report on the recent response from the Attorney General's Office regarding the statutory powers of the Board of Trustees, it was agreed that Attorney McKenna would respond to the Attorney General's letter with the appropriate specifics concerning BHE policy matters that the Board of Trustees of the University regards as inappropriate and unauthorized.

(G) Chairman Tasker, declaring a recess for lunch at 12:05 p.m., indicated that the meeting would be reconvened in executive session at 1:30 p.m. for a brief discussion of the reorganization of higher education and related personnel matters.

Mr. Cunningham left the meeting at this time.

2. On a motion by Mrs. Kronholm, seconded by Dr. Lowney, THE BOARD VOTED to move into open session at 2:15 p.m.
3. After noting Mr. Donen's request that the minutes of the November 9th meeting be corrected to indicate that he had opposed #6F, page 6802 (deposit fee increase) and #7, page 6804 (distribution of General University Fees), Chairman Tasker declared the minutes of the meetings of November 5 and November 9, 1979 were approved as amended.
4. Dean Robert Green of the School of Social Work in his report on the School's endeavors said -- "In this, the 34th year of the School of Social Work, we have 403 full-time students and 527 part-time students enrolled. During the past four years, our minority student body has grown to 46 Black and 19 Hispanic students.

"We have a total of 46 faculty members, of whom 21 are women and 8 of whom are Black or Hispanic.

"We have a total of 27 non-teaching professionals, 18 of whom are women and 6 of whom are Black or Hispanic.

"As some of you may recall, the master's degree in social work is a two-year program. The curriculum is divided between classroom instruction and field work practice. Our full-time students are placed in more than 200 agencies located in eight states. All of these agencies and their staff make a significant contribution to the program and also make it nearly more possible for us to highly individualize each student's educational experience.

"Our students can specialize in one of the five social work methods; Casework, Group Work, Community Mobilization, Policy and Planning and Social Welfare Administration. In addition, they can carry their specializations further by concentrating in one of several study areas: Mental Health, Family and Children's Services, Criminal Justice, Social Work and the Law, Health or Aging. Finally, we currently offer opportunities for two dual-degrees: with our own School of Law and with Yale Divinity School. We are pleased that, starting next Fall, we will be offering an additional dual-degree program with our School of Business Administration.

"In addition to State support, much of our activity and growth has been the result of our successful grant activity. We may be somewhat different from other areas of the University. Here, relatively few faculty have individual grants. Instead, almost all faculty participate in developing, writing and working on grants for institutional support. We currently have a number of grants: Child Welfare Teaching; Child Welfare Student Stipends Program; Battered Women's Project; Biological Parents Program; Aging; Title IVA and Title XX activities. We were recently chosen to be the New England Regional Center for Child Welfare Training and will be giving appropriate leadership to activities in this area with graduate and undergraduate schools of social work, lead State agencies, and with the major private agencies in this Region.

"Also, we have a significant grant through the Greater Hartford Community Council, and from the Hartford Foundation for Public Giving, to establish a Human Resources Center. This has brought into the School computer capacity and personnel for the first time.

"Finally, through IVA and XX we have established a Media Center that already has had considerable effect upon our own teaching efforts and has been utilized by the State. We will be doing a number of studies of OPM and other State departments.

"Over the years, the University administration, especially in the person of Vice President Wilson, has been as responsive to our needs as resources have permitted.

"We do have a number of major concerns that I must share with you. -- First, if we are to continue to attract minority students and students from all sectors of our society, we need an increasing measure of support for student stipends. -- Second, too many of our classified and professional staff are on "soft" rather than state funds. Managing this School requires a stance similar to the oft misused " juggler " with one important difference. I am not always sure how many balls are up there. -- Third, we need flexibility. If we cannot have more dollars, we must have greater flexibility, within law, to make decisions about the expenditure of funds. -- Fourth, we need management personnel, at least one qualified person. Because we are off campus, we have a number of management areas that are not usual. -- Fifth, we need space. Social Work education is an intensive process, requiring a large investment in student advising. Grants often require short-term additional personnel and, also, our building is a major space resource for State and other groups. The old Branch building "1280 Asylum" could satisfy most of these space needs. A good "chunk" of the "to-be-old" School of Law could satisfy them on a long-term basis."

At the conclusion of his presentation, Dean Green distributed copies of the Special Edition From the Dean's Desk regarding BHE approval of Southern Connecticut State College's proposed plans for a new graduate social work program. During the general discussion, the administration was requested to obtain a copy of the ruling from the State's Attorney General which states that the M.S.W. program falls within the mission of the State Colleges.

5. Following Chairman Tasker's announcement of Mrs. Briscoe's recent resignation from the Board of Trustees, on a motion by Mrs. Kronholm, seconded by Mr. Stroh, the following resolution was adopted unanimously:

MARTHA B. BRISCOE

The Board wishes to place on the record of the December proceedings a note of appreciation to Mrs. Martha B. Briscoe for her exemplary service as a member of the Board of Trustees of The University of Connecticut since her initial appointment in December 1975.

Mindful of her monthly endeavors to keep all Committee and Board deliberations minimally deliberate and maximally sound, and regretfully aware that her good judgment and wise counsel -- given always with wit, pith, and matchless brevity and good humor -- can never really be replaced, the Trustees hereby resolve that Trustee Emeritus Martha B. Briscoe be commended for her invaluable and devoted service to the University; and further, that the President be requested to convey a copy of this action to Mrs. Briscoe as a token of the admiration, esteem, and affection of her colleagues on the Board of Trustees.

6. In his monthly report to the Board, the President spoke of the following:
 - (1) Referring to the recent "merger" proposal by the President of the University of Bridgeport, President DiBiaggio said -- "Two weeks ago, the President of the University of Bridgeport held a press conference where he proposed a "merger" of his institution with Housatonic Community College, with The University of Connecticut to offer certain doctoral programs and master's programs on the Bridgeport campus, and with the State to provide \$10 million in annual operating budget and an additional \$1 million in student aid; all these funds would permit Bridgeport to become a "state-related" institution and, according to his proposal, would permit Bridgeport to meet all the public higher educational needs of lower Fairfield County.

"This affirmation of the University of Bridgeport's need for financial assistance is not surprising. All public institutions and most of the private ones in the State are experiencing serious financial difficulties. My initial reaction to the proposal is one of considerable caution; it does not strike me as prudent for this State to add to its already underfunded--and in some cases, qualitatively overextended--public institutions still another publicly supported institution.

"It remains our intention, as funds become available, to offer additional graduate programs in the Southwestern part of the State. Although the General Assembly has mandated the expansion of programs at the Stamford Campus of the University, the needed dollars even to maintain such expansion as has begun have not been available. With a fraction of the \$10 million suggested in the Bridgeport proposal, The University of Connecticut could be offering the Master of Social Work and other professional master's level work in Fairfield County right now.

"I do heartily endorse the principle that The University of Connecticut continue to consider seriously any reasonable proposals for cooperative ventures of high quality. We now have such programs in operation with Trinity College in Hartford and Yale in New Haven, and we would readily undertake others so long as these are not at the expense of the sorely beset quality of existing programs.

"I believe that such programs are in the best interest of the State's educational needs and that they respond to the University's need to retain responsibility for guaranteeing the quality of the program. Another example of a successful cooperative relationship is the University's operation of its MBA program on the WesCon campus in Danbury.

"I heartily endorse arrangements of this nature while at the same time concluding that the perception of "wasteful duplication," such as has been alleged about higher education in this State, will certainly not be improved by diverting State resources to yet another cost center."

- (2) The President called attention to the news release pertaining to the appointment of Dr. William Orr, emeritus associate vice president of academic affairs, as chairman of the University's Centennial Coordinating Committee.

- (3) The President also called the Trustees' attention to the recent memo by Lois Torrence pertaining to the National Association of State Universities and Land-Grant Colleges report on undergraduate tuition and fees. The President pointed out that this institution is no longer in the top ten, and that other institutions are facing similar fiscal constraints and are passing the costs along to students.
- (4) The President informed the Trustees that a portion of the facilities at the Seminary has been selected for the President's Office in the city of Hartford. The new office facility will be available to members of the Board whenever they may have reason to be in the city and would like to use the office.
- (5) In his comments on University efforts to assist the State and the community at large, the President reported that the University recognizing the energy-vulnerability of Connecticut is helping industrial and academic alternative energy pioneers forge a path for the use of the sun's rays in energy production. In addition, the UConn Cooperative Extension Service is carrying out an extensive program on energy use and conservation. Energy-oriented research is underway in University schools and colleges, though the bulk of this research is concentrated in the School of Engineering. There are numerous projects underway on energy conservation alone, including a case study of public buildings, thermal insulation studies; air infiltration studies; and construction guidelines.

Other ongoing programs are in the area of solar energy, not the least of which is the University's Solar Energy Evaluation Center, founded in 1976 and recently certified by the National Bureau of Standards. It is one of eleven such facilities across the nation certified to test solar collectors, and of these eleven, UConn has the only center capable of testing both air and liquid collectors without restrictions. The bulk of the Center's activity involves testing for in-state industry and work on research and solar energy application projects for the State and Federal governments. There also are several research projects underway in the field of solar energy here, from direct conversion and solar collectors to analytical work in solar system modelling.

Other energy related research concerns coal conversion to produce hydrogen from water and to convert coal to methanol. Research also is being carried out on energy economies and energy policies.

Also, the Cooperative Extension Service of CANR is participating with the Energy Division of the Office of Policy and Management in a pilot project to make energy conservation available to everyone in the State, he noted.

Nine energy associates at seven CES field offices provide information on such items as window treatments and home furnishings to conserve energy; caulking and weather stripping, insulation techniques and materials, selection and use of home appliances, alternative energy sources and landscaping to save energy. These energy associates publish a quarterly newsletter distributed to 20,000 state residents.

CES also operates a very successful wood and coal stove program. Launched in 1975, the program has been educating homeowners on the selection, installation, and safe operation of wood and coal stoves and heaters.

UConn Extension Agricultural Engineers have presented 78 programs, attended by more than 6,000 persons in all eight Connecticut counties as well as in six out-of-state locations.

At the same time, the University's energy conservation efforts are focused internally. An "Energy Turndown" program, which involves turning down the heat and hot water temperatures in most campus buildings in the evening, produced a 10 percent saving in energy use for the month of October. This included \$38,800 not paid out for additional fuel oil. We developed a comprehensive plan to conserve energy during the intersession period. For instance, residence halls will be closed for heating purposes, space heating system thermostats will be set at 50 degrees, electrical power will be shut off for vending machines and domestic hot water will be curtailed. The Field House complex will be operated at reduced temperatures and academic and administrative buildings will be open only from 8 a.m. to 5 p.m.

There is a wide range of research that supports the energy area and a large number of people on campus are working closely with other State agencies and offices on energy problems.

The President pointed out that the University, through Extension Services, contacted 53,731 of our citizens in areas of energy conservation. Through newspaper stories, television, radio and newsletters, plus fairs and the like, the Extension Service contacts amounted to over 35 million such contacts in this State for last year alone.

7. Mrs. Jorgensen, reporting on the meeting of the Board of Higher Education which was held on November 27th, said that "two new student members were sworn in as members of the Board. Scott Benjamin replaces Bill Finch as the representative of the four-year colleges and Edward Heck replaces Linda Scotch as the representative of the two-year college students. Scott is from the State College system and Edward the Technical College system.

"Our leases were approved without dissention of any kind.

"A long-range development program for Western Connecticut State College was approved, and a motion to have further study of the site already purchased for Norwalk Community College was approved. Alternative sites have been suggested by BHE staff. It was also decided to review the scale and costs of the plans for Quinnebaug Valley Community College to cover the timing of construction and any alternatives that might affect the plans. This review is to be done in concert with the staff of the Board of Trustees of the Regional Community College."

Noting that the Trustees had received copies of BHE's response to the University's evaluation of the proposed reorganization of higher education, Mrs. Jorgensen urged thorough reading of the BHE material by all Trustees.

During the discussion of BHE's modus operandi, Chairman Tasker noted that he had not received a reply to his inquiry to BHE some six months ago with regard to the designation of an alternate representative whenever Mrs. Jorgensen was unable to attend a BHE session. Mr. Tasker said that he would now ask University Counsel to propose the proper working of an arrangement for representation by the Board of Trustees in the event the University's designated representative (i.e. Mrs. Jorgensen) is unable to attend a BHE meeting.

8. Mr. Rich, reporting as Chairman of the Budget and Finance Committee, said that the Committee meeting had been held at the Seminary grounds which some day will become the Law School. Following his brief report as Chairman of the Budget and Finance Committee, on the listed items requiring Board approval, Mrs. Jorgensen moved that the following items be placed on the consent agenda. The motion was seconded by Mr. Stroh.

- (1) The list of contracts and agreements including the authorization of the President, Vice Presidents, Associate Executive Director and Assistant Vice Presidents to sign the necessary documents on behalf of the University. (A copy of the list is attached to the file copy of the Board minutes.)

- (2) Extending the leases for Farr's Inc., Henry N. Bertora d/b/a Campus Beauty Salon, Sunmark d/b/a The Interior, Panta Pizza and Bakery, Geraldine H. Waring d/b/a G. H. Waring Continental Shop, William A. Fochi d/b/a Northwestern Mutual Life Insurance Co., on a month-to-month basis beginning January 1, 1980 and increasing their square foot rental fee (from the current rate of \$3.85) to \$5.00 per square foot per annum, plus Storrs Drug storage space from \$1.40 to \$1.80 per square foot per annum.
- (3) The sale of two rental houses located at 134 Simsbury Road and 88 Simsbury Road in Granby, Connecticut.
- (4) The delegation of authority to the Vice President for Finance and Administration to enter into retirement annuity agreements for the employees of the University.
- (5) Authorizing the administration to instruct the Department of Public Works to locate and to negotiate for the acquisition of additional space for use by the University's New England Research Application Center.
- (6) The delegation of authority to the President to execute contracts and agreements in excess of \$5,000 in the ordinary course of business with a maximum limitation of \$100,000, and with a report on these actions for review and Board approval within 30 days.

Acting on Mrs. Jorgensen's motion, the Board voted to approve the above items.

9. Following Mr. Rich's remarks on the transfers of General Fund appropriations from equipment and tuition remissions to Other Expense and Personal Services in order to meet the present budget recision problems, on Mr. Rich's motion, seconded by Dr. Lowney, THE BOARD VOTED to authorize the following transfers between General Fund appropriations:

<u>From</u>	<u>To</u>	<u>Amount</u>
Equipment	Personal Services	<u>\$111,900</u>
Tuition Remissions	Personal Services	\$183,400
	Other Expense	<u>191,600</u>
	Total	<u>\$375,000</u>

Mr. Donen asked to be recorded as abstaining since he did not feel that he had enough information on the total budget decisions and savings involved.

10. As an additional Budget and Finance Committee agenda item, Mr. Rich informed the Trustees that the present authorization of funds to rehabilitate and modify the School of Law buildings at the Hartford Seminary was insufficient. The latest budget requirement including the \$2.1 million acquisition cost is now estimated at \$8.750 million; consequently, there is a shortfall of \$2.75 million. In order to maintain orderly progress on the processing of the buildings, the Department of Public Works has requested that the Board seek an increase of \$2.75 million in the present authorization

A review of the Board's action of November 1977 regarding the acquisition of the Seminar and estimated renovation costs revealed that Mr. Stroh appropriately remarked at that 1977 Board meeting that it was in the Trustees' interest and in the interest of everyone to be realistic about the estimated costs. Mr. Stroh had requested that the record indicate the cost estimates had been presented to the Trustees by the Department of Public Works and in no way were the Trustees representing to the State that the conversion would be accomplished at those costs.

After some further discussion of the revised cost estimate, Mr. Rich moved Board approval of a request to Public Works that the funds for the conversion of the Seminary property to the Law School be increased by \$2.75 million over the Department of Public Works previously recommended budget on the basis that this request is in accordance with the recommendation of the Department of Public Works after their further study of the cost of conversion. The motion was seconded by Mr. Donen. In action on the motion, THE BOARD VOTED to approve the submission of a request for an increase of \$2.75 million in the present authorization for the conversion of the Seminary property to the Law School.

11. Mr. Brown, reporting as Chairman of the Institutional Policy Committee, stated that the Committee voted to recommend the adoption of the proposed modifications of the Student Trustee Election Committee Bylaws (dated November 26, 1979), with the following amendment to the first sentence of Section B.5 on page 6. Add: "stating the reason for the decision and giving notice of the appeal process available through the Executive Secretary to the Board of Trustees, as prescribed in Section E."

Following a brief discussion of Mrs. Jorgensen's suggestion that some thought be given in the future to the pros and cons involved in changing the date of the Student Trustee election to the fall, on Mr. Brown's motion, seconded by Mr. Donen, THE BOARD VOTED to approve the revised Student Trustee Election Committee Bylaws dated November 26, 1979, as amended. A copy of the approved Bylaws is attached to the file copy of the Board minutes.

12. Mr. Brown reported that the Institutional Policy Committee had voted to recommend to the Board that it receive and table for action at the January meeting the proposed amendment of Article X.6.4. of the Laws and By-Laws, describing the election of a Moderator for the University Senate. A technical amendment, to bring the By-Law into agreement with present practice, it has the support of the Senate and the administration.

On Mr. Brown's motion, seconded by Mr. Donen, THE BOARD VOTED to receive and table for action at the January meeting, the proposed amendment of Article X.6.4. of the Laws and By-Laws.

13. Mr. Brown presented the Institutional Policy Committee's recommendation that the Board remove from the table and adopt the proposed change in Article X.M.15.b. which would permit a separate graduation ceremony for the School of Law. Mr. Brown's motion to remove from the table and adopt the proposed change was seconded by Mr. Donen. At this point, Mrs. Jorgensen offered as an amendment that the original motion be separated and that action to remove from the table receive first consideration. Mr. Crisco seconded Mrs. Jorgensen's motion. In action on the motion to separate the question, the Chairman declared the motion to amend was lost.

Upon returning to Mr. Brown's original motion to take the matter off the table and approve it, THE BOARD VOTED to adopt the following:

Article X.M.15.b.

15. Commencement

- b. The provisions of the preceding section to the contrary notwithstanding, a separate graduation ceremony at an appropriate time in Farmington is authorized for the graduating students in the Schools of Medicine and Dental Medicine and at an appropriate time in Hartford for the graduating students in the School of Law.

Trustees Crisco, D'Oliveira, Donen, Gamble, Krogh, Rich, and Shedd favored the action; Trustees Brown, Catanese, Jorgensen, Lowney, Kronholm, and Tasker opposed the action.

Mr. Brown suggested that the administration look into possible ways in which the students in Law and Medicine with separate Commencements shall visit the Storrs campus during the course of their tenure as students at the University.

14. Mr. Brown reported that the Institutional Policy Committee heard reports on Student Financial Aid from its Director, Mr. Jerry Augsbürger, and from Mr. Booker, on Student Activities.

The Committee also agreed to take up reports next month from Dr. Adams on student housing and institutional human relations, and from Dr. Adams and Dr. Gillis on the progress on fraternity and sorority leasing of rental housing.

Mr. Brown invited Trustees to submit agenda items for consideration by the Institutional Policy Committee in order to be sure that the Committee is addressing all Trustee concerns.

Mr. Gamble left the meeting at this time.

15. Dr. Lowney, reporting in the absence of Dr. Canzonetti, said that the Health Affairs Committee had received an update on the Burgdorf Clinic from Dr. Roy Erickson. The Committee was also informed of the objectives of a new combined pediatric service proposal which will be reported for Board action early in the spring.

The Committee also heard a report from Dr. Glasgow pertaining to the evaluation of the School of Pharmacy by the accreditation site team.

16. Dr. Lowney, in his report on the latest meeting of the Health Affairs-Hospital Committee, said that a great deal of time was devoted to the annual financial audit statements and management letters.

The Health Center is still endeavoring to obtain the Cat Scanner, a much needed piece of equipment.

There was no new information to report regarding the matter of malpractice insurance, however, the Committee was advised of a slight financial adjustment in the insurance policy costs.

President DiBiaggio noted that the University had completed the fiscal year with a \$200,000 operating gain. The President pointed out that the combined Clinical Programs of the Hospital, Burgdorf, Capitol Region Mental Health Center, and the Dental Clinics experienced a break-even operation for the first time in the history of the Health Center and it should be regarded as a credit to the efforts of Dr. Glasgow, Mr. Malloy and the Deans of the Schools. Chairman Tasker suggested that an appropriate expression of Board appreciation should go forward to these gentlemen.

17. Dr. Lowney reported that the proposed contracts and agreements had been reviewed by the Health Affairs-Hospital Committee and were recommended to the Board for approval; in addition, the Medical/Dental Staff reappointments for October 1979-80 and the regular appointments were also recommended to the Board by the Committee.

On a motion by Dr. Lowney, seconded by Mr. Krogh, THE BOARD VOTED to approve the contracts and agreements as presented and authorized the President, Vice Presidents, Associate Executive Director, and Assistant Vice Presidents to sign the necessary documents on behalf of the University, and further, the Board voted to approve the two lists of recommendations pertaining to Medical/Dental Staff appointments. Copies of the approved lists are attached to the file copy of the Board minutes.

18. Mr. Crisco noted that the minutes of the last Community Relations Committee have been distributed to all Trustees. In an update report on Committee activities, Mr. Crisco spoke of the following:

- (1) The monthly program with Connecticut leaders was continuing.
- (2) President DiBiaggio had a meeting with Congressman Giaimo in Washington on November 27th.
- (3) Mrs. Kronholm is reviewing plans for a reception to be held at the Governor's Mansion in the spring.
- (4) The Committee is evaluating a tentative program for a Congressional Reception to honor the Connecticut delegation and officials of the new Department of Education in Washington D. C. on February 1st.

Chairman Tasker, noting that one of the purposes of the Community Relations Committee was to be sure when it comes to legislative time that we have appropriate lines of communication with alumni and others, asked Mr. Crisco for a report next month as to what he felt was in place in order that the point of view of the University was fully and properly communicated.

19. Following a brief report on the latest awards and donations by Vice President Gillis, Chairman Tasker, noting no further discussion or dissent, declared the awards and donations accepted and/or approved as listed. A copy of the approved list is attached to the file copy of the Board minutes.

20. Following Chairman Tasker's reference to earlier Board action with respect to the appointment of Dr. John W. Patterson as a University Professor, in recognition of his distinguished and dedicated service to the University, on a motion by Mr. Crisco, seconded by Dr. Lowney, THE BOARD VOTED to approve a formal list of the actions already taken by the administration on personnel matters pertaining to appointments, leaves of absence, promotions, reassignments, resignations, and retirements, and authorized the Secretary of the Board to sign the necessary documents on behalf of the Board of Trustees. A copy of the approved lists is attached to the file copy of the Board minutes.
21. President DiBiaggio, noting that as of December 15th, he will have completed his first six months as President of this University, thanked all of the Trustees for their support of his activities and progress.
22. Mr. Crisco suggested that the Board of Trustees recognize the awarding of the Gold Key to Assistant Athletic Director, Larry Panciera, and communicate its congratulations accordingly.

No further business appearing, the meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Otha N. Brown, Jr.
Secretary