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Minutes, February 9, 1990

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MINUTES OF THE MEETING
OF THE
BOARD OF TRUSTEES
THE UNIVERSITY OF CONNECTICUT

Held at the University of Connecticut at Storrs
Bishop Center, Room 7

February 9, 1990

The meeting was called to order at 9:55 a.m. by Chairman Andrew J. Canzonetti. Trustees Present were: Mrs. Kronholm, Messrs. Andersen, G. Brown, O. Brown, Dowling, Lawrence, Leone, Nadolny, Parker, Rich, Rossi, Saslow, Stroh, and Tirozzi.

Trustees absent were: Messrs. Altschuler, Kleban, and Opinsky.

University staff present were: President Casteen, Provost Tighe, Vice-Presidents Giffen, Jones, Brown, Wiggins, and Associate Vice President for Health Affairs Larry Wilder, Associate Vice President for University Relations, Willie Hagan, Attorney Shapiro and Mr. McFadden.

All actions taken were by unanimous vote of the Trustees present, except as otherwise noted.

There were no members of the public present who wished to address the Board.

Dr. Canzonetti noted that the main purpose of the meeting was to consider, as a committee of the whole, an agenda of the Budget and Finance Committee, and that there were a few items of business that required Board action before turning to the Budget and Finance agenda.

I. A. The Report of the Chairman included the following:

1. On a motion by Mr. Andersen, seconded by Mr. Tirozzi, THE BOARD VOTED to approve the minutes of the Board of Trustees meeting of January 12, 1990.

B. The Report of the President included the following:

1. On March 10, 1989, the Board of Trustees approved the Drug Free Workplace Policy. The motion to approve the Drug Free Workplace Policy was amended to include a review of the policy as soon as Federal regulations were published. The final regulations are now in place, and Board approval is sought for the policy.

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On a motion by Mr. Leone, seconded by Mr. Saslow, THE BOARD VOTED to reaffirm the Drug Free Workplace Policy on alcohol and drug abuse for University employees. A copy of the policy, listed as agenda attachment Q, is attached to the file copy of the Board minutes.

2. On a motion by Mr. Otha Brown, seconded by Mr. George Brown, THE BOARD VOTED to approve an Increase in Mileage Reimbursement Rate for Management Confidential Employees and Non-Represented Faculty. A copy of the policy, listed as agenda attachment R, is attached to the file copy of the Board minutes.
3. President Casteen reported that consideration of promotions, tenure awards and reappointments would be postponed until the April meeting. The March meeting has been scheduled a week earlier this year, and there are a number of difficult decisions to make both at Storrs and Farmington. The recommendation of both Provosts was that it was believed to be important to delay until April. Provost Tighe had already informed the AAUP.

On a motion by Mr. Rossi, seconded by Mr. Tirozzi, THE BOARD VOTED to add to the agenda the proposed change in award of tenure from the March meeting to the April meeting of the Board of Trustees.

On a motion by Mr. Saslow, seconded by Dr. Lawrence, THE BOARD VOTED to approve the change in award of tenure from the March meeting to the April meeting of the Board of Trustees.

4. President Casteen expressed condolences on behalf of the Trustees and of the entire staff of the University to Roger Thalacker on the tragic loss of his son, Brian.
5. President Casteen reviewed the handbook entitled "Transactions with the University of Connecticut Foundation, A Handbook for Faculty and Staff" listed as agenda Attachment S. The President noted that the handbook is to be a component of an eventual manual of administrative procedures that will be subject to frequent amendments, and he requested concept approval rather than adoption as a Board publication. Board members agreed with the concept of such a publication.

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- C. Chairman Canzonetti noted that there were two items on the agenda from the Health Affairs Committee that required Board action, and called upon Chairman Kevin Dowling to present those items.

Dr. Dowling's report for the Health Affairs Committee included the following items:

1. On a motion by Dr. Dowling, seconded by Mr. Leone, THE BOARD VOTED to request the John Dempsey Hospital Finance Corporation to undertake renovations of the "balcony project" which will increase the square footage available on the second floor of the existing building. Background information, listed as agenda Attachment U, is attached to the file copy of the Board minutes.

Board members requested that the model of the renovations be brought to the next Board meeting.

2. On a motion by Dr. Dowling, seconded by Mr. George Brown, THE BOARD VOTED to approve the Property Transfer to the Department of Transportation for Projects 51-207-16 and 51-207-8. Background information, listed as agenda Attachment V, is attached to the file copy of the Board minutes.

Dr. Canzonetti relinquished the chair to the Chairman of the Budget and Finance Committee, Frank Rich, who presented the following agenda item for Board approval.

- D. On a motion by Mr. Rich, seconded by Dr. Dowling, THE BOARD VOTED that the contract with Peat Marwick be approved provided that the Administration determines that the Office of Policy and Management's directive does not preclude proceeding with the agreement. Background information listed as agenda Attachment T, is attached to the file copy of the Board minutes.

- E. Budget and Finance Chairman Rich introduced Vice President for Administration, Sallie Giffen.

1. The University's Office of Planning, under the direction of the Vice President for Administration, Sallie Giffen, presented to the Board an overview of the State's capital budgeting process as it applies to UConn. A summary of the Governor's FY91 Recommended Capital Budget was also presented.
2. In an overview of Capital Budgeting, Persis Rickes explained the various participants in the process, the capital budgeting cycle, priorities

for initiating projects and the manner in which UConn's projects are included in the State's long range planning document. Ms. Rickes also briefly discussed the University's total physical space in comparison to other public higher education institutions.

3. Glenn O'Keefe, Capital Projects Manager, apprised the board as to the stages within a project's life cycle. This presentation included the manner for securing funding, the roles of the various reviewing authorities, obtaining a design professional, the three states of design, the bid process and the construction process. Mr. O'Keefe also discussed factors that can impede the implementation of projects.
4. Vice President for Administration, Sallie Giffen, summarized UConn's FY90-91 Capital Budget Request and presented the Governor's Recommended Budget for the University. Included in her discussion were projects recommended by the Governor, projects not recommended by the Governor, UConn's share within all of public higher education and a historical analysis of UConn bond authorizations.

Background information related to these presentations is attached to the file copy of the Board minutes.

- F. Vice President Jones outlined the status of the operating budget, and the Fee Schedule for the 1990-91 Academic Year.
1. In accordance with the Board of Governors student fee policy, the Board of Trustees has requested approval of its student fee schedule for the 1990-91 academic year. Vice President Jones reported that the DHE staff had made recommendations at two-thirds of the rate that the University Trustees had approved for food, board and the General University Fee, and that the University had presented testimony at the DHE fee meeting held on January 16th. DHE recommendations excluded funding for the residential life operating reserves and energy construction projects.
 2. Vice President Jones reviewed the Schedule of General and Tuition Fund Budget Comparisons for Fiscal Years 1988-89 to 1990-91 which included a chart illustrating the General Fund current services budget and allocation, the Schedule of

Operating Budgets for Fiscal Years 1985-91, and the Schedule of Requested and Approved Operating Budgets for Fiscal Years 1986-87 to 1990-91. A copy of background information is attached to the file copy of the Board minutes.

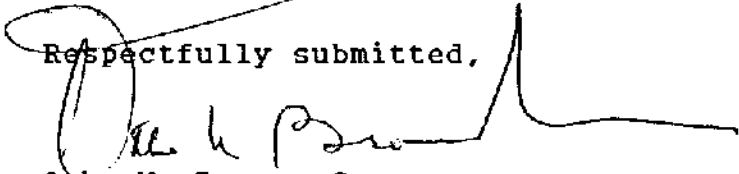
- G. On a motion by Mr. Andersen, seconded by Mr. Leone, THE BOARD VOTED to go into Executive Session at 12:10 p.m. to discuss matters of personnel, litigation, and collective bargaining. The Chairman noted that based on the advice of counsel, only the staff members whose presence was necessary to provide their opinion would be permitted to attend executive session.

Provost Tighe and Mr. McFadden were present for a portion of Executive Session. Mr. Wilder and Mrs. McDaniel were present for the entire executive session. Attorney Shapiro was present for the discussion of litigation. Mr. Popplewell was present for all discussion except that of litigation. Executive Session was recessed at 1:30 p.m.

It was noted that the next meeting of the Board of Trustees is scheduled for Friday, March 2, 1990, at 10:30 a.m. at the Bishop Center, Storrs.

No further business appearing, the meeting was adjourned at 1:40 p.m.

Respectfully submitted,



Otha N. Brown, Jr.
Secretary