

February 2005

Minutes February 3, 2005

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**MEETING OF THE BOARD OF TRUSTEES
UNIVERSITY OF CONNECTICUT**

AGENDA

University of Connecticut
Rome Commons Ballroom
South Campus Complex
Storrs, Connecticut

February 3, 2005

OPEN SESSION

The meeting was called to order at 11:19 a.m. by Chairman John Rowe. Trustees present were: James Abromaitis, Philip Barry, Andrea Dennis-LaVigne, Peter Drotch, Linda Gatling, Lenworth Jacobs, Rebecca Lobo, Michael Martinez, Denis Nayden, Michael Nichols, and Brenda Sisco, who represents the Governor's Office.

Trustees Louise Bailey, William Berkley, Bruce Gresczyk, Stephen Kuchta, Betty Sternberg, and Thomas Ritter were absent from the meeting.

Trustee Richard Treibick participated by telephone.

University staff present were: President Austin, Executive Vice President for Health Affairs Deckers, Vice President and Chief Financial Officer Aronson, Vice President and Chief Operating Officer Flaherty-Goldsmith, Vice President for Operations Dreyfuss, Vice Provost for Enrollment Management Evanovich, Vice Provost for Research and Graduate Education Greger, Interim Vice Provost for Academic Affairs Makowsky, Vice Provost for Academic Programs Singha, Vice Provost for Multicultural Affairs Taylor, Athletic Director Hathaway, Associate Vice President Callahan, Associate Vice President for Human Resources and Payroll Munroe, Chief Audit and Compliance Officer Walker, Health Center Chief Financial Officer Upton, Dr. Schurin, and Ms. Locke. Assistant Attorney General McCarthy was also present.

EXECUTIVE SESSION

On a motion by Mr. Nayden, seconded by Dr. Jacobs, **THE BOARD VOTED** to go into Executive Session at 11:20 a.m. to discuss matters pertaining to personnel, potential litigation, and contractual issues. The Chairman noted that on the advice of counsel only staff members whose presence was necessary to provide their opinion would be permitted to attend Executive Session.

Trustees present were: Abromaitis, Barry, Dennis-LaVigne, Drotch, Gatling, Jacobs, Lobo, Martinez, Nayden, Nichols, Rowe, and Brenda Sisco, who represents the Governor's Office.

Trustee Treibick participated by telephone.

University staff present were: President Austin, Vice President and Chief Financial Officer Aronson, Vice President and Chief Operating Officer Flaherty-Goldsmith, Dr. Schurin, Associate Vice President Callahan, and Chief Audit and Compliance Officer Walker. Assistant Attorney General McCarthy was also present.

Executive Session ended at 11:53 a.m. and the Board returned to Open Session at 1:02 p.m. Trustee Ritter, Vice President for Student Affairs Saddlemire, Health Center Chief of Staff Carlson, and Faculty Senate Representatives Gary English, Gerald Gianutsos, and Debra Kendall joined the meeting at this time. Assistant Attorney General Jane Comerford was also present.

All actions taken were by unanimous vote of the Trustees present.

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1. Public Participation

The following member of the public addressed the Board on the topic noted:

- Ms. Dolly Whitham, Chair, Land Grant Preservation Committee

Ms. Whitham, Chair of the Land Grant Preservation Committee, raised awareness about historic buildings located on the Storrs Campus. In particular, she discussed the proposal to add a parking lot around the Yellow Dairy Barn located on Route 195. She stated that the University has plans to create 40 parking spaces around the barn. She emphasized that University officials should be more aware of the University's early history in which the Yellow Barn was a teaching tool from 1913 to 1991 and has been on the federal National Parks Service Register since 1988. She noted that the Horsebarn Hill Yellow Barn vista is cherished by the community, and is known State-wide as a landmark. Ms. Whitham said that the University's attention should be focused on revising parking regulations campus-wide to protect the historic buildings and surrounding farmland. Presently, UConn is working to stabilize the barn by repairing the slate roof and painting the barn, but has no plans for the interior. The goal of the Land Grant Preservation Committee is to seek funding through grants and donations to help renovate the interior of the barn to be used as an educational lab. Annually, school children come by the busloads in the spring to take the walking tour of the campus and the Yellow Barn is the natural gateway for the tour. The College currently has an informational lesson curriculum of the tour geared for elementary school teachers, which was developed by three graduate students in the Neag School of Education – Brenda Mihaliak, Calvin Broderson, and Kristin Binnix. The curriculum shows elementary school children how to distinguish several breeds of cows and sheep and allows them to observe horse-training sessions.

Ms. Whitham stressed that restoring the Yellow Barn will highlight the contributions of agriculture from the past and its contributions to the economy of the State today, activities that teach children and adults the value of preserving farmland and historic buildings, exhibits of agricultural artifacts, and seasonal activities of interest to families. The Yellow Barn has been an icon for years to generation of students attending school who now represent its alumni.

Chairman Rowe reiterated that the University was not proposing to demolish the Yellow Barn, but was committed to painting and renovating the exterior, but not the interior for which the LGPC was hoping to provide some support for internal renovations. The main concern is that of the parking spaces around the Yellow Barn. Chairman Rowe asked if the University had discussed plans with them that would obscure the view of the parking area and provide a more natural view.

Ms. Whitham responded that University officials have, but the plan consists of shrubbery and that was not the same as a meadow setting. She stressed that the barn should be in a meadow, especially as you view it from the North coming down Route 195.

Trustee Gresczyk joined the meeting at this time.

2. Chairman's Report

Chairman Rowe welcomed to the Board Mr. Peter S. Drotch, who replaced Michael Cicchetti. Mr. Drotch is a retired partner of PricewaterhouseCoopers and was the former head of their U.S. Investment Management Industry Group. He is also former Chair and Emeritus Director of the UConn Foundation Board. He currently serves as an *ex officio* member of the Foundation

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Boards' Audit Committee and is a member of the School of Business Board of Advisors. Mr. Drotch will serve on the Financial Affairs and Joint Audit and Compliance Committees of the Board.

- (a) Minutes of the meeting of November 17, 2004

On a motion by Mr. Nichols, seconded by Mr. Nayden, **THE BOARD VOTED** to approve the minutes of the meeting of November 17, 2004.

- (b) Matters outstanding

- (c) Consent Agenda Items:

Trustee Nayden recused himself from voting on this item. Chairman Rowe removed the following item to discuss separately:

- (6) Master Lease Agreement G.E. Capital Public Finance, Inc. (Attachment 6)

Trustee Gatling asked if student concerns were addressed regarding the proposed tuition and fees increase for the School of Medicine and the School of Dental Medicine. Executive Vice President Deckers responded that student concerns have not been fully addressed, but the administration will complete their discussions in the spring.

Trustee Treibick participated by telephone at this time.

On a motion by Mr. Treibick, seconded by Mr. Barry, **THE BOARD VOTED** to approve the following items listed on the Consent Agenda.

- (1) Contracts and Agreements for the Storrs-based programs (Attachment 1)
- (2) Memorandum of Agreement (MOA) Between the University of Connecticut and the American Association of University Professors (Attachment 2)
- (3) Signatories and Authorities for Study Abroad Bank Accounts (Attachment 3)
- (4) Approval of a Certificate Program in Quantitative Research Methods in the Department of Psychology (Attachment 4)
- (5) Proposed Increase in Tuition and Fees for the School of Medicine and the School of Dental Medicine for the Academic Years 2005-06 and 2006-07 (Attachment 5)
- (7) Authorization to Extend Current Leases at The Exchange with the Landlord New Boston Exchange, LP (Attachment 7)

On a motion by Mr. Abromaitis, seconded by Mr. Treibick, **THE BOARD VOTED** to approve the lease amendment in order to increase the maximum principal amount of the Master Lease Agreement with G.E. Capital Public Finance, Inc. from \$5,000,000 to \$10,000,000.

Mr. Nayden abstained from voting.

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- (d) Personnel matters (Storrs-based programs) (Attachment 8)
- (1) Awards of Tenure
- On a motion by Mrs. Gatling, seconded by Mr. Martinez, **THE BOARD VOTED** to award tenure to the following faculty members:
1. Dr. Kenneth Fuchs, Professor, Department of Music, School of Fine Arts, effective July 1, 2005.
 2. Dr. Peter J. Nicholls, Professor, Department of Mathematics, College of Liberal Arts and Sciences, effective March 1, 2005.
- (2) Designation of Emeritus Faculty
- On a motion by Mr. Martinez, seconded by Dr. Jacobs, **THE BOARD VOTED** to approve the designation of emeritus status to the following faculty members:
1. Dr. John J. Gatta, Professor, Department of English, effective January 1, 2005.
 2. Dr. Kasumi K. Hirayama, Professor, School of Social Work, effective January 1, 2005.
 3. Dr. Fred Maryanski, Professor, Department of Computer Science and Engineering, School of Engineering, effective February 1, 2005.
- (3) Sabbaticals
- Chairman Rowe directed Trustee attention to the revised sabbatic leave list at their places.
- On a motion by Mr. Martinez, seconded by Dr. Jacobs, **THE BOARD VOTED** to approve the revised sabbatic leave list.
- (4) Informational matters

3. President's Report

President Austin welcomed Mr. Drotch to the Board. He also introduced H. Michael Walker, who has accepted the appointment of Chief Audit and Compliance Officer.

President Austin thanked Chairman Rowe for hosting a dinner in honor of newly appointed Provost Peter Nicholls and his wife, Mrs. Trudy Nicholls. Dr. Nicholls's appointment is effective March 1.

President Austin reported that at this time they were waiting for the Governor's budget for next fiscal year, which was expected to be very tight.

He directed Trustee attention to two publications at their places – the Honors Program brochure and the 2004 President's Annual Report. The Honors Program has been highlighted as an important recruiting tool that enables the University to bring in even more competitive students. President Austin acknowledged the creative efforts of University Communications Director Scott Brohinsky, Mr. Leonard Blanks, and their associates for last year's Annual Report.

In response to Chairman Rowe's request for additional communications to Trustees, the administration will provide regular e-mail notifications of newspaper articles that pertain to University activities and periodic summaries of important events. President Austin asked Trustees to provide feedback.

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President Austin informed the Board that there were two recent automobile accidents in which students were involved. There was one student fatality last week. In a separate accident four out of five students sustained serious injuries - two of whom were sent by LIFE STAR to Hartford Hospital.

President Austin deferred Vice Provost Greger's presentation on research to the next Board meeting so that Provost Nicholls could be available.

(a) Revised Building Inspection Process

Chief Hudd discussed the establishment of a new Fire Marshal and Building Inspectors Office for the University. He acknowledged that Fire Chief Frances Williams and Major Ronald Blicher were available for comment.

Chief Hudd said that the need for this new office became apparent during work at Hilltop Apartments in August 2004. Our public safety units at UConn became heavily involved in code review at Hilltop Apartments, then subsequently Charter Oak Apartments and the Husky Village. Initially, their role was to coordinate and act as the liaison between colleagues at the State Department of Public Safety and the Fire Marshal and Building Inspector's office. The collective goal was to assure the safety of the residence halls, which led to work necessary to correct the discrepancies in the code for safety (though these did not present life safety hazards) and to come into compliance as quickly as possible. As part of that process, it was important to determine why the violations or code discrepancies occurred. At that time, it was decided that it was necessary to establish an office at UConn that would oversee the following:

- Review building plans
- Issue building permits
- Inspect during construction
- Determine final occupancy status legally and in-writing

This office will be modeled after the State Department of Public Safety with intensive support and guidance from their staff. They have worked very closely with the State and various executives involved with building and fire code responsibilities, including Commissioner Leonard C. Boyle of the Department of Public Safety. Similar to the State office, this office will monitor the entire planning and building process between the University and contractors as a regulatory check and balance.

The new office will be established with the following:

Chief Hudd stated that the University will enter into a Memorandum of Understanding with the State Fire Marshal's Office and they will assign a State Fire Marshal directly to UConn. In addition, the University will hire two licensed State building inspectors. The University has already hired two State-licensed Fire Marshals. This office will be a separate unit of the University's Division of Public Safety and separate from the Architectural and Engineering Department. In addition, they will retain our current Fire Marshal inspection program of inspecting existing buildings. This process has served extremely well and new buildings will come under this process. Chief Hudd stated that residence halls are inspected a minimum of 18 times a year and they conduct a full fire drill once a semester. The new office will incorporate existing expertise from Architectural Engineering Services both here at Storrs and at the Health Center.

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Chief Hudd expressed his deep gratitude to Commissioner Boyle and his staff for their technical expertise and assistance over the past several months. He also thanked State Building Inspector Christopher Laux and Deputy State Fire Marshal John Blaschik. He expressed his appreciation to the senior administrators for their commitment to safety as a first priority.

(b) Other matters

President Austin reported that Trustees heard this morning during the Academic Affairs Committee meeting how the University is addressing the issue of course availability and scheduling. To date, applications are up approximately 4% over last year, which is estimated to be about 500 more. Vice Provost Evanovich has strengthened the procedures and we are ahead of the timeline last year in terms of decisions and offers - 16% more offers than at the same time last year. We have committed to accepting a 3,200 freshmen class size, which has been frozen for the last several years. Vice Provost Evanovich continues to oversee a process that has increased the competitiveness of each successive entering freshmen class. He thanked Vice Provost Evanovich and his staff for their accomplishments.

4. Health Center Report

(a) Report on Health Center activities

Trustee Abromaitis gave the report of the Health Center activities on behalf of Health Center Board of Directors Chair Claire Leonardi. The Health Center Board of Directors has held its second quarterly meeting on December 6, 2004. At this meeting, the Board acknowledged the services of former OPM Secretary Marc Ryan as a member of the Board of Directors. The Board wished him well.

The Board heard an extensive report on the activities of the newly created Collaborative Center for Clinical Care Improvement (C4I). In accordance with the new 2020 Vision Statement approved last June, this new Initiative is charged with making the John Dempsey Hospital the safest hospital in the state. Action plans from five teams were discussed in the areas of Hospital Acquired Infections, Medication Errors, Patient Falls, Pain Management, and Cultural Assessment and Change. The Board of Directors will monitor the progress of C4I and has asked for the development and reporting of performance measures to aid in this process. The Board of Trustees will be kept apprised of this important Initiative.

Year to date, the Health Center remains on budget. The first progress report for the Cardiology Signature Program was reviewed and is ahead of plan. We expect the new MARB building to open in the next several months, including the Farmington Surgical Center. The closing of the Konover building took place in November. The Health Center staff will be moving into the building over the next year. Once completed, the Administrative Support Building will be renovated into clinical services.

The Board of Directors approved a recommendation to increase tuition and fees 15% annually for Fiscal Year 2006 and Fiscal Year 2007, the maximum allowed under the Board of Governor's policy. This resolution is listed on the Consent Agenda in Attachment 5.

The tuition policy of the Board of Governors of Higher Education requires that Schools of Medicine and Dental Medicine to set tuition and fees between the 70th and 75th percentiles for public schools nationally. Although they have recommended a 15% annual increase, it is unlikely that they will

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reach the 70th percentile by the end of the biennium because of double digit increases continuing at competitor institutions.

Chairman Rowe asked for confirmation that comparison were only made to other public schools rather than private ones. Trustee Abromaitis agreed. Chairman Rowe noted that if private schools were included, the Health Center would be at a much lower percentile in terms of tuition costs. Trustee Abromaitis agreed and also stated that the financial aid aspects of this change would need to be adjusted accordingly. Trustee Abromaitis said that a detailed report explaining the justification for this proposal is in Attachment 5.

In addition, the Board of Directors approved two items that are presented in the Consent Agenda in Attachments 6 and 7:

- Extension of the current leases in the Exchange, which is a complex across the street from the Health Center
- Extension of the Master Lease Agreement with G.E. Capital Public Finance, Inc. from \$5 million to \$10 million. The additional funds may be used for radiology equipment in the MARB. There is no requirement to purchase G.E. equipment. The current interest rate is 4.25% and the leases will be for five years.

(b) Item requiring Board discussion and approval:

- (1) Notice of Proposed Changes to the *University of Connecticut Laws and By-Laws* (Health Center Faculty Tenure and Post-Tenure Review)

(Attachment 9)

The Board of Directors approved a recommendation to change the University's bylaws regarding the length of the probationary period for tenure and to link a post-tenure peer review process to the possible loss of tenure. He emphasized that these changes only apply to the faculty of the Schools of Medicine and Dental Medicine. Last spring, a minimum guaranteed tenured faculty salary policy was implemented for faculty at the Health Center. An ad hoc committee of the School of Medicine Council subsequently prepared a proposal to modify this policy and to institute a peer-based post-tenure review process that might result in loss of tenure. The School of Dental Medicine Council also endorsed this proposal.

The two changes being proposed are:

- Extension of the probationary period for tenure from 7 to 9 years, and
- Defining sustained unsatisfactory performance as determined by peer-based, post-tenure review as a possible reason for loss of tenure and dismissal from the University

On a motion by Mr. Martinez, seconded by Dr. Jacobs, **THE BOARD VOTED** to approved the notification of the proposed changes to the *University of Connecticut Laws and By-Laws* (Health Center Faculty Tenure and Post-Tenure Review).

Trustee Gresczyk joined the meeting at this time.

Trustee Abromaitis updated the Board on upcoming business for the Health Center. The following items were reported:

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- A near complete revising of the bylaws for the School of Medicine
- Implementation plans for the new Health Center Vision and goals approved last June
- Institutional policy on space (wet lab, office, clinical and office space)
- Assessment and enhancement of research administration
- Analysis of clinical research at the Health Center
- A new strategic and related business plan for the research domain

(c) Informational item:

- (1) Health Center Board of Directors recognition: Marc Ryan (Attachment 10)

5. Academic Affairs Committee Report

(a) Committee Chairman's report on Committee activities

Vice-Chair Jacobs reported that the Academic Affairs Committee met this morning and recommended the approval of the Certificate Program in Quantitative Research Methods in the Department of Psychology. This item was approved under the Consent Agenda.

The Committee reviewed the following information items listed below, including an Award of Excellence for Dr. Pamir Alpay in the Department of Metallurgy and Materials Engineering. The Committee heard a report on the Center for Educational Policy Analysis and the Institute for Violence Prevention and Reduction.

The Committee also heard a report from University Registrar Jeff von Munkwitz-Smith on course capacity and scheduling. The Academic Affairs Committee has stressed the important balance between adequate classroom space and the scheduling needs of students in an effort to graduate students in a timely manner.

Associate Vice Provost Keith Barker gave a brief report on the activities of the Institute for Teaching and Learning. He informed the Committee that they have made great strides in promoting the high technology classrooms and how they are contributing to undergraduate education. They estimate that usage is approximately 4,000 hours per week in these classrooms. The Committee viewed a demonstration of some of the technology that is available in these classrooms and the training that is provided for faculty who use it.

(b) Informational items:

- (1) Award of Excellence/School of Engineering: (Attachment 11)
 Dr. Pamir Alpay
 Department of Metallurgy and Materials Engineering
- (2) Center for Educational Policy Analysis (Attachment 12)
- (3) Institute for Violence Prevention and Reduction (Attachment 13)

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6. Financial Affairs Committee Report

(a) Committee Chairman's report on Committee activities

Chairman Rowe suggested that it would be appropriate to vote on Attachments 14 through 19 as a block because they are interrelated with respect to issues regarding the capital budget, the allocation of bond proceeds, and the budgets of specific projects.

Vice-Chair Nayden reported that the Financial Affairs Committee met this morning and recommended for approval the revised project budget increases for the Student Union Addition and the new School of Pharmacy Building, and Deferred Maintenance. The proposed increases total approximately \$27 million, representing less than 1.2 % of the total \$2.3 billion UCONN 2000 and 21st Century UConn budget. These increases were discussed in the context of a multi-decade capital construction project involving hundreds of projects and line items. These projects involved a lot of complexity, which over time may produce changes and adjustments in the original plan.

For the proposed resolutions, Vice-Chair Nayden reported that costs will be accommodated by reallocating amounts from previously unused project funds, federal grants, and resizing of future project requirements. The majority of those costs include costs of steel, greater drilling and ledge removal costs, increased wage costs directed by the Department of Labor, and an underestimation of final project size. The new School of Pharmacy Building requires the demolition of existing space, replacement labs, additional lab space, central housing for animals, and an increase in Owner Controlled Insurance Program (OCIP) premiums.

As a result, Vice-Chair Nayden recommended approval of the project budgets, the revised Fiscal Year 2005 Capital Budget, and reallocations of the Sixth, Tenth, and Eleventh Supplemental Indentures of UConn's 2001, 2004, and 2005 Series A bonds.

(b) Items requiring Board discussion and approval:

Chairman Rowe noted that these items have been discussed in great detail and that they were not unusual considering such a complex, multi-year set of projects.

On a motion by Mr. Martinez, seconded by Mr. Nichols, **THE BOARD VOTED** to approve Attachments 14 through 19:

- | | | |
|-----|--|-----------------|
| (1) | Revised Project Budget for Student Union Addition | (Attachment 14) |
| (2) | Revised Project Budget for New School of Pharmacy Building | (Attachment 15) |
| (3) | Revised Fiscal Year 2005 Capital Budget | (Attachment 16) |
| (4) | Revised Allocation of Bond Proceeds of the Sixth Supplemental Indenture (University of Connecticut General Obligation Bonds, 2001 Series A) | (Attachment 17) |
| (5) | Revised Allocation of Bond Proceeds of the Tenth Supplemental Indenture (University of Connecticut General Obligation Bonds, 2004 Series A) and Declaration of Official Intent | (Attachment 18) |

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- (6) Revised Allocation of Bond Proceeds of the Eleventh Supplemental Indenture (University of Connecticut General Obligation Bonds, 2005 Series A) (Attachment 19)

- (c) Informational item:

Vice-Chair Nayden directed Trustee attention to UConn 2000 Book #19 as well as the Financial Reports as of June 30, 2004 for the University of Connecticut Storrs-based programs and the Health Center.

- (1) UCONN 2000 Book #19 (Separate cover)

7. **Audit and Compliance Committee Report**

- (a) Committee Chairman's report on Committee activities

Vice-Chair Nayden reported that the Joint Audit and Compliance Committee met on Tuesday, December 21, 2004. The Committee welcomed K. Michael Walker as the new Chief Audit and Compliance Officer, who will lead the newly reorganized Office of Audit, Compliance, and Ethics (OACE). Its mission is to provide leadership to all aspects of the University's and the Health Center's audit and compliance activities. For substantive matters related to audit and compliance, Mr. Walker will report directly to the Chair of Joint Audit and Compliance Committee of the University of Connecticut Board of Trustees and the Health Center Board of Directors. Prior to joining the University, Mr. Walker served as chief compliance officer for Wake Forest University and its medical school following a distinguished career as an officer in the United States Army.

KPMG presented its audit of the 2004 financial statements for the John Dempsey Hospital, the UConn Medical Group, and the Health Center Finance Corporation. No matters deemed to be material weaknesses or reportable conditions were found. They also reviewed the normal required communications with KPMG and Mr. Upton reviewed four key issues set forth in the accompanying management letter, including: cash handling, inventory tracking, malpractice actuarial evaluation, and cash reconciliation with State of Connecticut Comptroller's Office.

The Committee reviewed and discussed the summaries of the significant findings from internal audit reports and activity conducted at the University and the Health Center by PricewaterhouseCoopers and our internal audit staff for the period August through November 2004. The Committee requested that the administration initiate a new report that would track the implementation of agreed solutions to previous findings and recommendations of all audits to closure.

At the request of the Committee, an outside consulting firm was retained to assess compliance programs at the Health Center and Storrs. Work on the Health Center assessment is nearing completion and work at Storrs will soon be underway. These assessments are particularly timely as recent changes to federal regulations now require governing boards to provide for periodic external review of their institutional compliance programs.

The Committee also met in Executive Session to receive and discuss Ms. Mauriello's report on Health Center compliance investigations.

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In December, the Committee leadership also approved two new audit engagements. The first, with PricewaterhouseCoopers, extends the University's current internal audit co-sourcing strategy through the end of the fiscal year. Under the terms of this engagement, PricewaterhouseCoopers will conduct eight significant audits at both the University and the Health Center, including research administration, internal financial controls, human resource administration and construction program management.

The second engagement is with KPMG to conduct the annual financial audit of the University's intercollegiate athletic program and student-athlete financial aid, as required by the NCAA.

The Committee's next meeting will be held next Tuesday, February 8, 2005. They will meet with the Auditors of Public Accounts to review the University's and the Health Center's audited financial statements for Fiscal Year 2004.

Vice-Chair Nayden was confident that they are well underway in taking major strides forward to significantly strengthen the audit and compliance function at the University and with the addition of Mr. Walker and the integration with Vice Presidents Aronson and Flaherty-Goldsmith, every quarter it will be a valuable tool for the President and the Board.

8. Student Life Committee Report

(a) Committee report on Committee activities

Trustee Barry gave the report of the Student Life Committee on behalf of Vice-Chair Bailey. The Committee met on January 24, 2005 and addressed five topics. The first topic was a review by the group who presented proposals for the Graduate Student Senate Constitution changes. With assistant from Vice Provost for Research and Graduate Education Greger, the Committee reviewed the various items that were presented to establish any impacts on other units of the University. The Committee finalized many of them and asked them to come back with a final report at the next meeting.

The Committee also discussed a review of the successful December 2004 Commencement where over 500 students received their degrees at Gampel Pavilion. The Committee recommends that the graduate students be included in future fall Commencement ceremonies.

The Student Life Committee was pleased to continue its collaboration between the Town of Mansfield and the University of Connecticut to address off-campus issues.

The Committee heard a presentation by Vice President for Student Affairs Saddlemire and Associate Vice President for Student Affairs Miller. They reported that there will be no lottery this year for student housing.

The Committee discussed the success of ESPN game night in which season ticket holders were encouraged to call in and give their seat numbers so that Athletics could convert those seats into student seats. This occurred as a result of an oncoming blizzard and the encouragement of Governor Rell, who asked State residents to stay at home.

Chairman Rowe asked for more information about housing, since a lottery will not be instituted.

Vice President Saddlemire responded that they estimate there will be enough housing to meet the current demand. He said that there have been a few changes that has helped to alleviate some of the concerns about housing, they included: disseminating information early to students about housing demand and options, providing better information about what is available off

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campus, and informing students about our cancellation policy, which encourages students to cancel their reservations in a timely manner or there will be a financial penalty. With these modifications, the Division hopes to get their numbers as clean as possible by early summer and to ensure that demand matches the supply.

Trustee Gatling asked if the administration was going to limit the number of semesters students could live on campus. Vice President Saddlemire noted that he worked closely with staff from the Provost's office regarding a number of strategies, most important of which was to institute an eight-semester limit for housing on campus. He said that in many ways this may seem generous, but there is a large number of students who have been on campus anywhere between nine and fourteen semesters.

9. Institutional Advancement Committee Report

(a) Committee Chairman's report on Committee activities

Trustee Barry gave the Institutional Advancement Committee Report on behalf of Vice-Chair Treibick. The Committee met via teleconference on Tuesday, January 25, 2005. The Committee heard a report from UConn Foundation President John Martin. As of December 31, 2004, the University of Connecticut Foundation received gifts and pledges totaling \$26.6 million as compared to \$17.8 million last year. This represents a 50 % increase over the first half of last year. Cash gifts total \$21 million as compared to \$17 million for the same period last year. Of the cash gifts received, approximately \$13 million are eligible for the State Match compared to \$9 million for 2004.

The Committee discussed the demolition of named buildings. Trustee Barry indicated that he recommended that the Committee establish a policy regarding the demolition of named facilities. The memory of those individuals for whom the buildings were named should be recognized in some appropriate manner when they are demolished. The Committee will consider establishing a policy and will develop a procedure that will be presented to the Board in April.

Chairman Rowe commented that he has had experience with this type of event in the past as President of a medical center in which 14 buildings were demolished. They placed the original plaques on a permanent wall near the entrance of the new building with a statement to recognize donors for contributions in the past.

Mr. Barry said that that was one of the proposals the Committee would consider out of three or four mentioned. Some other suggestions were to have a plaque at the site of the original building or inside the new building, or to name a part of the new building.

The Committee heard a legislative update from University Communications Director Scott Brohinsky. He highlighted changes in leadership at the General Assembly.

The Committee reviewed the Storrs-based and Health Center budget requests and budget options that were submitted to the Office of Policy and Management. In addition, the Committee discussed other anticipated legislative proposals that will be of interest to the University.

Alumni Association President John Feudo informed the Committee that the Alumni Association is actively soliciting nominations for the Distinguished Alumni and Faculty Awards Program. Committee members were encouraged to consider individuals, alumni of the institution, faculty members, or non-alums that might be recognized through this year's program for their contributions to the University.

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(b) Items requiring Board discussion and approval:

(1) Facilities Naming Recommendations (Attachment 20)

On a motion by Mr. Treibick, seconded by Dr. Rowe, **THE BOARD VOTED** to approve the following School of Pharmacy naming recommendations:

(a) School of Pharmacy

(1) Frances and Anthony Modafferi and
Ruth and David Koblin Faculty/Staff
Lounge

(2) University of Connecticut Pharmacy
Alumni Association Wall of Fame

(c) Development Progress Executive Summary (Attachment 21)

10. Other

11. Adjournment

Chairman Rowe announced that the next regular Board of Trustees meeting was scheduled for Tuesday, April 12, 2005 at 1:00 p.m. at the Stamford Campus. A tour of the campus will be arranged.

Chairman Rowe acknowledged the strength of the University under the current climate of a variety of challenges. He thanked the Trustees for their efforts and applauded them for their attendance at both the Board and Committee meetings.

There being no further business appearing, the Board meeting adjourned at 2:05 p.m.

Respectfully submitted,

Louise M. Bailey
Secretary